

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 24 February 2009 at 7.15p.m. in the Village Hall, Holcot Road, Brixworth

Present: Councillors: I Barratt (Chairman), C Bament, R Chattaway, T Everard, Mrs A Gunnet, S Gilkes (after Co-option), M Lacey, R Monk, Mrs E Nunn, S Pointer, S Whiffen, Mrs E Wiig and F Wiig.

In Attendance: Mrs J Macken – Parish Clerk
Three Members of the Public – Applicants for Councillor Vacancy
Cllr C Millar – County Councillor

09/432 Apologies for absence

Apologies for absence were received and accepted from Cllr R Low, PCSO Jo Hillery and Sgt J Harris.

09/433 Declaration of Interest on Agenda Items

Cllr R Monk declared a personal interest – Item reference 09/451 resident in Silver Street

Cllr E Wiig declared a personal interest – Member of another Local Authority and Member of the District Council Planning Committee

Cllr F Wiig declared a personal interest - Member of another Local Authority and Chairman of District Council Planning Committee

09/434 Signing of the Minutes of the Last Meeting 27 January 2009

The minutes of the meeting held on 27 January 2009 were agreed and signed by the Chairman as a true and correct record of this meeting.

There were no members of the public present wishing to address the Council, therefore the meeting continued.

09/435 County Councillors Report

Cllr Millar confirmed that he is chasing up the request for yellow lines and the Road Traffic Order in connection with the BMX Facility, but has no further news to report. He is looking into the matter with regards to the County Council's policy of salting/gritting slippery and dangerous footpaths, in particular near to the school.

The Parish Council had asked Cllr Millar to comment on the Minerals and Waste consultation document, with regards to the proposed Boughton site. Nothing has been decided yet, but it is thought to be a low level waste management site. Cllr Millar would advise the Council when known. Concerns were raised with regards to traffic movements around residential areas, such as Boughton and the new development Buckton Fields.

The County Council is to decide on a 25 year waste management system for the County within the next two years. The Council is looking at alternative methods to waste management.

Cllr Millar left the meeting

08/436 Co-option of Parish Councillor

The Chairman thanked the four applicants for applying for the vacancy. Unfortunately there is only one vacancy, which can be filled by co-option.

Each of the four applicants had sent a letter to the Council (a copy of which had been previously circulated to all members), giving brief information about themselves and why they would like to be a Parish Councillor. Each one then had the opportunity to expand on their letter at the meeting.

The applicants were asked to leave the room, to enable the Council to vote.

It was agreed to vote by signed ballot. Following a vote, it was resolved to Co-opt Mr Simon Gilkes as a Parish Councillor. Cllr E Wiig agreed to mentor Cllr Gilkes.

Everybody was invited back into the room and Mr Gilkes joined the members and continued the meeting as a Parish Councillor, after signing his declaration of acceptance.

09/437 Police Representative's Report

PCSO Jo Hillery had sent the following report: -

1. 01/02/09 Criminal Damage – The Slip – Unknown person smashes ground floor window with a potato.
2. 07/02/09 Theft – Co-op – Person places wallet on counter and leaves without it, on returning finds that money has been taken.
3. 17/02/09 Theft – Rigiflex Site – Unknown person have removed lead flashing by unknown means.
4. 17/02/09 Criminal Damage – Froxhill Crescent – Known person kicks wing mirrors of car.
5. 17/02/09 Criminal Damage – Froxhill Crescent – Known person kicks wing mirror of car causing damage to bodywork. (FEMALE YOUTH ARESSTED)
6. 17/02/09 Criminal Damage – Froxhill Crescent – Known person walks over car causing damage to roof. (MALE YOUTH ARESSTED)
7. 19/02/09 Possession Control Drug – Staveley Way – Known person is stop search and found in possession of drugs. (MALE YOUTH ARESSTED)
8. 20/02/09 Burglary Dwelling – Poppy Leys – Property entered through back window and items removed from within.
9. 21/02/09 Burglary Non Dwelling – Cafeteria Country Park – Unknown person break shutter and then glass window entry gained nothing taken.
10. 22/02/09 Burglary Dwelling – Harborough Road – Unknown offenders force entry to secure dwelling and take vehicle. (Vehicle recovered close to Leicester)
11. 23/02/09 Burglary Dwelling – St David's close – Unsure of dates when this happened but offender has forced entry to secure dwelling by taking rear window out.

Drugs operation took place on the 30 January 2009 where the Police took the drugs dog around all the pubs in Brixworth and this proved to be positive.

The next Neighbourhood watch meeting is on the 21 April 2009 at 7.30pm in the Brixworth Community Centre.

During a discussion the Council raised a general concern with regards to the new leadership of Policing in Brixworth. The Clerk was asked to draft a letter to Daventry Police Station with regards to the concerns discussed, which is to be circulated to members before sending.

The Chairman had received a letter from Daventry Police Station regarding the Safer Community Team and improving communication. The letter asked for details of village fetes, Council meetings etc. The Clerk agreed to contact the Police Station and provide the necessary information.

