

## BRIXWORTH PARISH COUNCIL

### *Minutes of the meeting held on Tuesday, 24 November 2009 at 7.15p.m. in the Community Centre, Spratton Road, Brixworth*

**Present:** Councillors: I Barratt (Chairman), C Bament, R Chattaway,  
S Gilkes, Mrs A Gunnet, M Lacey, R Low, Mrs E Nunn,  
S Whiffen and Mr M Ward

**In Attendance:** Mrs J Macken – Parish Clerk  
PCSO A Whenmouth - Northants Police  
Mrs Lowden - Brixworth Youth Foundation  
Four members of the public

*In the absence of the Chairman and Vice Chairman, Cllr Chattaway chaired the beginning of the meeting until Cllr Barratt arrived.*

#### **09/765 Apologies for absence**

Members apologies for absence were received and accepted from Cllr E Wiig, Cllr F Wiig, Cllr R Monk and Cllr S Pointer.

Apologies were also received from County Councillor C Millar

#### **09/766 Declaration of Interest on Agenda Items**

Cllr S Whiffen declared a personal and prejudicial interest – Member of Brixworth Youth Foundation Committee

#### **09/767 Signing of the Minutes of the Last Meeting 20 October 2009**

The minutes of the meetings held on 20 October 2009 and Grant Application meeting held on 10 November 2009 were agreed and signed by Cllr Chattaway as a true and correct record of this meeting.

*Cllr Barratt arrived and took over as Chair.*

*The meeting adjourned to allow members of the public to address the Council. A note of the matters raised are attached to the minutes.*

*The meeting reconvened at 7.30pm. The following agenda item was brought forward.*

*Cllr Whiffen left the room.*

#### **09/768 Brixworth Youth Club – Babysitting Courses**

Youth Club members had enquired about running a babysitting course. The County Council, with the Red Cross run courses, which include First Aid and cost in the region of £2000. The Youth Club has been unsuccessful in securing any funding to run the course. Daventry District Council suggested that the Club asks the Parish Council to apply on their behalf.

Following a discussion it was resolved for the Parish Council to put in a bid on behalf of the Brixworth Youth Foundation, to apply for funding for a babysitting training

course. The Parish Council would apply for the funding, however the Youth Club would complete the grant application form and if the application was successful the Parish Council would pass on the funding to the Club and the Club will be responsible for arranging the training and completing all the necessary monitoring forms.

*Cllr Whiffen returned back into the room.*

#### **09/769 Police Representative's Report**

PCSO A Whenmouth reported that there have been eight crimes this month so far:-

- 2.11.09 Arson in Staveley Way
- 4.11.09 Theft from a motor vehicle – All Saints Church
- 4.11.09 Criminal damage in Staveley Way – four windows broken
- 7.11.09 Criminal damage in Woodsfield – Vehicle window smashed
- 7.11.09 Theft Broad Street from vehicle
- 18.11.09 Criminal damage to a vehicle in Kennel Terrace
- 19.11.09 Shoplifting at the Co-Op
- 20.11.09 Criminal damage in Staveley Way – broken windows

Concerns were raised that young people are congregating and causing a nuisance outside and inside the Library between 4-6pm. PCSO Jo Hillery to be advised and to speak to the Library staff.

Operation underway to tackle the theft of Motor vehicles in the Daventry North and South.

#### **09/770 County Councillors Report**

Cllr Millar had sent his apologies.

#### **Planning**

##### ***09/771 Minutes of Meetings 2 & 23 November 2009***

The Minutes of the Committee Meeting held on the 2 & 23 November 2009 having been previously distributed were accepted.

It was confirmed that the WNJPU website will be publishing the SHLA report by the end of the week.

The District Council's planning committee will be considering the planning applications for the Yelvertoft Wind Farm and Moulton College applications this week, both of which are recommended for refusal.

