

# **BRIXWORTH PARISH COUNCIL**

***Minutes of the meeting held on Tuesday, 24 May 2005 at 7.15p.m. in the Olive Branch Coffee shop, Brixworth Library/Community Centre, Spratton Road, Brixworth***

***Present:*** Councillor E Wiig (Chairman)  
Councillors: I Barratt, A Charlton, R Chattaway, P Fox, D Kennedy, R Monk, F Peacock, K Redley and F Wiig.

***In Attendance:*** Mrs J Macken – Parish Clerk  
Mr M Nice - Community Centre Manager  
Cllr C Millar – County Councillor

## **05/127 Apologies for absence**

Apologies for absence were received from District Cllr N Bunting, Cllr S Killick and Cllr S Mabbutt.

## **05/128 Declaration of Interest on Agenda Items**

Declarations of Interest were received from: -

Cllr E Wiig – Planning Applications – District Councillor on DDC Planning Committee.

Cllr F Wiig - Planning Applications – District Councillor on DDC Planning Committee.

Cllr Redley – Library/Community Centre – Employee at the Olive Branch Coffee Shop, Library/Community Centre.

## **05/129 Signing of the Minutes of the Last Meeting 26 April 2005**

The minutes of the meeting held on Tuesday, 26 April 2005 were agreed and signed by the Chairman as a true and correct record of this meeting.

## **05/130 Signing of the Minutes of the Annual General Meeting 17 May 2005**

The minutes of the meeting held on Tuesday, 17 May 2005 were agreed and signed by the Chairman as a true and correct record of this meeting.

## **05/131 Questions from the Public**

*There were no members of the public present.*

## **05/132 County Councillors Report**

Cllr Millar was congratulated for being re-elected.

It was reported that following the recent election the Council now has a new administration and is currently in a transition period. Atkins contract is to be reviewed

next year by the Council. Sarah Lister, NCC Highways, has been promoted and it is unknown as to who the new contact for Parishes will be.

Cllr Millar informed the meeting of his conversations with the NCC/Highways regarding the adoption of the David Wilson Estate roads and services. There are six phases to be adopted, five are in the pipeline and one is outstanding. It was unknown as to whether the phase, adjacent to the Ashway Playing Field is to be adopted soon.

*Cllr Millar left the meeting.*

### **05/133 Police Representative Report**

#### ***Police Community Roadshow 25 May 2005***

The Police mobile unit will be available for residents to discuss crime prevention etc. outside the Library on the 25 May 2005 between 3.00 – 5.00pm.

### **05/134 Membership of Committees**

It was resolved for the membership of Committees to remain the same. Parish Councillors are to be members of every committee.

### **Planning**

#### ***05/135 To Accept the Minutes of Meeting 4 May 2005***

The Minutes of the Planning Meetings held on the 4 May 2005 having been previously distributed were accepted.

#### ***05/136 DDC Planning Approvals and Refusals – May 2005 Report***

The planning approvals and refusals for May 2005 were noted as follows: -

#### **Approvals**

##### **DA/2005/029612 Tantree Way, Brixworth**

*Two storey extension to side of dwelling*

13.4.05 PC No Objection      27.4.05 DDC Approved

#### **Refusals**

##### **DA/2005/0225LB The Grange, Kennel Terrace, Brixworth**

*Alter outbuildings (office) to leisure Facilities and build new indoor Swimming pool extension.*

23.3.05 PC Object                      27.4.05 DDC Refusal of Listed Building Consent

### **Finance**

### ***05/137 Income Received for April 2005***

The Clerk reported the Income received for April 2005 was as follows: -

<u>Received from</u>	<u>Details</u>	<u>£</u>
DDC	First Instalment of Precept for 2005/06	46,247.00
BCF	Contribution to electricity chgs - Olive Branch	121.67
Community Centre	Hall Hire	527.50
HM Customs & Excise	Refund of VAT - Nov 04 - Mar 05	3,007.90
		<u>49,904.07</u>

### ***05/138 Bank Reconciliation as at 30 April 2005***

The bank reconciliation as at the 30 April 2005 was reported and accepted as follows:

Current Account	£65,159.04
Capital Reserve Account	£127,825.80
Less Cheques outstanding	£5,816.41
Balance Carried forward as at 1.5.05	£187,168.43

### ***05/139 Income and Expenditure Statement for April 2005***

The Council accepted the Income and Expenditure Statement for April 2005, which had been previously circulated.

