

# **BRIXWORTH PARISH COUNCIL**

*Minutes of the meeting held on Tuesday, 30 August 2005 at 7.15p.m. in the Olive Branch Coffee shop, Brixworth Library/Community Centre, Spratton Road, Brixworth*

**Present:** Councillor E Wiig (Chairman)  
Councillors: I Barratt, A Charlton, R Chattaway, P Fox, D Kennedy, S Killick, R Monk, F Peacock, K Redley and F Wiig.

**In Attendance:** Mrs J Macken – Parish Clerk  
Mrs Battison – Member of the Public  
Mr Partridge – Members of the Public  
Mr M Nice – Community Centre Manager  
Mrs M Lawes – Parish Nurse  
Mr C Millar – County Councillor

## **05/237 Apologies for absence**

Apologies for absence were received from Cllr S Mabbutt, Cllr P Savage, Cllr C Timm and C.B.O. Jackie Stubbley.

## **05/238 Declaration of Interest on Agenda Items**

Declarations of Interest were received from: -

Cllr E Wiig – A Member of Daventry District Council  
Cllr F Wiig – A Member of Daventry District Council

## **05/239 Signing of the Minutes of the Last Meeting 26 July 2005**

The minutes of the meeting held on Tuesday, 26 July 2005 were agreed and signed by the Chairman as a true and correct record of this meeting.

## **05/240 Questions from the Public**

*The meeting adjourned for members of the public to address the Council.*

A separate minute for matters raised by the members of the public is attached.

*The meeting reopened at 7.30pm*

## **05/241 County Councillors Report**

County Cllr C Millar referred to an email which he had sent the Clerk, with reference to the adoption of the land from David Wilson Homes, ( a copy of which had been circulated to all members). In order to proceed with the adoption David Wilson Homes have asked for the following:-

- 1) Written confirmation from NCC Highways that they have no objection to the proposed new access onto the Ashway Playing Fields.
- 2) Written confirmation from Anglian Water of their approval to the proposed plans in terms of drainage/sewage feeding into existing systems.



*First floor extension to dwelling*  
13.6.05 PC No Objection                      6.7.05 DDC Approved

**DA/2005/0580 Mr & Mrs C Page, 36 The Ashway,  
Brixworth,**  
*Relocation of existing fence and wall on side of dwelling.*  
13.6.05 PC No Objection                      6.7.05 DDC Approved

**DA/2005/0583 Mrs G Manning, 24 Froxhill Crescent,  
Brixworth**  
*Conservatory (revised plans)*  
13.6.05 PC No objection                      11.7.05 DDC Approved

**DA/2005/0652 Mr & Mrs Krawczyk, 33 Shelleycoates Rd, Brixworth**  
*Relocation of boundary fence*  
4.7.05 PC No objection                      1.8.05 DDC Approved

**DA/2005/0659 Mr Dobson, The Old Bakery, 122 Northampton Road, Brixworth**  
*Change of use to residential and single storey extension*  
4.7.05 No Objection                      1.8.05 DDC Approved

**DA/2005/0704 Mr Griggs, 2 Knightons Way, Brixworth**  
*Single storey side extension to form breakfast room and utility*  
25.7.05 PC No Objection                      4.8.05 DDC Approved

#### **Refusals**

**DA/2005/0719 Dallas Burston Group, Haywards Barn, Northampton Road,  
Brixworth**  
*Extension to club house*  
25.7.05 PC No Objection                      12.8.05 DDC Refused

#### ***05/245 DDC Planning***

It was noted that letters from the District Council to residents regarding neighbours planning applications now include the sentence 'also please contact the Parish Council Clerk for details of when this application will be discussed by the Parish Council'.

Cllr F Wiig stated that he and Cllr E Wiig had resigned from District Planning Committee, having served on the committee for two and a half years. However they would both represent the Council at planning meetings when necessary.

#### **Finance**

##### ***05/246 Income Received for July 2005***

The Clerk reported the Income received for July 2005 was as follows: -

<b><u>Received from</u></b>	<b><u>Details</u></b>	<b><u>£</u></b>
Community Centre	Hall Hire	205.15
BCF Action Ltd	First Instalment of Rent- Coffee Shop	265.00
BCF Action Ltd	Contribution to electricity - Jan – Apr 05	121.67
		<u>591.82</u>

**05/247 Bank Reconciliation as at 31 July 2005**

The bank reconciliation as at the 31 July 2005 was reported and accepted as follows:

Current Account	£11,307.62
Capital Reserve Account	£163,838.04
Less Cheques outstanding	£7,681.92
Balance Carried forward as at 1.8.05	£167,463.74

**05/248 Income and Expenditure Statement for July 2005**

The Council accepted the Income and Expenditure Statement for July 2005, which had been previously circulated.

**05/249 Bills for Payment for August 2005**

The list of payments to be made in August 2005 was circulated and signed by all members present. It was resolved for the following accounts to be passed for payment.

