

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 28 June 2005 at 7.15p.m. in the Olive Branch Coffee shop, Brixworth Library/Community Centre, Spratton Road, Brixworth

Present: Councillor E Wiig (Chairman)
Councillors: A Charlton, R Chattaway, P Fox, D Kennedy, S Killick, S Mabbutt, R Monk, F Peacock, K Redley, P Savage, C Timm and F Wiig.

In Attendance: Mrs J Macken – Parish Clerk
Mr M Nice - Community Centre Manager
Mr Partridge – Member of the Public

05/158 Apologies for absence

Apologies for absence were received from Cllr I Barratt, County Cllr C Millar and District Cllr N Bunting.

05/159 Declaration of Interest on Agenda Items

Declarations of Interest were received from: -

Cllr E Wiig – Planning Applications – District Councillor on DDC Planning Committee.

Cllr F Wiig - Planning Applications – District Councillor on DDC Planning Committee.

Cllr Redley – Library/Community Centre – Employee at the Olive Branch Coffee Shop, Library/Community Centre. 05/187 & 05/190 item no.

05/160 Signing of the Minutes of the Last Meeting 24 May 2005

The minutes of the meeting held on Tuesday, 24 May 2005 were agreed and signed by the Chairman as a true and correct record of this meeting.

05/161 Questions from the Public

The meeting adjourned for members of the public to address the Council.

A separate minute for matters raised by the members of the public is attached.

The meeting reopened at 7.30pm

05/162 County Councillors Report

Apologise had been received from County Cllr C Millar.

Cllr S Killick arrived

05/163 Police Representative Report

Unfortunately CBO J Stubley was unable to attend the meeting, however the Chairman read out a report. The main issue at the moment is the juvenile nuisance, in particular the use of a ball bearing gun, which is causing a substantial amount of damage, the police will be putting up a notice in the shops asking for information.

A meeting is to be held in July between the companies on the industrial estate and the local police to talk about security measures on the estate.

It was noted that the next Police Consultative Forum is to be held on Wednesday, 13 July 2005 at 6.45pm in the Brixworth Village Hall.

Planning

05/164 To Accept the Minutes of Meeting 13 June 2005

The Minutes of the Planning Meetings held on the 13 June 2005 having been previously distributed were accepted.

05/165 Publicity of Planning Meetings

Cllr F Wiig agreed to ask Daventry District Council, Planning Department to have additional words added to the standard letter sent to residents regarding their neighbours planning application. It was suggested for the additional words along the lines of 'consult with your Parish Council Clerk to ascertain the date on which the Parish Council will be considering this planning application'.

Cllr Chattaway agreed to write an article regarding the process of planning for the next edition of the Brixworth Bulletin.

05/166 DDC Planning Approvals and Refusals – June 2005 Report

The planning approvals and refusals for June 2005 were noted as follows: -

Approvals

DA/2005/0409 18 Kennel Terrace, Brixworth

Alterations at second floor to provide an ensuite shower room

4.5.05 PC No objection

25.5.05 DDC Approved

Refusals

DA/2005/0171 The Grange, Kennel Terrace, Brixworth

Convert existing office building into leisure facilities and build new indoor

Swimming pool building as extension to same.

2.3.05 PC Objected

27.4.05 DDC Refused

Finance

05/167 Income Received for May 2005

The Clerk reported the Income received for May 2005 was as follows: -

<u>Received from</u>	<u>Details</u>	<u>£</u>
Community Centre	Hall Hire	1,730.70
		<u>1,730.70</u>

05/168 Bank Reconciliation as at 31 May 2005

The bank reconciliation as at the 31 May 2005 was reported and accepted as follows:

Current Account	£19,016.10
Capital Reserve Account	£167,825.80
Less Cheques outstanding	£7,511.43
Balance Carried forward as at 1.6.05	£179,330.47

05/169 Income and Expenditure Statement for May 2005

The Council accepted the Income and Expenditure Statement for May 2005, which had been previously circulated.

