

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday 31 August 2004 at 7.15p.m. in the coffee shop, Brixworth Library, Spratton Road, Brixworth

Present: Councillor E Wiig (Chairman)
Councillors: I Barratt, A Charlton, R Chattaway (Vice Chairman), P Fox, D Kennedy, S Mabbutt, R Monk, F Peacock, K Redley and F Wiig .

In Attendance: Mrs J Macken – Parish Clerk
Cllr C Millar – County Councillor
Mrs Battison – Member of the public

Questions from the Public: -

The Chairman welcomed the member of the public to the meeting and introduced the new Parish Councillors to the members who were not present at the last meeting. A separate minute for the matters raised by the member of the public is attached.

04/273 Apologies for absence

Apologies were received from District Cllr N Bunting.

04/274 Declaration of Interest

The Chairman reminded all members of the importance of Declaring an Interest in any matters discussed at Parish Council Meetings.

Declarations of Interest were received from: -

Cllr E Wiig – Planning Applications – District Councillor on DDC Planning Committee.

Cllr F Wiig - Planning Applications – District Councillor on DDC Planning Committee.

Cllr R Chattaway – Planning Applications – Personal Reasons

Cllr F Peacock – 04/298 Northampton & Lamport Railway - Personal Reasons

Cllr P Fox – 04/281 Planning Applications The Lodge, Harborough Rd - Neighbour

04/275 Signing of the Minutes of the Last Meeting 27 July 2004

The minutes of the meetings held on Tuesday 27 July 2004 were agreed and signed by the Chairman as a true and correct record of this meeting.

04/276 County Councillor's Report

Cllr Millar thanked the Parish Council for the opportunity to report to the Council during their meetings.

Cllr Millar reported that the County Council are to invest more than £10 million in highways this year and a further £10 million in the next year. The Parish Council was asked to identify and report to Atkins any B roads, which they thought needed upgrading or any roads with potholes.

Cllr Millar reported that he had attended the County Waste Disposal Forum, which discussed the waste management objective for the next three years. This included increasing recycling and reducing waste to landfill sites by introducing other methods.

Cllr E Wiig asked whether kitchen waste would be allowed to be recycled in the near future? Cllr Millar informed the meeting that a new technology called the aerobic digester was being looked into, should this prove successful, kitchen waste would then be allowed back into the brown bins.

It was reported that Daventry District Council are encouraging home composting and composting bins are available from the District Council.

04/277 Police Representative Report

PC Jackie Stublely had apologised for not being able to attend the meeting and had informed the Clerk of the following: -

Ashway Playing Field

Community Support Officers have recently issued litter tickets (£50.00 fine) to youngsters on the playing field.

Youth Workers from Connexions have been mingling with the youths, offering help and advise on education, training or personal matters.

There has been an increase in police presence on Friday and Saturday evenings. However PC Stublely is concerned that when the police do arrive the noise and anti social behaviour increases. If the youths are dispersed, the anti social behaviour continues to other areas of the village.

The Police are concentrating on the source of the alcohol and have recently acquired a lot of alcohol, which had been hidden.

Vandalism

A group of youngsters have dug up the control panel to the irrigation system and set off the sprinklers in the Millennium Garden. They have also broken several windows at the Brixworth Centre and broken into sheds on the allotments. PC Stublely knows who the youngsters are, but unless they own up, no further action can be taken.

Burglaries

Burglaries had been reported in Dairy Close & Windmill Glade, two on the Industrial Estate and a Van and Car broken into in Pytchley Way. None of which PC Stublely believed were connected to the village.

Cllr E Wiig informed the meeting that Chief Superintendent John Millar is aware of the problems with the youths on the Ashway and he would like to organise a meeting with the Parish Councillors, at Daventry Police Station, to discuss this issue. The date of the meeting is to be arranged.

The incident at the Brixworth Centre was discussed, the Parish Council agreed that following the refurbishment, the outside of the Centre now needs some attention, to try to deter the vandals.

Planning

04/278 To Accept the Minutes of Meetings 4 & 25 August 2004

The Minutes of the Planning Meetings held on the 4 August and 25 August 2004 having been previously distributed was accepted.

04/279 DDC Planning Approvals and Refusals – August 2004 Report

The planning approvals and refusals for August 2004 were noted as follows: -

Approvals

DA/2004/0769 Paul Hampton, The Rookery, 36 Church St, Brixworth.
Work to trees subject of a Tree Preservation order.