The Clerk was asked to include the Last Years Figures on the statement and to clarify the term 'Voted'.

### ***05/140 Bills for Payment for May 2005***

The list of payments to be made in May 2005 was circulated and signed by all members present. It was resolved for the following accounts to be passed for payment.

<u>Chq No</u>	<u>Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
2949-2954	Employees & Inland Rev.	Salaries, wages, PAYE Tax & NI May 2005	3273.17
2955	Mrs J Macken	Postage, disks & Mileage to Cilca course	29.89
2956	Mr M Sugden	Replacement tool box	14.99
2957	NCC	Comm. Ctr Electricity Chgs Jan - Apr 05	223.11
2958	Lovell Hardware	Materials for groundsman	31.12
2959	BACA	Cleaning materials - Comm. Ctr	107.70
2960	Mr M Nice	Keys for Community Centre	30.00
2961	Gardenstall	Repairs to irrigation system	97.86
2962	Anglian Water	Water chg Millennium Gdn Nov - April 05	64.05
2963	Anglian Water	Water chg Comm. Ctr Nov - April 05	295.92
2964	BT	Clerks Telephone & Broadband Feb - Apr 05	138.87
2965	J B Farming	Supply 6litres of Glyphosate (Roundup)	12.69
2966	D G Salisbury	Annual Grounds Maintenance - Sports pitches	3,812.87
2967	Sage	Renewal Annual Sage Cover - Instant Payroll	99.01
2968	H & AP Stebbing	Oak Notice Board (Proforma Invoice)	1,027.43
2969	A H Blason & Son	Pick up, tractor & mower fuel	179.98
2970	The Brixworth Bulletin	Printing of Annual Report & inclusion in Bulletin	130.00
			<u>9,568.66</u>

### ***05/141 Annual Review of Standing Orders***

It was resolved to amend standing order number 92 to read: -

The Clerk shall be allowed to spend up to £500 without prior approval of Council, on matters relating to the day to day running of the Council business and on emergency repairs to Council property, without exceeding the budget.

#### ***05/142 Annual Review of Financial Regulations***

There were no amendments.

#### **Recreation and Amenities Development**

#### ***05/143 To Accept the Minutes of Meeting 16 May 2005***

The Minutes of the Recreation and Amenities Meeting held on the 16 May 2005 having been previously distributed was accepted.

#### ***05/144 Report on the Ashway Playing Field Development***

The Chairman reported that Hewitsons were waiting for the outcome of the meeting between David Wilson Homes and their solicitor Shoosmiths, held on Friday, 20 May 2005.

#### ***05/145 Skate and Play Conference, Yelvertoft – 11 June 2005***

It was resolved for the Clerk to attend the Skate and Play Conference at a cost of £20.00.

#### ***05/146 Weighting the Rollers Used on the Recreation Ground***

The Chairman informed the meeting that the rollers required weighting to enable the groundsman to roll the Ashway Playing Field. A blacksmith was able to fit a tray filled with sand, which could be wetted to increase the weight. It was resolved for a tray to be fitted to the rollers at a cost of up to £400.00.

#### **Highway and Environment**

#### ***05/147 Notification from NCC – Temporary Road Closure Creaton Road, Brixworth***

It was noted that the Creaton Road is to be temporarily closed, to undertake carriageway resurfacing work. This work is to be carried out in June 2005. A map showing the diverted traffic route through Brixworth was circulated to all members.