Planning

09/438 Minutes of Meetings 16 February 2009

The Minutes of the Committee Meeting held on the 16 February 2009 having been previously distributed were accepted.

Cllr F Wiig stated that the District Council Planning Committee would be considering the Brixworth Wind Farm application in April. It was noted that the Parish Council would send letters to all the District Councillors on the planning committee prior to this meeting.

One Parish Council would have the opportunity to speak and that would be Hanging Houghton and Lamport. The majority of the letters received by the District Council, in favour of the Wind Farm, were from outside the parish and Daventry Town. The RSPB had no objection to the application.

Finance

09/439 Income Received for January 2009

The Clerk reported the Income received for January 2009, which was as follows: -

<u>Received from</u>	<u>Details</u>	
Community Centre	Hall Bookings	654.48
BJFC	Second instalment - St David's and Ashway PF	706.25
		1,360.73

09/440 Bank Reconciliation as at 31 January 2009

The bank reconciliation as at the 31 January 2009 was reported and accepted as follows:

Current Account	£13,877.00
Capital Reserve Account	£125,360.94
Less Cheques outstanding	£3,175.69
Balance Carried forward as at 1.02.09	£136,062.25

09/441 Income and Expenditure & Reserves Report for January 2009

The Council accepted the Income and Expenditure and reserves report for January 2009. Overall the Council is still within its budget. £5,000 project budget not spent.

09/442 Planning Application for BMX Facility

It was resolved to approve the cost of £85.00 for a Planning Application for the BMX facility on the old Harborough Road. To be deducted from the Project budget.

09/443 To Approve the Bills for Payment for February 2009

A schedule of payments, to be made in February 2009 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

<u>Chq. No.</u>	<u>Minute No.</u>	<u>Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
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3941	Groundsman	Groundman's Salary Feb 2009	1,053.39
3942	Clerk	Clerk's Salary Feb 2009	1,040.31
3943	Part Time Groundsman	P/T Groundsmans wages Feb 2009	105.80
3944	Litter Picker	Litter Picker wages Feb 2009	183.40
3945	Cleaner	Cleaner Comm. Centre wages Feb 2009	229.20
	HM Revenue & Customs		
3946	Customs	PAYE Tax & NI Feb 2009	758.42
3947	NCC	Pension Contribution Feb 2009	338.38
3948	Mrs J Macken	Postage	6.48
3949	Mr C Bament	Travel expenses to Play Forum	15.81
3950	Eurooffice	Cartridge for Clerks Printer	55.07
3951	OCS Group	Sanitary Unit Comm Ctr Feb - Apr 09	15.53
3952	BT	Clerks telephone/broadband - Nov - Jan 09	147.18
3953	Anglian Water	Water Chgs Comm Ctr Oct 08 - Feb 09	294.47
3954	BACA	Line marker	38.10
3955	Lovell Hardware	Materials for groundsman	109.57
3956	M & J Engineers	Hire disc cutter	37.38
3957	08/379 ESPO	Fax/Phone, Cleaning materials	180.41
3958	08/382 Brixworth Landscaping	Work to Mill Gdn and Library border	408.25
3959	09/423 Northants CALC	Off to Flying Start Training Course	87.00
3960	08/268 Mower Retail Shop Ltd	Annual service and repairs to Gang Mowers	864.10
3961	08/301&2 EM Pell & Partners	Work to Parish Council trees in village	1,253.50
3962	09/408 CPRE	Renewal of Annual Membership	29.00
3963	09/414 Maintenance Services	Inspection of fixed electrics C/rooms, disconnect	276.58
3964	09/013e Earth Anchors Ltd	Cigarette Bin for Library/Comm Ctr	124.09
3965	08/305 Zephyr	Flag Pole	730.07
3966	DDC	Planning Application for BMX Facility	85.00
3967	AH Blason & Son	Fuel, Tractor - Battery, Pick Up - MOT & Repair	652.30
			9,118.79

09/444 Council's Risk Assessment for 2008/09

It was reported that each committee had reviewed its risks associated with its committee. The Council accepted and approved the annual risk assessment for the year 2008-09. The Chairman signed the overall summary.

Recreation and Amenities Development

09/445 Quote for the Annual Grounds Maintenance £3,970

It was resolved to accept the quote from D Salisbury for the Annual Grounds Maintenance at a cost of £3,970.

09/446 Skip for Annual Grass Clearance

It was resolved to approve the cost of £110 for a skip. Dave Salisbury would use his mini digger to remove the grass cuttings from St David's Recreation Ground at no charge.

09/447 BMX Facility Meeting at the Youth Club 16 February 2009

The Clerk reported that Cllr Whiffen and herself had attended the Youth Club to show the young people the proposed BMX track and to ask for their opinion. The young people were excited about the project and suggested that the area should include some equipment for skateboarders. A tender document has been sent out to various companies, which include BMX dirt track, skateboard equipment, youth shelter and post and rail fence. A local contractor may assist in the supply of soil free of charge. Tenders are to be considered at the April Council meeting.