23.6.04 PC No Objection 16.7.04 DDC Approved

DA/2004/0599 Mr & Mrs Green, 11 Pythchley Close, Brixworth
Single storey extension to front of dwelling

2.6.04 PC Object 7.7.04 DDC Approved

Refusals

DA/2004/0625 Mr & Mrs C Manoli, Fish & Chip Shop, Hunters Way, Brixworth
Single storey extension to preparation and storage areas.

2.6.04 PC No Objection 30.6.04 DDC Refused

DA/2004/0707 Mrs G Nelson, 29 Burrows Vale, Brixworth
First Floor side extension and single storey rear extension.

23.6.04 PC Object 7.7.04 DDC Refused

DA/2004/0661 Mr & Mrs J Maeers, Barns to the Rear of the Lodge, Harborough Road, Brixworth
Addition of conservatory to the east face of dwelling and a garage.

2.6.04 PC No Objection 5.7.04 DDC Refused

DA/2004/0662LB Mr & Mrs Maeers, Barns to the Rear of the Lodge, Harborough Road, Brixworth.

Conversion of existing barns and outbuildings to one dwelling (amended scheme to include Conservatory extension to rear).

2.6.04 No Objection 14.7.04 DDC Refused

DA/2003/1173 Mr L Billingham Land adjacent To The Lodge Brixworth Hall Park, Brixworth

Outline application for detached dwelling with new vehicular access

29.10.03 PC Object 25.11.03 DDC Refused
9.8.04 Planning Inspectorate dismiss appeal.

04/280 WP/2004/0426/F Sywell Aerodrome Ltd, Sywell Aerodrome, Wellingborough Road, Sywell

The construction of an all weather surface to the existing runway 03/21 with associated taxiway apron areas and earthworks.

Cllr Mabbutt reported that the Sywell Aerodrome planning application had been discussed at the planning meeting on 25 August 2004 at which it had been agreed for the decision to be deferred to the full Council meeting. This was to allow Councillors to peruse the information supplied at the planning meeting, including details from S.T.A.R.E. (Stop The Aerodrome Runway Expansion), a statement from Sywell Aerodrome and an Environmental Report.

On proposal by Cllr E Wiig and seconded by Cllr Mabbutt the decision was put to a vote, which was 8 in favour, 1 against and 2 abstentions. It was resolved that the Parish Council had No Objections to the planning application.

04/281 DA/2004/1116 & 1117 Mr & Mrs J Maeers, Barns to the rear of the Lodge, Harborough Road, Brixworth

Conversion of Barns to dwelling (revised application following refusal)

Cllr Mabbutt informed the meeting that the above planning applications are to be considered at the next planning meeting on the 15 September and asked for three Parish Councillors to accompany him, at a site meeting, which is to be arranged prior to the meeting.

Finance

04/282 To Report the Income Received for July 2004

The Clerk reported the Income received for July 2004 was as follows: -

<u>Received from</u>	<u>Details</u>	£
Community Centre	June 2004 - Bookings	397.75
HM Customs & Excise	Refund VAT 1.4.04 - 30.6.04	1,581.86
BCF	50% Contribution towards cupboards	349.00
NCC	Laying of Cobbles to Boniface Hse	£ 340.00
	TOTAL	<u>£ 2,668.61</u>

04/283 To Approve the Bills for Payment for August 2004

The list of payments to be made in August 2004 was circulated and signed by all members present. It was resolved that the following accounts should be passed for payment.

Chq No.	<u>Payment To</u>	<u>Reason for Payment</u>	£
2745-50	Employees & Inland Revenue	Salaries,Wages,PAYE Tax & NI August 04	3,661.08
2751	Mrs J Macken	Postage	11.71
2752	Mr M Sugden	Chain & keys, stationery	46.58
2753	Direct Printing Co.	Copying - Councillor Vacancies flier	26.80
2754	NCC	Elec. Chgs - Comm Ctr Apr 04 - Jul 04	223.11
2755	Mr M Redley	Caretaking duties - Watercolour classes	19.50
2756	Mr M Nice	Additional set of keys, light bulbs & tubes	45.99
2757	Wilby Fabrications	Repair to Roller - St Davids	587.50
2758	B.T. PLC	Clerks Telephone chgs & Broadband	235.60
2759	David Perkins	Decoration of Community Hall	690.00
2760	Mancraft Fencing Ltd	Erect new fencing to replace gates	229.13
2761	BACA	Cleaning materials	30.47
2762	G H Playground Services	Repairs to cradle swings	45.82
2763	D G Salisbury	Ashway - Fill in trench lines	282.00
2765	IGF Invoice Finance Ltd	Cartridge for Clerk's computer	43.46
2766	Harlestone Firs Saw Mill	Replacement fencing	38.51
2767	A H Blason & Son	Fuel for Pick up, Tractor & Kubota, new tyre	217.74
		TOTAL	<u>£ 6,435.00</u>

