

# **BRIXWORTH PARISH COUNCIL**

*Minutes of the meeting held on Tuesday, 21 December 2004 at 7.15p.m. in the coffee shop, Brixworth Library, Spratton Road, Brixworth*

**Present:** Councillor E Wiig (Chairman)  
Councillors: A Charlton, R Chattaway (Vice Chairman),  
P Fox , D Kennedy, R Monk, K Redley, P Savage and F Wiig.

**In Attendance:** Mrs J Macken – Parish Clerk  
PC Jackie Stubley – Northants Police  
PC Ian Wills – Northants Police  
Mr M Nice - Community Centre Manager  
6 members of the Public

## **04/401 Apologies for absence**

Apologies for absence were received from County Cllr C Millar, District Cllr N Bunting, Cllr Barratt, Cllr Killick, Cllr Mabbutt and Cllr Peacock.

## **04/402 Declaration of Interest**

Declarations of Interest were received from: -

Cllr E Wiig – Planning Applications – District Councillor on DDC Planning Committee.  
Cllr F Wiig - Planning Applications – District Councillor on DDC Planning Committee.  
Cllr Redley – Library/Community Centre – Employee at the Olive Branch Coffee Shop, Library/Community Centre.  
Cllr Chattaway – Member of BRAUD – Personal Reasons  
Cllr Charlton – Member of BRAUD – Personal Reasons

## **04/403 Signing of the Minutes of the Last Meeting 30 November 2004**

The minutes of the meetings held on Tuesday 30 November 2004 were agreed and signed by the Chairman as a true and correct record of this meeting.

## **Questions from the Public**

The Chairman adjourned the meeting to enable members of the public to address the Council. A separate minute for the matters raised by the members of the public is attached.

#### **04/404 Police Representative Report**

PC Jackie Stublely introduced PC Ian Wills, a probationer who will be based in Brixworth working alongside PC Stublely for the next ten weeks.

PC Stublely reported that she had spoken to several residents near to the alleyway between Eastfield Road and The Ashway, about the anti social behaviour of the youths. PC Stublely believes that an additional streetlight in the alleyway would deter the youths to loiter in that area. The Clerk stated that Atkins/Highways had agreed to look into the matter, but would need to consult with the nearby residents.

PC Stublely informed the meeting that she had requested an increase in manpower in the area for the next two Friday evenings. She also intended to gain media attention on the anti social behaviour, with the possibility of issuing a press release to make parents more accountable and aware of the teenager's behaviour in the village.

PC Stublely reported on the crime figures for November 2004, which showed no significant change.

#### ***04/405 Crime and Disorder Consultation Document***

It was agreed for the Chairman, as Police Representative, to complete a Crime and Disorder Consultation Document on behalf of the Parish Council.

#### ***Planning***

#### ***04/406 To Accept the Minutes of Meetings 8 December 2004***

The Minutes of the Planning Meeting held on the 8 December 2004 having been previously distributed was accepted.

#### ***04/407 DDC Planning Approvals and Refusals – December 2004 Report***

The planning approvals and refusals for December 2004 were noted as follows: -

#### **Approvals**

##### **DA/2004/1257: 25 Holcot Road, Brixworth**

Work to a tree subject to a Tree Preservation Order.

6.10.04 PC No Objection      11.11.04 DDC Approved

##### **DA/2004/1262: Daventry District Council, Change of business premises to a youth club at Unit 10, Ironstone Way, Brixworth**

6.10.04 PC No Objection      10.11.04 DDC Approved

##### **DA/2004/1293 Mr & Mrs J Boyes, 2 Spratton Road, Brixworth Two storey extension to side of dwelling**

27.10.04 PC No Objection 15.11.04 DDC Approved

**DA/2004/1306 Miss C Brassey, 24 Newlands, Brixworth**

**Single storey glazed extension to rear and new roof to outbuilding. New porch over front door.**

27.10.04 PC No Objection 24.11.04 DDC Approved

**DA/2004/1327 Mr & Mrs Dobbs, 21A Broad Street, Brixworth**

**Alteration to garage to create room over for use as home office. Two additional rear gables and sun room extension to existing dwelling.**

27.10.04 PC No Objection 19.11.04 DDC Approved

**D0464A/0007: NCC Countryside Services, PO Box 163, County Hall, Northampton**

**Construction of a reed bed at Brixworth Country Park**

17.11.04 No Objections 9.12.04 NCC Approved

### **Refusals**

None

### ***04/408 Rigiflex Site, Northampton Road***

Cllr F Wiig reported that a revised planning application for the Rigiflex site is anticipated in the New Year. The Clerk was asked to display a Notice informing members of the public of the anticipated planning application.