A grant application has been sent to the District Council Money4Youth fund, plus there are a couple of other funds that could be applied for.

The gate entrances will be kept clear and no obstructions will be built in front of them.

09/448 Extension to Footpath on Spratton Road Recreation Ground

The Clerk had been asked to obtain a quote for a ten-metre extension to the footpath in Spratton Road Recreation Ground, from the contractors who had originally built the existing footpath. Following a discussion and a vote the Council resolved to obtain a further two quotes.

Highways and Environment

09/449 Minutes of the Meeting 3 February 2009

The Minutes of the Committee Meeting held on the 3 February 2009 having been previously distributed were accepted.

09/450 Flyposting on A508

Cllr Bament reported that the large sign attached to the lamppost on Northampton Road had now been removed.

09/451 Provision of Salt Bins

The Council discussed the provision of salt bins in the Parish, which is the County Council's responsibility. A complaint had been received from a resident in Silver Street stating that, a salt bin had been removed at the top of the road. Previously Atkins had provided salt for residents, but MGWSP had not provided the same service. Cllr Millar had agreed to look into this matter.

09/452 Consider Names for the Several New Properties in Froxhill Crescent

The District Council had contacted the Parish Council to suggest a name for a number of new properties off Froxhill Crescent. The main road into the development would be named Highfield. It was resolved to suggest the name Highfield Close.

09/453 Two Additional Cuts of Grass Verges for 2009

The County Council pays for the grass verges in the Parish to be cut four times a year (depending on the length of the grass). It was resolved for Banners (County Council contractor) to cut the grass verges an additional two times this year, at a cost of approximately £800.00.

09/454 Carnival Meeting

Cllr F Wiig reported that a meeting was held on 10 February 2009, at which the date, route and responsibilities were discussed. The group would be independent of the Parish Council, with a Parish Council representative. Money raised from the event would be donated to Save the Children and Local Organisations. It was thought that a Carnival procession would start on the Industrial Estate and finish at St David's Recreation Ground, which would host a fete and entertainment into the early evening. Next meeting to be held on 5 May 2009.

Correspondence for discussion

09/455 Brixworth Library Community Centre – Ten Year Celebration 25 April 2009

Parish Councillors had received an invite to the Ten Year Anniversary of the Brixworth Library Community Centre on 25 April 2009. Julie Davenport from the Horne Foundation and Sue Verallo former Parish Council Chairman (both of which had officially opened the building ten years ago) are to break the flag for the first time at 10.30am.

The Clerk was asked to send a letter to the Centre Manager, stating that the Parish Council was disappointed that the Chairman had not been invited to take part in the flag breaking ceremony, considering that the Council had in fact paid for the flag pole and flags.

It was resolved that the Council is unable to assist with the purchase of two poses for the guests.

09/456 DDC – Adoption of Public Health Act 1925 Sections 17 To 19

The District Council intends to apply sections 17 – 19 of the Public Health Act 1925 throughout the whole of the Councils area with affect from 27 March 2009.

09/457 DDC – Consultation on Choice Based Lettings

The Government requires all local authorities that currently allocate or nominate properties to introduce Choice Based Lettings as a new method of letting Social Housing by 2010. This will not affect properties, which currently have a S106 agreement (which specifies for example that Brixworth residents take priority etc.). It was agreed for Cllr Monk to complete the questionnaire on behalf of the Parish Council.

09/458 DDC – Daventry and District Over Fifties Forum

The Daventry and District Over Fifties forum is looking at organising events in Brixworth and had enquired details of suitable venues. The Clerk to advise of suitable places in Brixworth, which could be booked.

09/459 Communities and Local Government – Code of Recommended Practice on Local Authority Publicity

A critique, prepared by Cllr Monk, had been previously circulated to members regarding this document. It was resolved to respond to question two that the Code should take account of the small size and lack of resources of many parish councils. The Code should not place undue requirements and/or undue burdens and costs on parish councils. The Council thanked Cllr Monk his comments on this document.

09/460 NCALC – Royal Garden Party

NCALC enquired whether the Parish Council has anyone it wishes to nominate to attend the Royal Garden Party this year. It was resolved to nominate Cllr Monk as a long standing Parish Councillor.

09/461 Moulton School – Change to Status to a Foundation School

It was noted that Moulton Secondary School is launching a consultation on a possible change of status to become a Foundation School as from 1 September 2009.

09/462 Institute of Local Council Management

The Council congratulated the Clerk in being accepted as a Member of the Institute of Local Council Management.

09/463 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation.

09/464 Date of Next Meeting

The next Full Council meeting is to be held on Tuesday, 31 March 2009 at 7.15pm in the Village Hall.

Urgent Matters For Report Only

09/465 Twinning

The Chairman reported that a resident had contacted him with regards to the possibility of twinning with a village in Italy. It was agreed for this gentleman to attend the next Parish Council meeting to discuss further.

There being no other business the meeting closed at 9.40pm

Signed as a true record of the above meeting.

Dated 31 March 2009