04/284 To Accept the Income and Expenditure Statement for July 2004

The Parish Council accepted the Income and Expenditure Statement for July 2004, which had been previously circulated.

04/285 To Report and Accept the Bank Reconciliation as at 31 July 2004

The bank reconciliation as at the 31 July 2004 was reported and accepted as follows:

Current Account	£17,200.59
Capital Reserve Account	£140,025.79
Less Cheques outstanding	£4,829.67
Balance Carried forward as at 1.8.04	£152,396.71

04/286 To Accept the Recommended Pay Increase by NALC of 2.75% as from 1 April 2004.

On proposal by Cllr Mabbutt and seconded by Cllr Monk it was resolved to accept the recommended pay increase, by NALC, of 2.75% as from 1 April 2004.

Recreation and Amenities Development

04/287 To Accept the Minutes of Meeting 16 August 2004

The Minutes of the Recreation and Amenities Meeting held on the 16 August 2004 having been previously distributed were accepted.

04/288 Ashway Playing Field Update

A report on the Ashway Changing Rooms project, by Cllr Chattaway, had been previously circulated. This report included the previous Parish Councils intentions for developing the Ashway, the current situation and steps to be considered for implementing a development plan.

Cllr Chattaway provided the meeting with the original plan drawn by the architects of the Ashway Playing Field, to show the original ideas and the positioning of the pitches.

Cllr Chattaway reported the approximate costs for a modular changing rooms building to be erected, which were as follows: -

1. Two football team size (approx. 14m²) and an officials room plus a store £45,000 plus VAT. To include substructure, services and ramp total cost would be £65,000 plus VAT. Contingencies £7,000.
2. Two bigger changing rooms to accommodate rugby teams (approx. 20m²) and an officials room plus a store £81,000 plus VAT. To include substructure, services and ramp £101,000 plus VAT. Contingencies £10,000.
3. Four changing rooms (for football teams), two official rooms approximate cost £110,000 plus VAT. Contingencies £10,000.

Cllr Chattaway pointed out that these modular changing rooms would not meet the Football Foundation criteria and therefore the Parish Council would not be able to receive a grant from the Football Foundation.

Following a discussion it was agreed for a working group of the Recreation and Amenities Committee to be set up, to include members from the Sports Clubs. The aim of the working group is to focus on putting together a proposed development plan, including timescales, for the Ashway. This proposal is to be presented at the next full Parish Council meeting in September 2004.

04/289 To consider the quotations for New Display Equipment for St David's

A report on the comparative costs from three manufacturers, with a breakdown of the costs, company profile and the results from the comments made by residents from the display in the library foyer, had been previously circulated to all members.

	Removal of existing Equipment	Play Equipment & safety surfaces
Miracle Design & Play	£793.00	£9,193.93
Record Playground	£700.00	£11,185.00
Wicksteed		
Option One	£650.00	£9,725.00
Option Two	£650.00	£9,350.00

The Clerk showed the meeting the design by Wicksteed, (Option Two) which had been favoured by the residents.

On proposal by Cllr Redley and seconded by Cllr Mabbutt it was resolved to accept the quotation from Wicksteed Leisure Option Two for the removal of the existing play equipment for £650.00 and installation of play equipment and safety surfaces for £9,350.00. The Clerk was asked to discuss the optional extras of £300.00 for Heras security fencing and £300.00 for storage with Wicksteed, to determine whether or not the Parish Council needed to include these items as well.

Highway and Environment

04/290 To Accept the Minutes of Meeting 23 August 2004

The Minutes of the Highway and Environment Meeting held on the 23 August 2004 having been previously distributed were accepted.

04/291 To Consider quotations for Retaining Wall – Millennium Garden

Cllr Peacock reported that one quotation had been received for building a retaining wall at the Millennium Garden. A second quotation from another contractor had still not been received, therefore it was agreed to accept the quotation from Brixworth Landscaping for £335.00.

