

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday 29 June 2004 at 7.15p.m. in the coffee shop, Brixworth Library, Spratton Road, Brixworth

Present: Councillor E Wiig (Chairman)
Councillors: I Barratt, R Chattaway, S Mabbutt, R Monk, F Peacock, and K Redley.

In Attendance: Mrs J Macken – Parish Clerk
Mr H Fox – Brixworth Bulletin
Mr J Wilson – Member of the Public

Questions from the Public:-

The Chairman welcomed the members of the public. A separate minute for the matters raised by members of the public is attached.

The Chairman welcomed new Councillors Ian Barratt and Kath Redley to the meeting.

04/202 Apologies for absence

Apologies were received from Cllr F Wiig and County Cllr C Millar.

04/203 Declaration of Interest

Declarations of Interest were received from: -

Cllr E Wiig – Planning Applications – District Councillor on DDC Planning Committee.

Cllr R Chattaway – Planning Applications – Personal Reasons

04/204 Signing of the Minutes of the Last Meeting 25 May 2004

The minutes of the meetings held on Tuesday 25 May 2004 were agreed and signed by the Chairman as a true and correct record of this meeting.

04/205 Signing of the Minutes of the Annual General Meeting 17 June 2004

The minutes of the Annual General Meetings held on Thursday, 17 June 2004 were agreed and signed by the Chairman as a true and correct record of this meeting.

04/206 Police Representative Report

The Chairman stated that apologies had been received from P.C. Jackie Stublely, who had reported that the crime figures were down this month, details of some of these crimes was read out by the Chairman. PC Stublely had informed the Parish Council that she had requested for the Safety Camera team to operate in Station Road, Froxhill Crescent and Brampton Way, in the near future. PC Stublely had agreed to find out

whether the Flashing Boards have been used on Spratton Road, if not she would chase it up.

Planning

04/207 Minutes of Meetings 2 June & 23 June 2004

The Minutes of the Planning Meetings held on the 2 June and 23 June 2004 having been previously distributed were accepted.

Cllr Mabbutt notified the meeting that an appeal against the refusal of planning permission for the planning application DA/2004/0291 Chester House, Church Street had been received. The Parish Council has no further comments to make.

Concerns were raised with regard to the amount of planning applications objected by the Parish Council, but were approved by the District Council. The Chairman confirmed that if a planning application were not against the Local Plan or planning reasons then they would be approved.

04/208 DDC Planning Approvals and Refusals – June 2004 Report

Approvals

DA/2004/0354 Mr M Young Land Adjoining 1 New Street, Brixworth Two 2-bed flats.

1.4.04 PC Objected 19.5.04 DDC Approved

DA/2004/0361 F Goodman, 55 Broadlands, Brixworth Works to trees subject of a Tree Preservation Order

1.4.04 PC No Objection 6.5.04 DDC Approved

DA/2004/0397 Mrs Meakin, 1 Pebble Cottage Cross Hill, Brixworth Rear extension

26.4.04 PC No Objection 18.5.04 DDC Approved

DA/2004/0435 Mr C Robins, 27 Stonehill Way, Brixworth Two storey extension to side of dwelling

26.4.04 PC Objected 19.5.04 DDC Approved

DA/2004/0444 Mr & Mrs D Linnette, 29 Windmill Glade, Brixworth Single storey side extension to dwelling

26.4.04 PC No Objection 21.5.04 DDC Approved

DA/2004/0492 Mr & Mrs D Sherwood, 1 Stone Cottage, Newlands Two storey and single storey extensions to side of dwelling.

12.5.04 PC Objected 9.6.04 DDC Approved

DA/2004/0493 Mr & Mrs J Moulson, 32 The Ashway, Brixworth First floor extension and detached single garage

12.5.04 PC Objected 9.6.04 DDC Approved

DA/2004/0516 – Mr. P. Dennis, 22 Broadlands, Brixworth

First floor extension over existing garage and utility room

2.6.04 PC No Objection 1.6.04 DDC Approved

DA/2004/0541 Mr & Mrs Robinson, 41 Knightons Way, Brixworth

Construction of single storey extension to rear of dwelling and rooms in roof.

12.5.04 No Objection 4.6.04 DDC Approved

**Dr D Burston Dallas Burston Group, Manor House, Victors Barns, N,pton Rd,
Brixworth**

Haywards Barn, Northampton Road

**DA/2003/0751 Removal of conditions 3 of DA/97/0244 restricting tennis court use to
staff employees only.**

28.4.04 DDC Approved.

DA/2003/0815 Change of use of Haywards Barn to Clubhouse complex

20.5.04 DDC Approved.

DA/2003/1358 Change of use of land to cricket field

20.5.04 DDC Approved

Refusals

**DA/2004/0291 Ms P Atwood, Chester House, Church Street, Brixworth
Two storey rear extension**

1.4.04 PC Objected 19.5.04 DDC Refused

**DA/2004/0520 Merry Tom Farm, Merry Tom Lane, Brixworth
Country Manor House, Mr & Mrs Robinson**

12.5.04 PC Objected 11.6.04 DDC Refused

Finance

04/209 Income received for May 2004

The Clerk reported the Income received for May 2004 was as follows:-

<u>Received from</u>	<u>Details</u>	£
Community Centre	April 2004 - Bookings	1835.50
Cricket Club	Ground rent - 2nd install (Season 03/04)	<u>350.00</u>
	TOTAL	<u><u>£2,185.50</u></u>

04/210 Bills for Payment for June 2004

The list of payments to be made in June 2004 was circulated and signed by all members present. It was resolved that the following accounts should be passed for payment.