##### ***09/772 Approvals and Refusals November 2009***

#### **Approvals**

***DA/2009/0571 Mr Brian Ennever, Paladon Systems Ltd, Ferro Fields, Brixworth***  
*Extension to provide enlarged toilets and kitchen with new permanent archive store*  
24.8.09 PC No objection                      17.9.09 DDC Approved

**DA/2009/0605 Mr & Mrs Hardwick, 14 Brakenborough, Brixworth**

Single storey front extension and garden/games room extension

24.8.09 PC No objection 1.10.09 DDC Approved

**NCC09/00054/WAS & DA/2009/0634 RayBell & Son, The Old Brickworks, Harborough Road, Pitsford,**

Change of use of industrial premises to waste transfer and recycling

24.08.09 PC No objection 22.10.09 NCC Approved

**DA/2009/0645 Trustees of Principle Systems, Huddersfield Mabbutts Yard, Station Road, Brixworth**

Change of use from B2 and alterations to form B1 unit

21.09.09 PC No Objection 19.10.09 DDC Approved

**DA/2009/0708 Mr Stapleton, 38 The Ashway, Brixworth**

Two storey extension to rear of dwelling

12.10.09 PC No Objection 4.11.09 DDC Approved

**Refusals**

None

**Finance**

**09/773 Income Received for October 2009**

The Clerk reported the Income received for October 2009, which was as follows: -

<b>Received from</b>	<b>Details</b>	<b>£</b>
Community Centre	Hall Hire	515.25
HM Revenue & Customs	Reclaim VAT 1.07.09 - 30.09.09	1,579.92
All Saints FC	Use of St David's Ground	406.25
Freestyle Soccer Academy	Use of St David's Ground - Summer 09	400.00
DVLA	Car Tax Refund	61.66
Daventry District & Housing	Grant for BMX/Skate Project	5,000.00
		<u><b>7,963.08</b></u>

**09/774 Bank Reconciliation as at 31 October 2009**

The bank reconciliation as at the 31 October 2009 was reported and accepted as follows:

Current Account	£24,232.05
Reserve Account	£158,854.44
Less Cheques outstanding	£1,114.44
Balance Carried forward as at 1.10.09	£181,972.05

**09/775 Income and Expenditure & Reserves Report for October 2009**

The Council accepted the Income and Expenditure and reserves report for October 2009. Generally budgets are on target, with the exception to seasonal items.

**09/776 To Approve the Bills for Payment for November 2009**

A schedule of payments, to be made in November 2009 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

<b>Chq No.</b>	<b>Minute</b>	<b>Payment To</b>	<b>Reason for Payment</b>	<b>£</b>
4150		Groundsman	Groundman's Salary Nov 2009	1,085.00
4151		Clerk	Clerk's Salary Nov 2009	1,061.58
4152		Cleaner	Cleaner Comm. Centre wages Nov 2009	319.00
4153		Litter Picker	Litter Picker wages Nov 2009	232.00
4154		PT Groundsman	P/T Groundsmans wages Nov 2009	134.10
4155		HM Revenue & Customs	PAYE Tax & NI Nov 2009	772.92
4156		NCC	Contributions to Pension Nov 2009	352.48
4157		Mrs J Macken	Postage	7.20
4158		B & Q Financial Services	Materials for Groundsmen	106.04
4159		ESPO	Stationery	32.50
4160		Towergate Risk Solutions	Renewal Insurance - Vauxhall van	404.55
4161		Towergate Risk Solutions	Renewal insurance - Tractor & Kubota	422.29
4162		NCALC	Training Course - Planning 7.9.09	33.00
4163		OCS Group Ltd	Sanitary Unit - Comm. Ctr. Nov - Jan 10	12.25
4164		Anglian Water	Comm. Ctr. Water charges July - Oct 09	234.78
4165		Carter Jonas	Annual rent - Millennium Garden	120.00
4166		NCC	Comm Ctr - Elec Chgs April - Oct 09	537.64
4167		BT Payment Services	Clerks Telephone Nov - Jan 10	180.97
4168		Lovell Hardware	Materials for Groundsmen	156.43
4169		AH Blason & Son	Fuel - Kubota & Van	106.00
4170	09/744	Mower Repair Shop	Annual Service of Gang Mowers	1,196.75
4171	09/453	Banner Contracting	Two additional Grass Cuts to verges	916.49
4172	09/768	Brixworth Drama Club	Community Grant	200.00
4173	09/767	Brixworth All Saints FC	Community Grant	200.00
4174	09/769	Brixworth Travel Club	Community Grant	155.00
4175	09/770	Brixworth Carnival Committee	Community Grant	500.00
4176		Mr C Bament	Parish Councillor Expenses	20.57
4177	09/084r	Earth Anchors Ltd	Replacement Dog Litter Bin	133.29
				<b>9,632.83</b>

It was noted that the Vauxhall Van's renewal insurance was for Fully Comprehensive insurance.