04/292 To Report on the Blocked Drains in the Village Hall Car Park

Cllr E Wiig reported that during a recent torrential downpour, a complaint had been received from a resident, whose garden backs onto the Village Hall Car Park. Due to a blocked drain in the car park water had been pouring into their garden and flooding the outside of their property. Dyno-rod was called out to unblock the drains in the car park and they suggested that the Parish Council take out a yearly contract. Unfortunately the padlock to the car park had to be broken, for Dyno-rod to gain access, therefore new keys have been issued to the Village Hall Committee, grounds man and Clerk.

The Clerk was asked to write to the Village Hall Committee to ask whether it would be possible for them to take over the responsibility of the Car Park, with the Parish Council remaining owners of the land.

General Purposes

04/293 To consider New Parish Council Notice Board

A report on the comparative costs of Notice Boards, by three suppliers, had been previously circulated.

The costs for supplying and delivering a double doored oak Notice Board, to display 8 A4 sheets of paper with two posts were as follows: -

Harry Stebbing	£793.00
Signs First	£866.00 plus delivery
Village & Urban	£871.00
Greenbarnes	£831.77

It was unanimously agreed to purchase a Notice Board from Harry Stebbing for £793.00 with the additional cost of £81.40 for hand carved lettering. The Notice Board is to be installed by the part time grounds man, near to Troops Greengrocers shop.

04/294 Health and Safety/Risk Assessment Update

Cllr Barratt explained the framework of the computer software, for the risk assessment for Local Councils, to the meeting.

Cllr Barratt proposed to coordinate the risk assessment and to concentrate on the health and safety issues to start with. Each committee would be asked to identify and list relevant issues with possible suggestions. All agreed this.

04/295 Appointment of NALC Representative – NALC AGM 23 October 2004

Cllr Peacock was appointed as the NALC representative and was asked to attend the NALC AGM in October. The Clerk was asked to advise NALC.

04/296 Parish Councillor Vacancies Update

The Chairman reported that fliers advertising the Parish Councillor Vacancies are to be delivered to all the residents in the village and that a notice has also been put up on the Notice Board.

The Chairman stated that the District Council were satisfied that the Parish Council are actively looking for members to co-opt.

04/297 Appointments of Representatives for the Brixworth Centre & Village Hall Committees.

Cllr Fox agreed to be the Parish Council Representative on the Brixworth Centre Management Committee.

Cllr Barratt agreed to be the Parish Council Representative on the Brixworth Village Hall Committee.

Correspondence for discussion

04/298 Northampton & Lamport Railway – Request for Donation

It was agreed that the Parish Council would follow its normal practice and not make a donation to this cause.

04/299 Letter- Completion of Roads at Heronswood, Ashway and Ryngwell Close

A letter from a resident had been received (copies of which had been previously circulated) regarding the completion of the road and road markings at the area at the junction of the Ashway and Ryngwell Close, by David Wilson Homes. The Parish Council agreed to write to the developers supporting the points raised by the resident.

04/300 NALC Clerk & Councillor Training Programme 2004 – 2005

The Chairman referred the members to the NALC Training Programme, which had been previously circulated and asked the members to inform the Clerk of any of the courses they wished to attend.

4/301 NHS Daventry & South Northants – Planning for the future

The Chairman reported that the options for the planning for the future of the Primary Care Trust are now to be discussed at Daventry District Council by the Overview Scrutiny Board on 7 September 2004 at 6.15pm. All Parish Councillors are welcome to attend this meeting.

04/302 Correspondence

The Chairman reported that correspondence received through the month that required no action was available for viewing. This was agreed.

04/303 Urgent Matters For Report Only

There were no urgent matters to report.

There being no other business the meeting closed at 9.35pm

Signed as a true record of the above meeting.....
Dated 28 September 2004

Minute of matters raised by members of the Public 31 August 2004

1. Inconsiderate Parking in St David's Close

A resident raised their concerns again regarding inconsiderate parking by footballers in St David's Close, during football matches.

The Clerk was asked to write to the Football Clubs asking them to request that the footballers / parents use the car park provided behind the Sports Pavilion and to inform the visiting teams of the parking arrangements. The possibility of erecting a sign at the entrance of St David's Close advising users of the Recreation Ground to use the designated Car Park was discussed.