

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 26 October 2004 at 7.15p.m. in the coffee shop, Brixworth Library, Spratton Road, Brixworth

Present: Councillor E Wiig (Chairman)
Councillors: I Barratt, A Charlton, R Chattaway (Vice Chairman),
P Fox , D Kennedy, S Mabbutt, R Monk, F Peacock, K Redley and
F Wiig. After co-option S Killick and P Savage.

In Attendance: Mrs J Macken – Parish Clerk
Cllr C Millar – County Councillor
Mr R Bell – Member of BRAUD
6 Members of the Public

Questions from the Public: -

A separate minute for the matters raised by the members of the public is attached.

04/335 Apologies for absence

Apologies were received from District Cllr N Bunting.

04/336 Co-Option of Parish Councillors

The Chairman reported that the Parish Council had received two applications for co-option as members of the Parish Council (copies of the applications had been previously circulated). The applicants were asked to briefly introduce themselves to the meeting.

On proposal by Cllr F Wiig and seconded by Cllr Monk it was resolved that Mr Paul Savage and Mr Simon Killick be co-opted as Parish Councillors and they were asked to participate in the remainder of the meeting.

It was noted that the Parish Council still has one more vacancy. A Parish Councillor Vacancy notice is to be displayed on the Notice Board.

04/337 Declaration of Interest

Declarations of Interest were received from: -

Cllr E Wiig – Planning Applications – District Councillor on DDC Planning Committee.

Cllr F Wiig - Planning Applications – District Councillor on DDC Planning Committee.

Cllr Redley – Library/Community Centre – Employee at the Olive Branch Coffee Shop, Library/Community Centre.

Cllr Chattaway – Member of BRAUD – Personal Reasons

Cllr Charlton – Member of BRAUD – Personal Reasons

04/338 Signing of the Minutes of the Last Meeting 28 September 2004

The minutes of the meetings held on Tuesday 28 September 2004 were agreed and signed by the Chairman as a true and correct record of this meeting.

Cllr Barratt left the meeting at 7.45pm.

04/339 County Councillors Report

Cllr C Millar welcomed the new Parish Councillors. Cllr Millar reported that the County Council have borrowed £25 million to carry out repairs and maintenance on the county highways. Atkins will operate on a priority basis; they are currently unable to deal with the demand due to a backlog caused by under funding in the past.

Cllr Redley reported that Lesson Road is in a poor condition and has not been maintained for thirty years and enquired how to make this road one of Atkins priorities. Cllr Millar suggested that the residents, of Lesson Road, send individual letters or a petition to Atkins.

04/340 Police Representative Report

The Chairman raised her concerns regarding the Police Structure change, which came into affect on the 4 October; she personally felt that since the last Council meeting the Police had been elusive in the village. All agreed this.

Following a discussion it was agreed for the Chairman of Daventry District Council, Cllr F Wiig, to write to Chief Superintendent John Millar, to state the Parish Council dissatisfaction with the new changes and to invite him to a Parish Council meeting. It was also suggested for a letter to be sent to the local MP.

Planning

04/341 To Accept the Minutes of Meetings 6 October 2004

The Minutes of the Planning Meeting held on the 6 October 2004 having been previously distributed was accepted.

04/342 DA/2004/1242: Mrs J.C. Innes, 1A Lorayne Court, High Street, Brixworth – Ground floor extension and extension above existing garage.

Cllr Mabbutt reported that members of the planning committee had attended a site visit at Lorayne Court. Prior to the site visit, Cllr Mabbutt had spoken on the telephone to the agent, who informed him of the relevant information of the revised planning application. The Parish Council has no objections to this application, however copies of letters from two residents, have been received, who have objected to this planning application.

04/343 Daventry District Council Planning Committee Meeting

Cllr Mabbutt reported that the District Council had approved the following two applications : -

DA/2004/1176 - S Frisby & E Gillett, 97 Northampton Road, Brixworth

Demolition of boundary wall and formation of vehicular access (retrospective).

DA/2004/1209: Ray Bell & Sons, The Old Pitsford Brickworks, Harborough Road, Brixworth - Erection of a two-storey office building to replace the existing single-storey building.