***09/777 To Accept the Minutes of the Meeting 10 November 2009***

The Minutes of the Committee Meeting held on the 10 November 2009 having been previously distributed were accepted.

***09/778 To Approve the Budget and Precept for 2010/11***

It was resolved to accept and approve the budget and precept for 2010/11 recommended by the Finance Committee.

**The Budget for 2010/11**

**Expenditure**

Salaries, Wages and Employers National Ins	£49,000
Finance / Admin	£21,990
Highways and Environment	£11,110
Recreation & Amenities Development	£20,100
Projects	£ 3,000
Police Support	£ 4,800
<b>Total Expenditure</b>	<b>£110,100</b>

**Income**

Bank Interest	£ 150
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Sports Clubs	£4,200
BCF Coffee Shop	£ 310
Community Centre	£7,000
DDC Cleaning Office	£ 450
Pocket Park Grass Cutting	£ 250
<b>Total Income</b>	<b>£12,360</b>

### **The Precept for 2010/11**

Total Expenditure	£110,100
Less Total Income	<u>£ 12,360</u>
<b>Precept Request</b>	<b>£ 97,740</b>

It was resolved that the Parish Council do precept upon Daventry District Council in the sum of £97,740, to be paid in two instalments in April and September 2010.

This is an increase of 0.3% compared to a decrease of 1.6% this year. This means that the Council Tax for parish purposes for next year will be approximately £53.00 for a band “D” property, compared to £52.87 this year.

#### ***09/779 Statement of Intent for Training***

It was resolved to adopt the statement of intent for training.

#### ***09/780 Statement of Community Engagement***

It was resolved to adopt the statement of Community Engagement, subject to adoption of Appendix A (list of companies and organisations in the village) at a later date.

#### ***09/781 Grant Applications***

The Chairman suggested that the Parish Council might wish to consider to ‘tighten up’ on Grant Applications. This is to be considered at the February Council meeting.

#### ***09/782 Northants ACRE***

It was resolved to financially support Northants ACRE for the sum of £34.00.

#### ***09/783 Update on Parish Council Website***

Members were reminded that the Parish Council has agreed to set up a ‘Spanglefish’ website and Cllr Gilkes had agreed to upload the information. Unfortunately Cllr Gilkes has not been able to proceed any further due to workload, however he will endeavour to set up the website as soon as possible.

### **Recreation and Amenities Development**

#### ***09/784 To Accept Minutes of Meeting 17 November 2009***

The Minutes of the Committee Meeting held on the 17 November 2009 having been previously distributed were accepted.

#### ***09/785 Report on BMX Facility/Skate Park Project***

County Councillor Miller and Cllr Whiffen had attended a positive site meeting with the land agent and Farmer Manager of the adjacent land to the proposed BMX/Skate facility. Cllr Miller is still awaiting correspondence from the Land Agent. Cllr Whiffen had assured them the Parish Council would take responsibility of the

management and monitoring of the site. The Council thanked Cllr Whiffen for arranging the meeting.

It was noted that ACRE's grant's deadline for completion of the project is 31 March 2010.

***09/786 PC Logo on Council Vehicles***

It was resolved to purchase four stick on Parish Council logos for the Van and Kubota at a cost of £28.80.

*Cllr Barratt declared a personal interest as a member of the Carnival Committee.*

***09/787 Use of St David's Recreation Ground for Carnival and Party in the Park***

It was resolved to allow the Brixworth Carnival Committee to use St David's Recreation Ground, free of charge, on 3 July 2010 to host the Party in the Park following the carnival procession. The sports clubs have been advised.

It was suggested to prepare a special event agreement form, which is to be circulated to members for consideration at the next meeting.

**Highways and Environment**

***09/788 Community Speed Watch Scheme***

Currently there are 133 signatures, the Parish Council needs to have 500 in order to proceed. The Neighbourhood Watch group have agreed to obtain a few more signatures.

***09/789 NCC Proposed A508 Brixworth Bypass Footbridge***

A letter from the County Council has been received with details of the proposed A508 footbridge. Concerns were raised with regards to the proposed incline of the slope and length of the slope for wheelchair users. Cllr Bament agreed to contact Highways and report back. The design and cost are yet unknown.