The Clerk confirmed that the reason why 36% of the grounds maintenance budget has been spent is due to the Annual Grounds Maintenance being carried out in May.

05/170 Bills for Payment for June 2005

The list of payments to be made in June 2005 was circulated and signed by all members present. It was resolved for the following accounts to be passed for payment.

<u>Chq. No.</u>	<u>Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
2972-2977	Inland Revenue	PAYE Tax & NI June 2005	3,336.24
2978	Mrs J Macken	Postage, Clerks Allowance & Mileage/Cilca	77.66
2979	Mrs E Wiig	Chairmans Tel. Allowance Apr - Jun 05	30.00
2980	Mr M Nice	Com. Centre Manager - printer cartridge	23.99
2981	Harborough Drainage Svs Ltd	Clean Village Hall Drains - CCTV survey	305.50
2982	Lovell Hardware	Pliers for groundsman	8.19
2983	ABB Ltd	Street Light Maintenance	25.05
2984	Garden Machines Ltd	Parts for Kubota Mower	12.53
2985	Brixworth Scout Group	Community Grant	150.00
2986	IGF Inv Finance Ltd	Printer Cartridge for Clerks Computer	41.68
2987	AH Blason & Son	Fuel for tractor, mower & pick up	154.29
2988	Playground Management Ltd	Annual Playground Inspection	152.75
			<u>4,317.88</u>

05/171 Internal Verifier's Report

The Chairman reported that Cllr I Barratt had carried out an internal check on the accounts up to the year-end. Cllr Barratt had stated that he had ‘found everything in good order and passed on his thanks to the Clerk for the standard of presentation and accuracy found’.

05/172 Amend Financial Regulations

It was resolved to amend Financial Regulations as per Standing Order number 92 that the ‘Clerk shall be allowed to spend up to £500 without prior approval of Council, on matters relating to the day to day running of the Council business and on emergency repairs to Council property, without exceeding the budget’.

Recreation and Amenities Development

05/173 To Accept the Minutes of Meeting 20 June 2005

The Minutes of the Recreation and Amenities Meeting held on the 20 June 2005 having been previously distributed was accepted.

05/174 The Appointment of a Vice Chair of Recreation & Amenities Committee

Cllr F Peacock was appointed as Vice Chair for the Recreation & Amenities meeting.

05/175 Proposals For the Area Behind St David’s Pavilion

The Crime Reduction Officer, Mick Downing has suggested for the current car park entrance in Froxhill Crescent, to be closed and for a new access to be erected in St David’s Close, together with a new fence and a pedestrian gate to stop motor bikes etc. getting onto the field. He also recommends for the car park to be sectioned off by creating parking bays, to prevent cars wheel spinning. It was agreed that the local residents in St David’s Close and Froxhill Crescent would need to be consulted and therefore would be invited to attend the next Recreation & Amenities meeting in July, when this proposal is to be considered. It was also suggested for the meeting to be held at the Pavilion.

Following a discussion it was agreed to obtain a quote for levelling out the area behind the pavilion, to remove the trees and to lay a hard-core area for the sports equipment. Other proposals include a purpose built grass cutting storage area and a three-sided compound for the sports equipment. It was noted that a local farmer had agreed to store the unused palisade fencing.

05/176 The Removal of Skateboard Ramp and Palisade Fence, Spratton Road

Following a discussion on proposal by Cllr Fox and seconded by Cllr Mabbutt it was resolved to remove the skateboard and palisade fencing. Cllr Killick had received a quote in the region of £1000.00 to remove both items; further quotes are to be sought.

It was agreed that suggestions for the redevelopment of Spratton Road was needed. Cllr Timm agreed to write to the Youth Club and the Clerk was asked to contact

suppliers for suggestions, which could be displayed on the 3 September 2005 for the Festival of Organisations at the Community Centre.