04/344 DDC Planning Approvals and Refusals – October 2004 Report

The planning approvals and refusals for October 2004 were noted as follows: -

Approvals

DA/2004/0870 – Mr & Mrs Mathieson, The Old Crown, 2 Church Street, Brixworth

Two storey extension to rear and construction of outer leaf wall to existing gable.

14.7.04 PC No Objection 28.9.04 DDC Approved

DA/2004/1018 – Mr & Mrs Conopo, 39 Ryngwell Close, Brixworth.

Two storey extension to side of property.

25.8.04 PC No Objection 14.9.04 DDC Approved

DA/2004/1025 – Mr & Mrs Emery, 30 Grass Slade, Brixworth.

Single storey extension to rear of property.

25.8.04 PC No Objection 14.9.04 DDC Approved

DA/2004/1044 – Mr M Tomalin, The Old Farmhouse, Harborough Road, Brixworth;

Replacement of conservatory roof.

25.8.04 PC No Objection 17.9.04 DDC Approved

DA/2004/1096 – Mr K Gardener, 26 The Ashway, Brixworth.

Bedroom Extension over garage.

25.8.04 PC No Objection 28.9.04 DDC Approved

Refusals

DA/2004/1002 – Ms L Foreman, Land Adjacent to 10 Kennel Terrace, Brixworth.

Demolition of existing workshop and construction of three new dwellings.

4.8.04 PC Objected 8.9.04 DDC Refused

04/345 Draft Section 106 Agreement – Development of former Texaco Garage to residential.

Cllr Mabbutt informed the meeting that he had received a Draft 106 Agreement from Hewitson Solicitors, regarding the bus stop and bus shelter, outside the former Texaco Garage. Before the Parish Council would respond to the solicitors, it was agreed to ask Mary Gallagher, Legal Services at the District Council to look at the agreement. It was reported that at a site meeting attended by the Parish Council, Bus Company, County Council Highways and Police, it was agreed for the bus stop to be relocated approximately 60m towards the roundabout, near to The Ashway.

Finance

04/346 To Report the Income Received for September 2004

The Clerk reported the Income received for September 2004 was as follows: -

<u>Received from</u>	<u>Details</u>	£
BCF Action Ltd	2nd Installment for Rent - Coffee Shop	257.50
Community Centre	Payments received in July/August 2004	362.00
DDC	Refund of emptying bins	8.53
Brixworth Cricket Club	First installment - Ground rent 04/05	360.00
	TOTAL	<u><u>988.03</u></u>

04/347 To Report and Accept the Bank Reconciliation as at 30 September 2004

The bank reconciliation as at the 30 September 2004 was reported and accepted as follows:

Current Account	£62,922.55
Capital Reserve Account	£128,914.31
Less Cheques outstanding	£4,860.70
Balance Carried forward as at 1.10.04	£186,976.16

04/348 To Accept the Income and Expenditure Statement for September 2004

The Parish Council accepted the Income and Expenditure Statement for September 2004, which had been previously circulated.

04/349 To Approve the Bills for Payment for October 2004

The list of payments to be made in October 2004 was circulated and signed by all members present. It was resolved for the following accounts to be passed for payment.

	<u>Payment To</u>	<u>Reason for Payment</u>	£
2793-98	Employeees & Inland Revenue	PAYE Tax & NI Oct 2004	3046.30
2799	Mrs J Macken	Postage & Travel expenses to Training Crse	24.84

2800	Mr M Sugden	Key cutting - Ashway	4.00
2801	The Mower Shop	Repair and service Honda Mower	494.84
2802	Brixworth Landscaping	Retaining wall - Millennium Garden	393.63
2803	Complete Weed Control	Weed control - St Davids & Ashway	522.87
2804	D G Salisbury	Fertilise Rugby Pitch - Ashway	88.12
2805	Mr M Nice	Copying of Community Ctr Agreements	55.23
2806	Lovell Hardware	Tools for groundsman	13.90
2807	Thurstons Building Systems	Drawings for Proposed Changing Rooms	293.75
2808	BACA	Cleaning materials for Community Ctr	81.44
2809	NALC	Training Course - 12.10.04	20.00
2810	A & GS Ltd	Cable for Kubota Mower	11.00
2811	A H Blasons & Son	Fuel for Pick up and Kubota	66.00
2812	Mr D Hymas	Materials for Beacon Brazier Maintenance	38.98
2813	Brixworth Travel Club	Contribution to Community Minibus service	500.00
2814	Mrs T Stacey	Poppy Wreath	16.50
2815	NCC	Skateboard - Safety Sign	29.38
			<u>5700.78</u>

04/350 To Accept the Minutes of Meetings 5 October 2004

The Minutes of the Finance Meeting held on the 5 October 2004 having been previously distributed were accepted.