***09/790 Tree Warden Vacancy***

It was noted that there is currently a Parish Tree Warden vacancy. Cllr Whiffen suggested that there might be someone in Lesson Road who would be interested.

**Correspondence for discussion**

***09/791 Adult Learning Services and Locally Tailored Courses***

An email has been received from the District Council stating that there is a pot of money available, from the County Council, to fund courses that can be tailored to the needs of a group in local communities. A notice is to be displayed on the Parish Council Notice Board.

***09/792 DDC Christmas Tree Recycling - Collection Point***

It was agreed not to have a main collection point in the village again this year, due to the number of incidents with arson in the village. In addition it was thought that members of the public could easily drop their trees off to the recycling centre as drop it off to a collection point in the village. It was noted that many residents put their old Christmas trees in their brown bins. It is to be suggested to the District Council that if

all the residents in the District put their Christmas trees in their brown bin then it would be more climate friendly than sending around an additional van to collect the trees.

***09/793 DDC BT Payphones in Daventry District***

An update letter has been received from the District Council stating that they have objected to the removal of the BT kiosks in the District, however if the Parish Council wished to adopt their kiosk then they needed to know to remove their objection. It was confirmed that the Parish Council does not wish to adopt the kiosks in the village.

***09/794 DDC Parish & Town Council Meeting 15 December 2009***

The next Parish and Town Council meeting is to be held on 15 December 2009 in the council chamber. The Chairman hoped to attend the meeting.

***09/795 NCC Local Transport Plan Consultation***

This item was deferred to the Highway and Environment committee.

***09/796 Opportunities for Young People***

The County Council's Arts strategy team have engaged some consultants to research what cultural activities children and young people would like to have. There is a questionnaire to complete. It was suggested to forward this message on to the Youth Club.

***09/797 Northants Link's Services***

Northants Link is a group of individuals and community groups who work together to improve health and social care services in the County. As part of making people aware of their services a Notice is to be displayed on the Parish Council's notice board.

***09/798 Correspondence for information only***

The Chairman reported that the correspondence file was available for circulation.

***09/799 Date of Next Meetings***

The next Full Council Meeting is to be held on 15 December 2009 in the Community Hall, Library/Community Centre.

The Council and Committee scheduled meeting dates for 2010 were approved. Dates to be displayed on the website and in the Library.

***09/800 Parish Council Christmas Dinner***

Cllr Lacey reported that the Christmas dinner is to be on the 17 December 2009 at the Coach and Horses.

***Urgent Matters For Report Only***

***09/801 Damage to bench in Changing Rooms***

The Clerk reported that the bench in the away changing room had been damaged by a member of the away team playing against Bective Wanderers on Saturday. The team will be making arrangements to repair the bench before by the 4 December 2009.

***09/802 Letter from Thurstons – Ashway Changing Rooms***

The Chairman had received a letter from Thurston's regarding the fall arrest anchorage point on the changing rooms. The Clerk was asked to write to Thurston's for them to explain in layman's terms what the risk is and if possible to send a representative to advise what action is required.

***09/803 Thank you letter from Father Watkins – Remembrance Service***

The Chairman had received a thank letter from Father Watkins with regards to the Remembrance Service.

***09/804 Thank you letter from Mercedes Benz***

The Chairman had received a thank you letter from the Managing Director of Mercedes Benz, in response to the Council's congratulating letter.

***09/805 Moulton Theatre***

Cllr Nunn reported details about Moulton Theatre's recent productions and in particular about their cinema. It was suggested that perhaps Brixworth could consider having a mobile cinema for its residents. This to be discussed further at the next Highways and Environment Committee.

There being no other business the meeting closed at 9.00pm

Signed as a true record of the above meeting.

Dated 15 December 2009

### **Notes of matters raised by members of the public.**

1. Four first year Nursing Students were present to observe the Parish Council meeting. Part of their studies is a Community Project, involving the health and social well being of residents in a community, in particular the elderly. Their chosen community is Brixworth. They have arranged to meet several members of the community (ie Parish Nurses, surgery staff etc). Their findings will be presented to their tutor and peers.
2. A committee member of the Brixworth Youth Club referred to the agenda item regarding the Babysitting course.