### **Finance**

### ***04/409 To Report the Income Received for November 2004***

The Clerk reported the Income received for November 2004 was as follows: -

<u>Received from</u>	<u>Details</u>	<u>£</u>
Community Centre	Bookings October	580.00
NCC	Contribution for Cleaning foyer and toilets	560.32
BCF	3rd instalment for Coffee Shop Rent	257.50
HM Customs & Excise	Reclaim VAT July - October 2004	1,088.73
		<u>2,486.55</u>

### ***04/410 To Report and Accept the Bank Reconciliation as at 30 November 2004***

The bank reconciliation as at the 30 November 2004 was reported and accepted as follows:

Current Account	£27,092.66
Capital Reserve Account	£157,440.31
Less Cheques outstanding	£20,770.91
Plus Credits outstanding	£257.50
Balance Carried forward as at 1.12.04	£164,019.56

***04/411 To Accept the Income and Expenditure Statement for November 2004***

The Parish Council accepted the Income and Expenditure Statement for November 2004, which had been previously circulated.

***04/412 To Approve the Annual Subscription to the Society of Local Council Clerks***

It was resolved to approve the Annual Subscription to the Society of Local Council Clerks for the sum of £105.00

***04/413 To Approve Payment for a Christmas Tree in the Community Hall***

It was resolved to approve the payment to K F Troop for £25.00 for the Christmas Tree in the Community Hall, under section 137 of the Local Government Act 1972.

***04/414 To Consider the Sum Insured and Annual Insurance Premium for five items of Play Equipment and Safety Surfaces***

It was resolved to accept the Sum Insured and Annual Insurance Premium of £305.04 for the following five items of play equipment.

	<u>Sum Insured</u>		<u>Sum Insured</u>
Two Bay Cradle Swing £3000.00	£2700.00	Safety Surface	
Rocking Horse £3000.00	£3900.00	Safety Surface	
Two Bay Swing £3000.00	£2600.00	Safety Surface	
Small Slide	£1800.00		
Four Bay Swing £5700.00	£4000.00	Safety Surface	

It was resolved to approve payment to Allianz Cornhill for £181.78 for additional items to be added to the Parish Council's insurance policy. These additions include the above items of play equipment, new play equipment, bus shelters, tractor roller, storage cupboards and litterbins

***04/415 To Approve the Bills for Payment for December 2004***

The list of payments to be made in December 2004 was circulated and signed by all members present. It was resolved for the following accounts to be passed for payment.

Chq No.	Payment To	Reason for Payment	£
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2842-2847 Employees & Inland Revenue	Salaries, Wages, NI & PAYE	3100.42
2848 Mrs J Macken	Clerks Allowance, Postage & Mileage	96.91
2849 Mr M Sugden	Sand & Cement	25.56
2850 Lovell Hardware	Polycarbonate, materials for staff	62.60
2851 BACA	Cleaning materials for Community Ctr	95.74
2852 ABB Ltd	Street Lighting Maintenance	25.05
2853 A & GS Ltd	Parts for Kubota Mower	57.22
2854 Volvina Ltd	Blinds for Community Hall	358.09
2855 Victim Support	Community Grant	75.00
2856 K F Troop & Son	Christmas Tree for Community Ctr	25.00
2857 AH Blason & Son	Fuel for Pick up	76.00
2858 Mrs E Wiig	Chairmans Telephone Allowance	27.50
2859 SLCC	Annual Subscription	105.00
2860 Allianz Cornhill Insurance PLC	Additional Insurance Charge	181.78
2861 Mrs E Wiig	Chairmans Allowance	150.00
		<u>4,461.87</u>

***04/416 To Receive a letter from HM Customs & Excise – Opt to Tax Changing Rooms***

It was noted that a letter from HM Customs and Excise had been received (copy of which had been previously circulated), acknowledging the Parish Council's intention to elect to waive exemption in respect of the proposed Changing Rooms, Ashway Playing Fields.

***Recreation and Amenities Development***

***04/417 To Report on the Recreation Meeting held on 20 December 2004***

Cllr Chattaway reported that only the Cricket Club had representation at the meeting and therefore the discussion of ground rents for 2005/06 was deferred to the next meeting.

Other matters discussed included winter maintenance of the sports pitches, locking of the gate and the replacement of the shed doors at St Davids Recreation Ground.

