

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 28 September 2004 at 7.15p.m. in the coffee shop, Brixworth Library, Spratton Road, Brixworth

Present: Councillor E Wiig (Chairman)
Councillors: I Barratt, A Charlton, R Chattaway (Vice Chairman),
P Fox , D Kennedy, S Mabbutt, R Monk, K Redley and F Wiig .

In Attendance: Mrs J Macken – Parish Clerk
Inspector Rickaby – Northants Police
PC J Stubley – Northants Police
Mr M Nice – Member of the public
Mr P Savage – Member of the public

Questions from the Public: -

A separate minute for the matters raised by the member of the public is attached.

04/304 Apologies for absence

Apologies were received from County Cllr C Millar, District Cllr N Bunting and Cllr F Peacock.

04/305 Declaration of Interest

Declarations of Interest were received from: -

Cllr E Wiig – Planning Applications – District Councillor on DDC Planning Committee.

Cllr F Wiig - Planning Applications – District Councillor on DDC Planning Committee.

Cllr Redley – 04/328 Library/Community Centre – Employee at the Olive Branch Coffee Shop, Library/Community Centre. 04/329 Brixworth Centre – Partner employed at Brixworth Centre. 04/331 Brixworth Village Hall – Member of Village Hall Management Committee.

04/306 Signing of the Minutes of the Last Meeting 31 August 2004

The minutes of the meetings held on Tuesday 31 August 2004 were agreed and signed by the Chairman as a true and correct record of this meeting.

04/307 Police Representative Report

The Chairman asked for any members wishing to attend a presentation and tour at the Police Call Centre at Wootton Hall Park, to let the Clerk know so that a visit could be arranged.

PC Jackie Stubley reported that 17 crimes had been reported in September compared to 34 crimes reported in August.

Inspector Rickaby reported that at the beginning of October 2004 there would be a restructuring of the Northants Police, following a recent Force Scrutiny. To achieve government targets the Western Area Police priorities are to reduce residential burglary, auto crime and the supply of class 'A' drugs. Community Beat Officer Jackie Stubley will continue to work in Brixworth, tackling issues of criminal damage and anti social behaviour. PC Stubley will also be part of a Community Action Team, operating in the District, serving the communities on a priority basis.

Cllr Monk enquired about the Policing of the anti social behaviour, of the local youths, at the Library/Community Centre, whilst the Library is open late in the evenings. Inspector Rickaby reported that the Library staff have been informed to call the Police should an incident occur and that the Police would eventually come. It was suggested that maybe a resident might be interested and volunteer to become a Special Parish Constable, who could work in a particular area within the community. Another suggestion was for the Library Staff to have training for dealing with difficult situations.

Before Inspector Rickaby and PC Stubley left the meeting, the Chairman thanked them for attending.

Planning

04/308 To Accept the Minutes of Meetings 15 Septemeber 2004

The Minutes of the Planning Meetings held on the 15 September 2004 having been previously distributed was accepted.

04/309 DDC Planning Approvals and Refusals – September 2004 Report

The planning approvals and refusals for September 2004 were noted as follows: -

Approvals

DA/2004/0997 – Mr Airs, 54 Stonehill Way, Brixworth.

Conservatory to rear of property.

4.8.04 PC No Objection 8.9.04 DDC Approved

DA/2004/0907 Mr & Mrs Manning, 4 Water Pike, Brixworth

Single Storey rear extension and first floor extension over garage

14.7.04 PC No Objection 23.8.04 DDC Approved

DA/2004/0887 – Mr K. Hayes, 10 Hunt Close, Brixworth.

Single storey extension.

14.7.04 PC No Objection 20.8.04 DDC Approved

DA/2004/0903 - F & S Harper, Land at rear of 75 Northampton Road, Brixworth.

Outline application for residential development.

14.7.04 PC No Objection 20.8.04 DDC Approved

DA/2004/0994 – Dr Beds Pilgrims Housing Assoc., 25 Stannard Way, Brixworth.

Work Fell Ash Tree subject of a Tree Preservation Order.