*Cllr Chattaway arrived.*

#### ***05/148 Update on the Millennium Garden Lease***

The Chairman reminded members that the Millennium Garden lease had expired and that a new lease had been received, which the Council had previously agreed to the terms and conditions, however the Council had refused to pay the legal costs involved. An email from the Diocese of Peterborough 's agent Carter Jonas, informed

the Council that the Diocese 'would expect the tenant/lessee to cover their costs where a long rent is being granted for a low rent'. The legal costs are estimated to be in the region of £1,200.00 - £1,400.00.

A letter had been received (copies of which were circulated to members present) from Mr H Fox the Millennium Garden Representative involved with the original lease, stating that 'when the original lease was taken out in 1996, the Parish Council reluctantly agreed to pay the legal costs plus VAT, disbursements and surveyors' costs plus VAT and disbursements of the Landlord incurred in the grant of the lease. The Parish Council paid £770.00 in total. Following further discussions, it was understood that the lease would be renewed in eight years with only an adjustment to the annual rent. There was no indication that a new lease would be written with its attendant costs'.

The Council believes that it cannot justify spending £1,200.00 -£1,400.00, of public money, on legal costs for a new lease, it was therefore agreed to confirm this point again.

#### ***05/149 Work to drains - Brixworth Village Hall Car Park***

The Chairman reported that the Clerk had contacted three drainage companies all of which were not interested in quoting for clearing out the village hall drains. Atkins had recommended a contractor in Harborough and a quote had been received for clearing the drain lines by high pressure jetting at a cost of £80.00 per hour and if the high pressure jetting does not clear the drain line to look down the drains with the CCTV camera to locate the defect a cost of £180.00. It was resolved for this work to be carried out.

#### **General Purposes**

#### ***05/150 To Accept the Minutes of Meeting 3 May 2005***

The Minutes of the General Purposes Meeting held on the 3 May 2005 having been previously distributed was accepted.

#### ***05/151 Consideration of the Reduction of Nights the Library Opens***

Following a discussion it was resolved for the Clerk to write to the Library Services to confirm that the Council supports the Libraries proposal to close on Tuesday and Wednesday evenings and open on Tuesday and Wednesday mornings. It was suggested that the Library Services review the libraries usage in six months time to assess whether or not there has been an increase during this period.

#### ***05/152 Minutes of the Brixworth Library and Community Centre Building Management Meeting 9 May 2005***

The minutes of the Brixworth Library and Community Centre Building Management meeting held on 9 May 2005 were noted (copies of which had been previously circulated to members).

**Correspondence for discussion**

***05/153 Brixworth & Scaldwell Scout Group – Request for Financial Support***

The Chairman reported that a request for financial support had been received from the Brixworth & Scaldwell Scout Group, to assist with the purchase of equipment for the group. (Copy of which had been previously circulated to all members).

It was resolved, to award a community grant of £150.00 to the Scout Group under section 137 of the Local Government Act 1972.

***05/154 Letter from Resident – St David’s Recreation Ground Car Park***

A letter from a resident had raised their concerns regarding the gate to the St Davids Recreation Ground Car Park, which is often left open. (Copy of which had previously circulated). The resident complained of anti social behaviour in the evenings, by youths driving into the car park.

The Chairman stated that the local Crime Reduction Officer had agreed to have a look at the entrance and therefore the Council agreed to wait for his recommendations. Following a discussion it was agreed that the grounds man would be asked to ensure that the gate was locked at the end of his working day. The Clerk was asked to write to all the Sports Clubs and the Central Sports Committee to remind them to lock the gate at the end of a match or function.

**05/155 Correspondence for information only**

The Chairman reported that the correspondence file would be circulated for all members to read at home.

**05/156 Date of Next Meeting**

The next meeting is to be held on Tuesday, 28 June 2005 at 7.15pm.

**05/157 Urgent Matters For Report Only**

Cllr Fox requested for it to be minuted and noted that certain members apologies had not been received.

There being no other business the meeting closed at 8.35pm

Signed as a true record of the above meeting.....  
Dated 28 June 2005