<u>Chq. No. Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
2708-2712 Salaries	Salaries & Wages June 2004	2393.99
2781 Inland Revenue	PAYE Tax & NI June 2004	754.66
2713 Mrs J Macken	Postage & timber	9.36
2714 Lexis Nexis Uk	Book -Local Council Admin - 6th Edition	30.00
2715 IGF Finance Ltd	Laserjet cartidge - Clerk's printer	43.71
2716 BACA	Cleaning Materials - Comm. Ctr	61.88
2717 The Mower Shop	Parts for Kubota mower	15.98
2718 Mr M Sugden	Key cutting and chain	46.95
2719 Rampchild Ltd	Repairs to skateboard ramp	528.75
2720 NCC	NO ALCOHOL signs	58.76
2782 A H Blason & Son	Motor fuel	210.78
2783 Miss Lisa Knight	Reimburse car owner - broken window	50.00
2784 Mrs J Macken	Clerk's Allowance Apr - Jun 04	60.00
	TOTAL	<u>£4,264.82</u>

04/211 Expenditure Statement for May 2004

The Parish Council accepted the Income and Expenditure Statement for May 2004, which had been previously distributed.

04/212 Bank Reconciliation as at 31 May 2004

The bank reconciliation as at the 31 May 2004 was reported and accepted as follows:

Current Account	£18,482.44
Capital Reserve Account	£149,364.88
Less Cheques outstanding	£11,278.69
Balance Carried forward as at 1.6.04	£156,568.63

Recreation and Amenities Development

04/213 Sports and Recreation Development Plan

Cllr Chattaway informed the meeting of the reasons why a Sports and Recreation Development Plan was required and enquired whether the Parish Council would approve to formulate the Development Plan, through the Recreation and Amenities Development Committee. This was agreed.

The development plan would include looking at and improving the existing sports and recreation facilities provided in the village, by the Parish Council, by working with the sports clubs, residents and users of the facilities.

04/214 Roller at St Davids Recreation Ground

The Clerk reported that the Roller on St David's Recreation Ground was in need of repair. A blacksmith has looked at the roller, but would need to dismantle it first and

take it to his workshop to assess the cost of the repair, which he thought would be in the region of £400-£500.00. Cllr Chattaway confirmed that the roller would be a useful asset if it were to be reconditioned. On proposal by Cllr Mabbutt and seconded by Cllr Peacock it was agreed for the roller to be repaired.

04/215 St David's Recreation Ground – New Playground Equipment

Cllr Chattaway suggested that the installation of any new playground equipment should be done after the school holidays. This was all agreed. It was noted that the earmarked reserved funds for playground equipment is £11,000 and that the current budget is £6,500.

The Clerk presented two schemes and quotations received for new playground equipment, a third quotation is yet to be received. It was suggested that to involve the community the Parish Council would consult the village school, after school club and pre-schools with the proposals.

Scheme One

To install a Special Climbing Tower to unused play area

Quote 1. £8,075.00

Scheme Two

To replace the existing Jungle Gym frame with a Special Climbing Tower and to install two springies and a maze and puzzle panel for toddlers on the unused play area.

Quote 2. £9,986.93

04/216 Broken Swing – Spratton Road Recreation Ground

Cllr Chattaway reported that a swing on the Spratton Road Recreation Ground had broken whilst a child was swinging on it; fortunately the child was not hurt. The swings have been taken out action pending an inspection and necessary repair.

Cllr Chattaway informed the meeting that to meet current recommendations the existing safety surface for the swings should be increased.

Cllr Chattaway suggested that the Annual Inspection of all the Playground Equipment is brought forward and is carried out before the school holidays. This was agreed.

04/217 QMP presentation - Tender Report and Recommendations, for Changing Rooms, on 7 June 2004

The minutes of the QMP presentation – Tender Report and Recommendations on the 7 June 2004 having been previously distributed were accepted.

04/218 Changing Rooms – Update - QMP letter 24 June 2004

It was noted that an Interim Report had been received from QMP. It was agreed that the Parish Council were unable to make a final decision regarding the building of the

Changing Rooms until they receive a Full Tender Report from QMP. The Clerk was asked to send a letter to QMP stating that a Full Tender Report would be required no later than Friday, 9 July 2004.

Cllr Chattaway reported that he was exploring alternative possibilities with regards to providing changing rooms on the Ashway Playing Field.

Highways & Environment

Cllr Peacock reported that the first Highways and Environment Committee meeting is to be held on Monday, 12 July 2004.

04/219 Millennium Garden – Retaining wall and Disability access to Brixworth Centre.