4.8.04 PC No Objection 17.8.04 DDC Approved - consent to cut down

DA/2004/0825 – Dr J Hewertson, Paddock Cottage, Hall Park, Brixworth.

Work to trees subject of a Tree Preservation Order.

4.8.04 PC No Objection 30.7.04 DDC Approved - consent to cut down

Refusals

None Received

Finance

04/310 To Report the Income Received for August 2004

The Clerk reported the Income received for August 2004 was as follows: -

<u>Received from</u>	<u>Details</u>	£
All Saints Football Club	First Installment - Ground Rent 2004/05 season	342.00
	TOTAL	<u>£ 342.00</u>

04/311 To Report and Accept the Bank Reconciliation as at 31 August 2004

The bank reconciliation as at the 31 August 2004 was reported and accepted as follows:

Current Account	£12,623.49
Capital Reserve Account	£140,025.79
Less Cheques outstanding	£6,687.62
Plus receipts not shown	£342.00
Balance Carried forward as at 1.9.04	£146,303.66

04/312 To Accept the Income and Expenditure Statement for August 2004

The Parish Council accepted the Income and Expenditure Statement for August 2004, which had been previously circulated.

04/313 To Approve the Bills for Payment for September 2004

The list of payments to be made in September 2004 was circulated and signed by all members present. It was resolved that the following accounts should be passed for payment.

Chq No.	<u>Payment To</u>	<u>Reason for Payment</u>	£
2768-2773	Employees & Inland Revenue	Salaries, Wages, PAYE Tax & NI Sept 04	3,226.10
2774	Mrs J Macken	Postage & Stationery	28.85
2775	Lovell hardware	Materials - Repairs & Comm Ctr	34.74
2776	Dyno Rod	Unblock drain - Village Hall	258.50
2777	Earth Anchors Ltd	2 No. Dog Litter Bins - Ashway	386.11
2778	ABB Ltd	Public Lighting Maint. Chg	25.05
2779	NALC	Training Courses	80.00
2780	Harlestone Saw Mill	Rails for St Davids Rec. fence	7.05
2785	Northants ACRE	leaflet - VAT on building work	3.50
2786	NALC	NALC AGM - Attendance by NALC Rep.	25.00
2787	BACA	Bolt on beacon for Kubota	34.66
2788	A H Blason & Son	Fuel for Pick up, Tractor & Kubota	168.51
2789	Mrs E Wiig	Chairmans Telephone Allowance Jul-Sept	27.50
2790	Mrs J Macken	Clerks Allowance July - Sept 04	60.00
2791	Brixworth Farming Co	Removal of bales - Ashway	117.50
2792	DDC	Emptying bins - St Davids/Coffee shop	247.70
		TOTAL	<u>£ 4,730.77</u>

04/314 To Note the Next Finance meeting 5.10.04

Cllr F Wiig reminded the Chairs of the Committees to prepare their initial budgets for the next financial year, which are to be discussed at the Finance Meeting on 5 October 2004.

04/315 To Report on the Banking Arrangements for the Brixworth Travel Club

The Clerk reported that the Parish Council would be handing over the administering and banking arrangements of the Brixworth Travel Club to the newly formed Brixworth Travel Club Committee. A new bank mandate has been completed, however two of the existing authorised signatories need to sign the mandate to remove all of the existing authorised signatories.

04/316 Internal Accounts Control Check

Cllr F Wiig reported that he had completed an internal audit control check of the Parish Council's accounts.

Recreation and Amenities Development

04/317 To Accept the Minutes of Meeting 20 September 2004

The Minutes of the Recreation and Amenities Meeting held on the 20 September 2004 having been previously distributed were accepted.

04/318 To Consider the April Fixtures – Cricket Club & Football Club

Cllr Chattaway reported that he had chaired a meeting on Friday, 17 September 2004, which was attended by members from the Brixworth Cricket Club, All Saints Football Club and the Junior Football Club. The aim of the meeting was to discuss and decide the use of St David's Recreation Ground for April 2005 by the two clubs. Unfortunately the matter was not resolved at this meeting and had therefore been deferred to the Parish Council to decide at their next Parish Council meeting.