The meeting noted the provisional date of 23 November 2004, for the next Finance Committee meeting. The Clerk would confirm this date.

04/351 To Accept and Adopt the Amended Standing Orders and Financial Regulations.

It was agreed to amend the Standing Orders and Financial Regulations as follows: -

Financial Regulations - Addition

20. Delegating Powers to Committees

The Planning Committee shall be allowed to make any observations to the planning authority, on any planning application, on behalf of the Parish Council.

The proper formulated Committees shall be allowed to spend up to £500.00 without prior approval of the Council. Any expenditure must not exceed the Committee's budget.

Standing Orders Amendment to Standing Order Number 1 & 2.

1. Meetings of the Full Council shall be held monthly on the last Tuesday in each month at Brixworth Community Centre at 7:15pm unless the Council otherwise decides at a previous meeting.
2. The Full Council meeting will adjourn for a maximum of fifteen minutes, if necessary, to allow members of the public to address the Council.

04/352 To Report on Meeting with Parish Council's Accountant 23 October 2004

The Clerk reported that she had attended a meeting with the accountant and members to discuss the recovery of VAT on the proposed Changing Rooms project. The accountant advised the Parish Council, that in order to recover the VAT they would need to register for VAT and opt to tax the Changing Rooms. This would mean that all charges for use of the Changing Rooms would include VAT, however VAT would not be charged on block bookings for using the football pitches.

On proposal by the Chairman and seconded by Cllr Mabbutt it was resolved that the Parish Council would register for VAT and opt to tax the Changing Rooms on the Ashway Playing Fields. The Clerk advised the Council that the decision to opt to tax could be revoked within three months; otherwise the decision would remain for twenty years.

04/353 To Approve Payment of £16.50 for Parish Council Poppy Wreath

On proposal by Cllr Monk and seconded by Cllr Chattaway it was resolved to approve payment for £16.50 for a Parish Council Poppy Wreath, under section 137, Local Government Act 1972.

Recreation and Amenities Development

04/354 To Accept the Minutes of Meeting 18 October 2004

The Minutes of the Recreation and Amenities Meeting held on the 18 October 2004 having been previously distributed were accepted.

04/355 To Report on the Ashway Playing Field Development

Cllr Chattaway reported that in view of Daventry District Council's workload Mr Keith Hickman had agreed with Nigel Toseland to prepare drawings and submit the planning application, which he anticipated to be early November.

Cllr Chattway reported that he had attended a meeting with Mr Brian Woodham from Thurstons, Cllr E Wiig and the Clerk. At the meeting changes to the initial layout of the Changing Rooms were made. These included the addition of another shower (three per bay), the addition of a urinal to the toilets but still maintaining two 18 metre square changing rooms.

The Final drawings of the Changing Rooms, together with the location and some proposals for new play equipment will displayed in the foyer of the Library / Community Centre for residents to comment.

04/356 To Approve Payment of £250.00 to Thurston Building System for Drawings of Proposed Changing Rooms.

On proposal by Cllr Monk and seconded by Cllr Mabbutt it was resolved to approve the payment of £250.00 to Thurston Building System for Drawings of proposed

Changing Rooms. Cllr Chattaway confirmed that this amount is refundable if this particular project goes ahead.

Highway and Environment

04/357 To Accept the Minutes of Meeting 11 October 2004

The Minutes of the Highways and Environment Meeting held on the 11 October 2004 having been previously distributed were accepted.

04/358 To Receive Northampton Minerals Local Plan – 2nd Deposit Draft

It was agreed for this document to be referred to the Highways and Environment Committee meeting.

General Purposes

04/359 To Note Delivery Date of New Notice Board (March/April 2005) and to Discuss Future Methods of Informing Residents of Parish Council's Activities.