The Clerk reported that a letter from Mr Fox had been received, regarding the need for a retaining wall to be built on the south side of the Millennium Garden, to stop the soil from slipping onto the path. The Clerk was asked to obtain two quotations for the work to be done.

The Chairman reported that the Brixworth Centre committee had enquired whether the Parish Council would consider making the access to the Centre, from the Millennium Garden, more accessible for wheelchairs. It was agreed for this matter to be referred to the Highway & Environment committee.

General Purposes

04/220 Minutes of Library/Community Centre Committee Meeting 7 June 2004

The minutes of the Library / Community Centre meeting held on the 7 June 2004 having been previously distributed were noted.

04/221 Parish Council Notice Board – Community Centre Foyer

The Chairman reported that the current Parish Council Notice Board in the foyer of the Community Centre is not accessible 24 hours a day, seven days a week. It was agreed that a second Notice Board is required; the location of the new Notice Board is to be referred to the next General Purposes Committee.

04/222 Broadband for Clerk's Computer

On proposal by Cllr Barratt and seconded by Cllr Mabbutt it was agreed for the Clerk to have BT Broadband connected to the Clerk's computer, at a cost of £20.99 per month. It was agreed for the additional cost for Firewall to be approved.

Correspondence for discussion

04/223 Letter – Funding of Changing Rooms

The Chairman reported that a resident was unsatisfied with the response he had received in regard to the costings of the Ashway Playing Fields Development. It was agreed that following an investigation into the costs, the Chairman would respond to the resident.

04/224 Letter – Speeding in Church Street

A letter had been received from a resident (copies of which had been previously circulated) who was concerned about vehicles speeding along Church Street and the noise of heavy petroleum trucks passing by, in particular, in the early hours of the morning. The Clerk was asked to write to the resident to inform them that the safety camera team would be monitoring speeding vehicles, entering the village, from Station Road in the near future. The Clerk was also asked to write to the company who owned the heavy trucks, to make them aware of the comments made.

04/225 Letter – Incident on 10 June 2004

A letter had been received from a lady (copies of which had been previously circulated) informing the Parish Council that her car window had been broken, whilst driving past the Parish Council's Groundsman who was mowing the grass verge at the time. It appeared that a stone had been thrown up from the mower and had broken the window. The lady enquired whether the Parish Council would reimburse her for the costs incurred and enclosed a copy of an invoice from Autoglass for £50.00. It was agreed for a goodwill gesture and without prejudice payment of £50.00 to be made.

Following a discussion it was agreed that the General Purposes committee would look into the safety aspect of grass cutting on the highways.

04/226 Letter – Dog Fouling in Churchyard

A letter had been received from a lady (copies of which had been previously circulated) concerned with dogs fouling in the churchyard. The Clerk had notified the dog warden who had agreed to patrol the area and would be able to fine any offending dog owners on the spot.

The Clerk was asked to write to the church to advise them of the comments made.

04/227 Letter – Possible New Housing Developments

A letter from a resident had been received (copies of which had been previously circulated) expressing their concerns regarding the possibility of new infill housing developments. The Chairman stated that the residents comments echoed the Parish Council's concerns as previously mentioned at the last Parish Council meeting, at which the Parish Council had agreed to write to the District Council Planning Department outlining their concerns.

04/228 Letter – Snack Wagon, Ryngwell Close

A letter from a resident had been received (copies of which had been previously circulated) concerning the excessive refuse that accumulates outside a residential

property. Following a discussion the Clerk was asked to write to the District Council Environment Department for their assistance with regards to this matter and to write a polite letter to the owner of the Snack Wagon informing them of the comments made.

04/229 Letter – Use of Ashway Sports Field

A letter from the Red Lion Football team had been received (copies of which had been previously circulated) confirming their ‘desire to use the Ashway Playing Field for the Red Lion Team home matches, from September’ and whether the changing rooms would be available for them. A copy of a reply from the Parish Council had also been circulated, stating that it was ‘unlikely that the new changing rooms would be built in time for the beginning of the football season’.

04/230 Correspondence

The Chairman reported that correspondence received through the month that required no action was available for viewing. This was agreed.

04/231 Urgent Matters For Report Only

There were no urgent matters to report.

There being no other business the meeting closed at 8.55pm

Signed as a true record of the above meeting.....

Dated 27 July 2004

Minute of matters raised by members of the Public 29 June 2004

1. Changing Rooms Specification– Ashway Playing Field

It was suggested that if the specification for the changing rooms was changed to reduce the overall cost. The certain standards required by the Football Foundation, for the application of a grant, should be identified and retained. This point was noted.

2. Costing – Ashway Playing Field Development

A resident was unsatisfied with the response he had received in regard to the costings of the Ashway Playing Fields Development. It was agreed that following an investigation into the costs, the resident would be advised accordingly.

3. Palisade Fencing – St Davids Recreation Ground

A resident asked whether they would consider allowing the Brixworth Centre to use the unused palisade fencing at St David's Recreation Ground. The use of the disused palisade fencing is to be discussed at the next Recreation and Amenities Development Committee meeting.