Following a proposal and vote of 6 in favour and 1 against it was resolved for the Cricket Club to have use of St Davids Recreation Ground for the last two Saturdays in April 2005 and for the Football Club to have use of the ground for mid week evening matches whenever necessary at the beginning of the football season in August and September.

04/319 To Discuss Proposals for the Ashway Playing Field

Cllr Chattaway reported the cost of a 90m² Suresport Modular Steel Changing Rooms, to Football Foundation specification, would cost in the region of £103,500. To include the connection of the utilities, groundworks, planning application and brick cladding to the building would cost in the region of £145,000.

The cost of a 80m² Two Bay Suresport Modular Steel Changing Rooms, not to Football Foundation specification, which would accommodate 16 players per changing room, showers, toilets, store, service room and an officials and disabled changing room would be in the region of £80,500 (including brick cladding). To include the connection of the utilities, groundwork, planning application the cost would be in the region of £109,500.

Cllr Chattway circulated a copy of the proposed layout of the Ashway Playing Field. The plan included two junior football pitches and one senior soccer/rugby pitch. The Changing Rooms, access and car park are located on the 'Open Space', which is to be handed over to the Parish Council by David Wilson Homes. The professional expertise of an architect and a new planning application would be required. It was proposed to consult with Daventry District Council's architect, which at this time was an unknown cost.

Cllr Chattaway reported that the existing car park, made from sharp granite, was a health hazard. The options are to tarmac the area at a cost in the region of £10,000, gravel at a cost of £6,000 or turf the area, which would provide optimum use of the field at a cost in the region of £10,000.

Cllr Chattaway proposed that the total development cost of the Ash way Changing Rooms (80m² modular unit) and Car Park would be in the region of £123,500.

Cllr Chattaway confirmed that the residents would be consulted with regards to the actual location of the Changing rooms and the new play area.

The Parish Council agreed to waive standing orders relating to contracts. Thurston's Suresport Modular Buildings can be procured using an OGC Buying Solutions contract, which has already been tendered for the public sector as a whole.

On proposal by Cllr Chattaway and seconded by Cllr Mabbutt it was resolved for the Parish Council to approve Thurston's 80m² Modular Steel Changing Rooms using an OGC Contract. The Parish Council is to obtain firm prices from Thurston for the Changing Rooms and associated groundwork and services. However, the Council may decide at a later date to also seek tenders for the groundwork and services from other sources. It was also agreed to consult the District Council's Project Manager / Architect. All agreed the proposals.

Cllr Chattaway thanked all the members of the working group for their involvement, in particular Nigel Toseland.

Highway and Environment

04/320 To Discuss the future of the Millennium Garden

Cllr Monk informed the meeting that the Diocese of Peterborough leases the Millennium garden to the Parish Council and that the original lease expires in 2004, but will continue on a rolling year basis. The Parish Council has recently installed an irrigation system and has approved the building of a retaining wall. The maintenance of the garden is heavily reliant on volunteers and assistance from the grounds man.

Following a discussion regarding the future of the Millennium Garden, it was agreed that the Parish Council would continue to lease the Millennium Garden, look at alternative arrangements for maintenance and ask the Groundsman to litter pick the garden weekly

04/321 To Discuss the Parking outside the Primary School

Cllr Chattaway reported that a resident had expressed her concern regarding the parking of parent's cars outside the school during opening and closing time. On one occasion the cars were parked close to both junctions and on the yellow lines. Cllr Chattaway had contacted County Cllr Chris Millar and the Chairman of the School Governors regarding this matter. Mr Boucher, the headteacher, had contacted the resident and agreed to send a letter to the parents.

Cllr F Wiig reported that legislation is going through to pass the powers of parking etc. onto the District Council. Once this has been agreed, representation should be made for yellow lines on one side of the road by the school. The police have already stated that they are happy to police yellow lines and issue parking tickets to offenders.

04/322 To Report on the request for Signage at St David's Close – Parking

The Chairman reported that the NCC Highways comment regarding the request for signage to prevent inconsiderate parking in St Davids Close is that the 'County Council's view is that signing of this nature constitutes sign clutter'. It was reported that a letter has been sent to County Cllr Chris Millar for his assistance regarding this matter.