Cllr Monk reported that the new Notice Board is not to be received until March - April next year. Following a discussion it was agreed for the Clerk to write to Reverend Phil Walters to ask whether the Parish Council would be able to use the Brixworth Christian Fellowship's Notice Board, on a temporary basis.

It was reported that the Clerk is now sending a letter to residents informing them of the date, of the planning committee meeting, when their planning application is to be considered by the Parish Council.

Following a discussion about increasing the awareness of the Parish Council in the village, it was agreed for the Chairman to write an article for inclusion in the Brixworth Bulletin, about the Parish Council.

It was reported that the community website Brixworth online is to close at the end of October. It was agreed to defer discussions about a community / Parish Council website to the next General Purposes Committee meeting.

04/360 To Note the Adopted Publication Scheme Under the Freedom of Information Act 2000.

The Clerk informed the meeting that the Parish Council had adopted the Publication Scheme under the Freedom of Information Act 2000, on the 25 March 2003. (A copy had been previously circulated to all members). It was agreed for 50 pence per sheet to be charged for a hard copy, where stated.

This scheme was approved by the Information Commissioner on 27 March 2003 and is approved for a period of four years. It was noted that as from January 2005 the individual Right of Access comes into force. The Publication Scheme is to be held in the Library and in the District Council Information Service.

04/361 To Report on the Library/Community Centre Border

On proposal by Cllr Mabbut and seconded by Cllr Chattaway it was resolved to accept the quotation from Philip Underwood for £158.50, to tidy up the Library / Community Centre border.

04/362 To Report on Operation Christmas Child

Cllr Redley enquired whether the Parish Council would permit the Community Centre to be used as a Drop Of Point for the Operation Christmas Child, again this Year. This was fully supported and the organisers of the local Operation Christmas Child were commended for all their work. Cllr Redley stated that the organisers were hoping to collect 1500 boxes this year.

Correspondence for discussion

04/363 Brixworth Travel Club – Request for Financial Support £500.00

The Chairman reported that a letter from the Brixworth Travel Club, (copy of which had been previously circulated), had been received requesting financial support. On proposal by Cllr Monk and seconded by Cllr Mabbutt it was resolved to grant the request for financial support, in the sum of £500, to the Brixworth Travel Club. Mr Peter Oliver was congratulated for organising the bus service, which is used regularly, by many of the elderly residents in Brixworth and nearby villages.

04/364 Trafalgar Weekend – 21-23 October 2005

The Chairman reported that the Parish Council has been invited to participate in the National Celebration of Trafalgar Weekend, to be held during the weekend of 21-23 October 2005. Mr David Hymas, the ‘keeper of the Beacon’ had received the invitation and had written to the Parish Council stating that he would be prepared to organise the lighting of the beacon, on the Friday evening of the 21 October, as well as some light refreshments and music.

The Parish Council agreed that it would be a good idea for the village to participate in the National Celebration. Cllr Fox, the Brixworth Centre Representative, agreed to ask the Centre Management Committee whether it would be a fundraising activity they might consider organising.

04/365 Letter from Scaldwell Parish Council – Request for unused lamp

The Chairman reported that a letter from Scaldwell Parish Council, (copy of which was handed out), enquiring whether the Parish Council would be willing to sell or donate the Parish Council’s unused street lamp, which is stored at Blasons Garage, to Scaldwell Parish Council.

It was agreed for this matter is to be deferred to the next Parish Council meeting, as this item was not on the agenda and is a financial issue. In the meantime the Clerk was asked to find out the history of the street lamp.

04/366 Correspondence for information only

The Chairman reported that the correspondence file would be circulated for all members to read at home. The Councillors were asked to read and pass on the file to the next Councillor as soon as possible.

04/367 Urgent Matters For Report Only

There were no urgent matters to report.

There being no other business the meeting closed at 9.05pm

Signed as a true record of the above meeting.....
Dated 30 November 2004

Minute of matters raised by members of the Public 26 October 2004

1. Mr Bell read out a statement on behalf of BRAUD regarding the planning application for the Rigiflex site.
2. Members of the public raised their concern regarding the planning application for the Rigiflex site. Residents were informed that the application is to be considered at the Planning Committee meeting on Wednesday, 6 October 2004 and any questions and concerns can be raised at this meeting.