***04/418 To Report on the Ashway Playing Field Development***

Cllr Chattaway informed the meeting that he had distributed 90 leaflets to the properties near to the proposed location of the Changing Rooms. The leaflet explains the Parish Councils intention and encourages residents to visit the display in the Library foyer, showing the details of the planning application. The display in the foyer asks residents for suggestions for a suitable location for a new play area.

***04/419 To Consider Quotations For Servicing Gang Mowers***

Cllr Chattaway stated that three quotations had been received for servicing the Gang Mowers.

Quotation One                                - £450.00 Collection and Delivery £15.00  
Quotation Two                               - £450.00 Collection and Delivery £20.00  
Quotation Three                            - £900.00 (Including parts)

On proposal by Cllr Savage and seconded by Cllr Kennedy it was resolved to accept quotation one from Park Lawnmower Services for £450.00.

***04/420 Reply from David Wilson – Adoption of Buffer Strip***

The Chairman reported that she had received a reply from David Wilson Homes regarding the adoption of the buffer strip. A copy of the letter was handed out at the meeting, however as the letter was not on the agenda it was agreed to defer this matter to the January 2005 Council meeting.

**Highway and Environment**

***04/421 To Accept the Minutes of Meeting 29 November 2004***

The Minutes of the Highways and Environment Meeting held on the 29 November 2004 having been previously distributed were accepted.

***04/422 Northants Rights of Way Improvement Plan – Parish Council Survey***

It was resolved for Cllr Peacock to complete the Northants Rights of Way Improvement Plan questionnaire on behalf of the Parish Council.

***04/423 Overgrown Footpath***

Cllr F Wiig reported that a footpath off Station Road had become overgrown and asked the Clerk to report the matter to the relevant authority.

**General Purposes**

***04/424 NALC Quality Parish Status Meeting***

The Chairman and the Clerk agreed to attend the NALC Quality Parish Status meeting to be held on the 9 March 2005.

***04/425 Certificate in Local Council Administration Course – 2005***

It was resolved for the Clerk to attend the Certificate in Local Council Administration Courses organised by NALC for 2005 at a cost of £350.00. The course consists of seven sessions from April to November 2005.

**Correspondence for discussion**

***04/426 Planning Roadshow – Governments Planning & Compulsory Purchase Bill***

It was resolved for Cllr Redley, Cllr Chattaway and the Clerk to attend the planning roadshow on the 15 February 2005 at a cost of £25.00 per delegate.

***04/427 SLCC – Regional Conference 25 January 2005***

The Chairman reported that the SLCC are holding a Regional Conference in Warwick on the 25 January 2005, (details had been previously circulated) any members wishing to attend should inform the Clerk.

***04/428 Parish Council Representative for School Governors***

The Chairman reported that Dr Paula Jones, Chairman of the School Governors had requested for Ms Louise Cramp to remain as Parish Council Representative until the end of the current academic year, this was agreed. It was noted that the new constitution in 2005 might not require a Parish Council representative.

***04/429 Additional VDS costs***

Cllr Charlton informed the meeting that she had spoken to Dr Paula Jones who wished to advise the Parish Council that there would be additional costs for the production of the Village Design Statement, which were currently not known.

***04/430 Correspondence for information only***

The Chairman reported that the correspondence file would be circulated for all members to read at home.

***Urgent Matters For Report Only***

***04/431 Northants ACRE – Conference 20 January 2005***

The Clerk handed out a letter from Northants ACRE to the members, advising them of a conference to be held on 20 January 2005 about overcoming rural social exclusion.

***04/432 Police Consultative Forum***

The Chairman confirmed that she had requested for a Police Consultative Forum to be held in Brixworth, which was thought to be in April 2005.

There being no other business the meeting closed at 8.27pm

Signed as a true record of the above meeting.....  
Dated 25 January 2005

Minute of matters raised by members of the Public 21 December 2004

1. Mr Nice enquired whether the Parish Council would consider purchasing new Display Boards for use in the Community Centre/Library foyer. It was agreed for the matter to be referred to the General Purposes Committee meeting to be held on 4 January 2005.
2. Two members of the public raised their concerns regarding the planning application for the Changing Rooms, The Ashway Playing Fields. Main concerns being the increase in anti social behaviour by youths once the changing rooms are built.
3. A member of the public raised his concern regarding the anti social behaviour by youths in the alleyway between Eastfield Road and The Ashway. PC Stublely suggested for an additional street lamp to be installed in the alleyway and the Clerk reported that Atkins/Highways would look into it.