04/323 To Note Reply from David Wilson Homes – Completion of Road, Heronswood

A reply from David Wilson Homes, copy of which had been previously circulated, was noted stating that the 'roads and footpaths have been completed'.

04/324 To Note Temporary Road Closure – Broad Street

A letter from NCC Highways informing the Parish Council that Broad Street will be temporary closed in October 2004, whilst cabling works are being carried out, was noted. (A copy of the letter had been previously circulated).

04/325 To Report Surface Dressing in Brixworth

The Chairman reported that NCC Highways/Atkins are to carry out the resurfacing of the footpaths on the Harborough Road, from Atkins Depot to the Red Lion, during week commencing 4 October 2004 and that there will be lane closures during this time.

The Clerk circulated a plan of the resurfacing works, to be carried out, from Atkins. Week commencing 1 November Atkins will be resurfacing the carriageways along Spratton Road (starting at Sunnysocks, but not including the shop area recently resurfaced), Northampton Road, Harborough Road and up to the A508 roundabout.

A notice is to be delivered to the residents affected in the next three weeks. There will be road closures and local diversion routes during the scheduled three weeks of work.

04/326 To Report Adoption of land from David Wilson Homes

Cllr F Wiig reported that David Wilson Homes have offered the Parish Council the Open Space, adjoining the Ash Way Playing Fields, with a maintenance sum of £12,000. David Wilson Homes has also offered the Council the 'buffer strip' which borders the Northampton Road and A508 with a maintenance sum of £50,000.

On proposal by Cllr Mabbutt and seconded by Cllr Chattaway it was resolved that the Parish Council would adopt the Open Space and Buffer Strip. It was reported that Daventry District Council would deal with the adoption, on behalf of the Parish Council.

General Purposes

04/327 To Accept the Minutes of Meeting 8 September 2004

The Minutes of the Recreation and Amenities Meeting held on the 8 September 2004 having been previously distributed were accepted.

04/328 To Discuss security /policing at the Library/Community Centre

As discussed under Police Representative Report.

04/329 Brixworth Centre Representative Report

Cllr Fox reported that the Brixworth Centre Management Committee has spent £78,000 on renovating the building and that the Re-Opening Day was held on Saturday, 18 September 2004. Wing Commander Parnaby has volunteered to be the local resident representative on the Centre Committee. The Community Premises licence has not yet been granted. The Crime Reduction Officer offered members of the committee good ideas on anti-vandalism measures. Finally, the pergola should be removed during half term

04/330 To Report on the Co-Option of New Parish Councillors

It was agreed that applications for the Co-Option of new members on to the Parish Council are to be considered at the next full Council meeting in October 2004. One application has been received to date and the Clerk has received two further enquiries.

Correspondence for discussion

04/331 Letters from Village Hall Committee – Village Hall Car Park

It was noted that two letters from the Village Hall Management Committee have been received, (copies of which had been previously circulated). The Chairman reported that the Grounds man had removed all the rubbish and weeds from the car park. An annual contract with Dyno Rod would cost £275.00, it was agreed for the Parish Council to look into other alternatives for maintaining the drains in the car park.

04/332 Victim Support Northants – Request for Monetary Assistance

It was agreed that the Parish Council would follow its normal practice and not make a donation to this cause.

It was agreed for the Clerk to only refer letters, for requests for monetary assistance, from organisations in the village.

04/333 Correspondence

The Chairman reported that the correspondence file would be circulated for all members to read at home. The Councillors were asked to read and pass on the file to the next Councillor as soon as possible.

04/334 Urgent Matters For Report Only

There were no urgent matters to report.

There being no other business the meeting closed at 9.34pm

Signed as a true record of the above meeting.....
Dated 26 October 2004

Minute of matters raised by members of the Public 28 September 2004

1. Library Border

Mr Nice raised his concerns over the untidiness of the Library border and how important it was that the area is cleared as soon as possible. The Parish Council are waiting for the Probation Service to confirm the date when the work is to be carried out, which they anticipate to be at the end of September / early October.