<b>Chq No.</b>	<b>Payment To</b>	<b>Reason for Payment</b>	<b>£</b>
3007-12	Employees & Inland Revenue	Salaries, Wages, NI & PAYE August 05	3408.33
3013	Brixworth Landscaping	Replacement posts - St Davids	216.20
3014	NALC	Training Course for Councillors	100.00
3015	Lovell Hardware	Materials for groundsman	49.31
3016	BACA	Cleaning materials - Community Centre	96.61
3017	The Mower Shop	Replacement parts for Kubota	102.76
3018	BT	Clerks Telephone/Broadband Aug-Oct 05	165.40
3019	The Direct Printing Co	Printing of Village Design Statement	575.00
3020	Environment Agency	Registration of Hazardous Waste	28.00
3021	Mr M Sugden	Padlock & Chain - Ashway	22.24
3022	Brixworth Bulletin	Flier for Festival of Organisations	90.00
3023	AH Blason & Son	Fuel, repairs to pick up	304.54
			<u>5,158.39</u>

**05/250 Annual Accounts for the Year End 31 March 2005**

It was resolved that the Annual Accounts for the Financial Year ending 31 March 2005, copy of which had been previously circulated, were adopted and signed by the Chairman and Clerk.

**05/251 Annual Return for the year End 31 March 2005**

It was resolved that the Annual Return for the Financial Year ending 31 March 2005, was approved and signed by the Chairman and Clerk.

The Notice of Conclusion of Audit is to be displayed from the 5 September until the 19 September 2005. The Annual accounts are then available for inspection by members of the public until 14 October 2005. The external audit, by BDO Stoy Hayward, is to be carried out on the 21 October 2005.

**Recreation and Amenities Development**

**05/252 To Report on the Ashway Playing Field Development**

As reported earlier the Clerk was asked to write to the NCC Highways and Anglian Water for written confirmation of their approval for the proposed Changing Rooms, car park and access.

A reply has not been received from the Chairman of David Wilson Homes, therefore the Clerk was asked to send a chase up letter. It was agreed that the Council would not enforce the S106 agreement until a reply had been received from the Chairman.

It was suggested for storage and toilet facilities to be discussed at the Recreation & Amenity Committee meeting.

It was also agreed for the Council to involve the press regarding the dispute.

#### ***05/253 Goal Posts for the Ashway Playing Field***

The Clerk reported that following discussions with the Chairman, Cllr Timm, the Red Lion football Club and the Junior football club it was agreed to purchase one senior and one junior portable goal posts.

Prices from three suppliers had been obtained and ESPO were found to be best value. The Clerk confirmed that, due to the delivery timescale, an order had been placed for one pair of Junior Portable goal post at a cost of £372.00 and one pair of senior Portable goal posts at a cost of £396.00. This was agreed.

#### ***05/254 To Receive a letter from NCC Capital Funding Programme 2004/2005***

The Clerk reported that the £5000.00 grant for the Changing Rooms from the County Council expires in August 2005. The Clerk has informed the Council of the current situation and hopefully the Council will extend the date for the funding at their next meeting in October.

#### ***05/255 To Report on St Davids Recreation Ground – Car Park Area***

It was reported that the trees in the car park have now been removed and the palisade fencing has been put into storage at Turneys Farm. It was agreed for the next Recreation meeting to be held at the Pavilion, when the sports club can decide what equipment can be disposed of. Also to discuss the storage of equipment.

A report from the Planning Officer, who attended a site meeting with the Crime and Reduction Officer, on the 11 August 2005 had been received (a copy had been previously circulated to all members). The report states ‘the proposal to relocate the access for the pavilion to St David's Close, would not be acceptable in planning terms as the level of traffic entering this cul de sac would be increased and there would be increased disturbance to the neighbouring properties from the proposed access road to the car park area’. ‘The access from Froxhill Crescent shall be securely gated and locked at all times. The gate shall be located approximately 5m from the highway and the gate shall be hung to open inwards. The car park area shall be resurfaced to create a more appropriate surface. The eastern boundary of st David's Recreation Ground shall be fenced off, similarly to the boundary fencing on the northern elevation. A lockable gate shall be implemented where the existing access is located. Pedestrian access shall be provided through means of gate, which will not allow motor vehicles/cycles to enter’.

The Council agreed that the gate should be locked at all times when not in use and that the users of the car park (i.e. Sports Clubs) should be responsible for locking it. It was agreed that the existing gate could not be relocated closer to the highway, due to the narrow lane, as this would prevent there being a pedestrian access aswell. The

installation of wooden kissing gates at this entrance was discussed. The Council resolved not to consider fencing along the side adjacent to St David's Close.

***05/256 Annual Weed Control of Sports Pitches***

It was resolved to accept the quotation for the Annual Weed Control Treatment, of the Ashway Playing Field and St David's Recreation Ground for the cost of £458.00.

***05/257 Display for the Festival of Organisation 3 September 2005***

The Chairman reminded members that the display for new play equipment /facilities for Spratton Road Recreation Ground for consultation with residents, will be set up for the 3 September 2005. Members were asked to advise the Clerk whether they were able to man the stand during the day. The display is to remain in the foyer until the end of the month.