05/177 Ashway Playing Field Development Update

The Chairman reported that no further news had been received regarding the transfer of the land. The Chairman had written a letter to the parents of the Brixworth Junior Club explaining the current situation regarding the changing rooms.

It was reported that the Red Lion Football Club are anticipating using the playing field this September. The Chairman stated that the blacksmith was unable to weight the rollers and therefore it was agreed to obtain a quote from Dave Salisbury to roll the playing field and to mark out the new senior pitch.

Councillors raised their concern regarding the time taken for the transfer and therefore it was agreed for the Clerk to contact David Wilson Homes, to see about arranging a meeting to speed up the process.

Highway and Environment

05/178 To Accept the Minutes of Meeting 7 June 2005

The Minutes of the Highways and Environment Meeting held on the 7 June 2005 having been previously distributed was accepted.

05/179 Names for the Old Hilltop Garage Development

The Chairman reported that the Council had not received a response from the Primary School or Evergreens and therefore needed to consider names for the new development. It was agreed for the development's current name Saxon Heights to be put forward.

05/180 Grass Cutting in the Village

The Clerk stated that she has received several calls of complaint this year regarding the state of the long grass. The County Council's contractor who is responsible for cutting all the grass verges in the village (except David Wilson's estate) has been three times this year, at 5-6 weekly intervals. The Parish Council's grounds man only cuts specific areas within the village. Many residents believe that the Parish Council is responsible for cutting the whole village. It was agreed to discuss the grass cutting for next year at the next Highways & Environment meeting

The Chairman wished to thank Mr K Parrot for cutting the green in Pytchley Close.

05/181 Millennium Garden Lease

A letter from Carter Jonas had been received (copy of which had been circulated), requesting for a meeting to discuss the matter of the lease informally with representatives of the Council. It was agreed for the Chairman, Clerk and Mr H Fox to attend, the Clerk was asked to arrange this meeting.

General Purposes

05/182 Appointment of Local Strategic Partnership Representative

On proposal by Cllr E Wiig and seconded by Cllr Peacock Cllr Charlton was appointed as the Local Strategic Partnership Representative.

05/183 Village Hall Representative's Report

Cllr Barratt had reported that he had attended the Village Hall's AGM (a copy of which had been handed out to all members), at which it was announced that it was unlikely that there would be a playscheme this year as OFSTED regulations have made it too difficult for the organisers. This will be a considerable loss of income for the hall and a potential loss of a facility for the village. The other points raised at the meeting were highlighted in a letter from the Village Hall, to be discussed later.

05/184 Report on Condition of Village Hall Car Park Drains

A report from Harborough Drainage Services Ltd had been received, (a copy of which had been previously circulated) together with a CCTV film of the drains, showing that one of the drains was broken and tree roots had damaged another.

A quotation for the repair of the drains had been received (a copy of which had been previously circulated) for the sum of £2,495.00 ex VAT. It was agreed to waive standing orders relating to contracts to enable this quotation to be accepted without competition. The Chairman confirmed that the Clerk had contacted other drainage companies but only Harborough Drainage Services Ltd had responded, they had been recommended by W S Atkins and had carried out the CCTV survey.

On proposal by Cllr Mabbutt and seconded by Cllr Fox it was resolved to accept the quotation from Harborough Drainage Services Ltd to carry out the repairs to the car park drains without prejudice.

Correspondence for discussion

05/185 Brixworth Village Hall – Maintenance of The Car Park

A letter had been received from the Village Hall Management Committee (a copy of which had been previously circulated), asking for the car park to be swept and for the weeds around the exterior of the building to be removed. Following a discussion it was agreed for the Parish Council to establish and negotiate with the village hall who is responsible for what and to ascertain any legal liability. It was agreed to refer this matter to the General Purposes committee.