**Highway and Environment**

***05/258 To Accept the Minutes of Meeting 16 August 2005***

The Minutes of the Highways and Environment Meeting held on the 16 August 2005 having been previously distributed were accepted.

***05/259 Reply from Carter Jonas – Millennium Garden***

A reply from Carter Jonas had been received, (copy of which had been previously circulated). Carter Jonas confirmed that the Diocese accepted the terms of a 21 year lease with an annual payment of £120.00, both parties are to pay they own legal costs, all the other conditions remain the same.

***05/260 To Discuss Bulb Planting***

It was resolved for the Council to purchase daffodil bulbs for planting in the Autumn. It was suggested for village organisations to be asked to participate in the bulb planting.

***05/261 Damaged Bollard and Vandalised Sign in Hunters Way***

The Chairman reported that the bollard outside the Co-op which was subjected to a ram raid needs to be replaced, together with a sign which has been vandalised. During the revamp the District Council paid for these items, however they are now the responsibility of the shops. The Clerk was asked to send a letter to all the shop managers asking them to take responsibility and to replace these items.

***05/262 Brixworth Bulletin Article - Co-op Hunters Way***

The Clerk was asked to send a copy of the article about the Co-Op, written by the Vicar, to the Co-Op head office.

**General Purposes**

***05/263 Parish Plan***

It was resolved for the General Purposes Committee to put together a draft document for consultation with the residents, with regards to finding out what the priorities are

in the village. The Parish Council would then establish a plan to concentrate on the identified areas.

### **Correspondence for discussion**

#### ***05/264 Letter from Resident – Anti Social Behaviour***

A letter from a resident had been received (a copy of which had been previously circulated to members), concerned with the anti social behaviour in the Eastfield Road to The Ashway alleyway.

The Clerk was asked to advise the resident regarding the J.A.G. meetings and action to be taken and also with regards to the installation of an additional street light in the corner of the alleyway by Atkins/NCC Highway, as requested by the Police. In addition, David Wilson Homes are to install cycle barriers to either side of The Ashway road, at the footpath entrances.

#### ***05/265 Letter from Resident – Spratton Road Goal Post***

A letter from a resident's son had been received (a copy of which had been previously circulated to members), with regards to balls being kicked into his mothers garden which is located behind the goal post. The fence to the property is being damaged by the youths whilst they retrieve their balls.

It was agreed to re-site the goal post to a different part of the field, this is to be discussed at the next Recreation meeting.

#### ***05/266 Letter from Resident – Open Space Pytchley Close***

A letter from a resident had been received (a copy of which had been previously circulated to members), with regards to the grass cutting in the village and in particular the open space in Pytchley Close. It was noted that the Highways and Environment committee is to look at the grass cutting for next year, as it has been agreed that the verges need to be cut more frequently.

#### ***05/267 Mrs M Lawes /Parish Nurse – Request for Financial Support***

A letter from Mrs Lawes had been received (a copy of which had been previously circulated to members), with regards to supporting her in her new role as Parish Nurse. As previously mentioned at the beginning of the meeting Mrs Lawes enquired whether the Council would waive the hall hire charge for using the Community Centre for her sessions. It was resolved to waive the charges for the use of the Community Centre on Tuesdays from 9.30am – 12.00 noon and on Wednesdays from 3.00pm to 4.30pm. This agreement is to be reviewed in twelve-month time.

#### ***05/268 DDC – Community Strategy Consultation***

Cllr A Charlton agreed to read the document and put together a plan.

#### **05/269 Correspondence for information only**

The Chairman reported that the correspondence file would be circulated for all members to read at home.

#### **05/270 Date of Next Meeting**

The next meeting is to be held on Tuesday, 27 September 2005 at 7.15pm.

***Urgent Matters For Report Only***

***05/271 DDC – Concessionary Travel Token Scheme***

It was agreed that the Council would consider administering the concessionary travel token scheme. The Clerk was asked to reply to Daventry District Council requesting further information.

There being no other business the meeting closed at 9.20pm

Signed as a true record of the above meeting.....

Dated 27 September 2005

***Minute of matters raised by the members of the public.***

1. Mrs Lawes referred to her letter to the Council, which was to be discussed later on at the meeting. Mr Nice supported Mrs Lawes in her new role as Parish Nurse and enquired whether the Council would consider waiving the hall charge for Mrs Lawes two sessions. The Council considered this later on at the meeting.
2. Mrs Battison reported that the chain for locking the gate at St Davids was not long enough, the Chairman confirmed that the chain had now been changed. Mrs Battison also enquired about litter picking on the field as there was a considerable amount that morning. The Chairman stated that the field is picked every morning, Monday – Saturday. Unfortunately the litter picker was unable to litterpick the field that morning but had agreed to do it that evening.
3. Mr Partridge enquired whether the Crime Reduction Officer had been able to produce a detailed survey of St Davids Car Park. The Chairman confirmed that this item was on the agenda and was to be discussed later on at the meeting.