05/186 Brixworth Centre – Request for Financial Support

A letter from the Brixworth Centre Management Committee had been received (a copy of which had been previously circulated), requesting financial support in

installing a ramp in the Millennium Garden to the entrance of the Centre's playground. It was agreed that the Council was not currently in a position to consider this request, due to the Millennium Garden's lease expiring and pending a meeting with the Diocese's agent regarding the proposals for the future.

05/187 Brixworth Christian Fellowship – August Holiday Club

A letter from the Brixworth Christian Fellowship had been received (a copy of which had been previously circulated), requesting the fees to be waived for the hire of the Centre for the Holiday Club week in August. This was agreed.

05/188 Taylor Woodrow – To Consider the Adoption of Two Open Public Spaces

A letter from Taylor Woodrow (previously Bryant Homes) had been received (a copy of which had been previously circulated), asking the Council to consider the adoption of two Open Public Spaces, one on the Ridings and the other on the Ashway. The Clerk was asked to enquire whether there would be a commuted sum for the future maintenance of these open spaces and whether Taylor Woodrow would pay for all the associated legal costs. It was also requested for a tree surgeon to inspect the trees, in particular the large tree on the Ashway open space and to replace any trees where necessary.

05/189 NCC – Reception Centre in Northamptonshire

A letter from the NCC had been received (a copy of which had been previously circulated), asking for suggestions for evacuation reception centres within the village. The Community Centre, Brixworth Centre, Village Hall and Sports Pavilion were suggested as possible reception centres. The NCC would undertake a survey of each centre recommended.

05/190 Community Centre – Festival of Village Organisations 3 September 2005

The Parish Council agreed to attend the festival of organisations on the 3 September at the Community Centre.

05/191 DDC – Discontinuation of District/Parish Liaison Forums and requests for suggestions for alternatives

It was noted that the District/Parish liaison forums were discontinued. The suggestion for an annual meeting was agreed.

05/192 DDC – Local Development Framework Core Strategy Issues and Options Report Consultation (June 2005)

It was noted that the Local Development Framework Core Strategy Issues and Options Report Consultation runs from 20 June until 1 August 2005.

05/193 DDC – Issues & Options Report Parish Meeting 5 July 2005

Several meetings are to be held in July by the District consulting Parish Councils on an Issues and Options report, which forms the first stage in preparing a Core Strategy

for the district, which will be part of the overall Local Development Framework. Cllr Chattaway and Cllr Peacock agreed to attend the meeting at Moulton Village Hall.

05/194 NALC – County Training Programme 2205/06

The latest NALC county training programme had been previously circulated and was noted. The Clerk highlighted the Master Class for Councillors course, a two-session course arranged especially for those councillors interested in the Quality Council Scheme. Councillors should contact the Clerk if interested.

05/195 HLB AV Audit – Change of Name of External Auditor

It was noted that the external auditor HLB AV Audit plc has changed their name to BDO Stoy Hayward.

05/196 Defra – Clean Neighbourhoods & Environment Act 2005

A letter from Defra had been received (a copy of which had been previously circulated), informing Councils of the Clean Neighbourhoods and Environment Act 2005. This will allow Parish Councils to issue fixed penalty notices for litter, graffiti, dog offences and to introduce dog control orders for a range of offences.

05/197 Correspondence for information only

The Chairman reported that the correspondence file would be circulated for all members to read at home.

05/198 Date of Next Meeting

The next meeting is to be held on Tuesday, 26 July 2005 at 7.15pm.

05/199 Urgent Matters For Report Only

There were no urgent matters to report.

There being no other business the meeting closed at 9.10pm

Signed as a true record of the above meeting.....

Dated 26 July 2005

Matters raised by members of the public

1. Mr M Nice requested for the Council to consider printing the fliers for the Festival of Organisations to be held on the 3 September 2005. Item to be added to the agenda for the next GP meeting.
2. A resident raised his concerns again regarding the car park gate on St David's Recreation Ground being left open. This item was discussed later on during the meeting.