

# **BRIXWORTH PARISH COUNCIL**

*Minutes of the meeting held on Tuesday, 25 October 2005 at 7.15p.m. in the Olive Branch Coffee shop, Brixworth Library/Community Centre, Spratton Road, Brixworth*

**Present:** Councillor E Wiig (Chairman)  
Councillors: I Barratt, R Chattaway, P Fox, D Kennedy, S Killick, and F Wiig.

**In Attendance:** Mrs J Macken – Parish Clerk

## **05/302 Apologies for absence**

Apologies for absence were received from Cllr F Peacock, Cllr K Redley, Cllr A Charlton, Cllr P Savage, Cllr C Timm, Cllr R Monk, County Cllr C Millar, District Cllr N Bunting and CBO J Stubbley.

## **05/303 Declaration of Interest on Agenda Items**

None

## **05/304 Signing of the Minutes of the Last Meeting 27 September 2005**

The minutes of the meeting held on Tuesday, 27 September 2005 were agreed and signed by the Chairman as a true and correct record of this meeting.

## **05/305 Questions from the Public**

There were no members of the public present; therefore the meeting was not adjourned.

## **05/306 Resignation of Parish Councillor**

The Chairman reported that she had received a letter from Cllr Steve Mabbutt, stating that due to work commitments he had offered his resignation with effect at the next Council meeting, this was accepted. The Chairman agreed to send a letter of appreciation to Cllr Mabbutt. The Clerk will notify the Returning Officer at Daventry District Council and display the statutory notice.

## **05/307 Police Representative Report**

The following report had been received from CBO Jackie Stubbley on 24 October 2005: -

Pocket Park – No further calls from residents regarding anti social behaviour. CBO J Stubbley has met with three residents. Police have patrolled the pocket park at weekends, but not a sole around.

Brampton Way – Report of a ‘strangeman’ offering to flash to a passer-by. No further incidents reported.

Burglaries – two commercial properties broken into, computers stolen.

Youths – two arrested and charged for harassment to members of the community.

Youths – Gang of 50-60 youths reported at the weekend in the Ashway area. This was a one off incident. Apparently they had intended to attend a party in the village, whilst the parents were away, the party did not happen. Gang was dispersed.

## Finance

### ***05/308 To Accept the Minutes of Meeting 18 October 2005***

The Minutes of the Finance Meeting held on the 18 October 2005 having been previously distributed was accepted.

### ***05/309 Income Received for September 2005***

The Clerk reported the Income received for September 2005 was as follows: -

<b>Received from</b>	<b>Details</b>	<b>£</b>
DDC	Precept - Second instalment	46,247.00
Community Centre	Hall Hire	54.00
BCC	First Instalment Ground Rent - St Davids	351.50
BCF	Second instalment - rent Olive branch	265.00
Natwest	Bank Interest - July - Sept 05	<u>1,006.04</u>
		<u>47,923.54</u>

### ***05/310 Bank Reconciliation as at 30 September 2005***

The bank reconciliation as at the 30 September 2005 was reported and accepted as follows:

Current Account	£54,601.19
Capital Reserve Account	£156,844.08
Less Cheques outstanding	£5,594.17
Balance Carried forward as at 1.10.05	£205,851.10

### ***05/311 Income and Expenditure & Reserves Report for September 2005***

The Council accepted the Income and Expenditure and reserves report for September 2005, which had been previously circulated.

### ***05/312 To Approve Payment to SLCC for CILCA Registration***

The payment to SLCC for £70.00 was approved. This is the registration and administration cost for the Clerk to submit her CILCA portfolio.

### ***05/313 To Approve Payment to Brixworth Travel Club***

It was resolved to financially support the Brixworth Travel Club for £500.00, under the Local Government and Rating Act 1997, s26-29. It was noted that currently ten residents use the service regularly, however the service is available to all, not only senior citizens. The Clerk was asked to write to Mr Oliver to suggest that the service is promoted or advertised more, possibly in the Bulletin.

### ***05/314 To Approve the Bills for Payment for October 2005***

The list of payments to be made in October 2005 was circulated and signed by all members present. It was resolved for the following accounts to be passed for payment.

<b><u>Chq No.</u></b>	<b><u>Payment To</u></b>	<b><u>Reason for Payment</u></b>	<b><u>£</u></b>
3045	Brixworth Youth Foundation	Contribution towards rent of building	5,000.00
3046	Groundsman	Groundman's Salary Oct 2005	929.77
3047	Clerk	Clerk's Salary Oct 2005	1,000.69
3048	PT Groundsman	P/T Groundsmans wages Oct 2005	119.09

3049 Cleaner	Cleaner Comm. Centre wages Oct 2005	163.99
3050 Litter Picker	Litter Picker wages Oct 2005	181.50
3051 Inland Revenue	PAYE Tax & NI Oct 2005	775.90
3052 Mr M Sugden	Hire of disc cutter	27.14
3053 Mrs J Macken	Postage & Mileage Cilca course	17.66
3054 Mrs E Wiig	Chairmans Allowance	60.00
3055 Wicksteed Leisure Ltd	Replacement cradle seat	101.64
3056 Brixworth Centre Mgmt Comm	Contribution towards Trafalgar Celebrations	100.00
3057 Raybell & Sons	Hire of skip	164.50
3058 Mancraft Fencing Ltd	Repairs to Chain Link fence - St Davids	287.88
3059 A H Blason & Son	Fuel & puncture repair	192.02
3060 Lovell Hardware	Materials for Com Ctr, Mill Gdn & groundsman	38.51
3061 NCC	Comm. Ctr. - Elec. Chgs. Apr - July 2005	223.11
3062 BACA	Cleaning materials/ materials for groundsman	122.86
3063 DDC	Hire of wheeled bins - 1.10.05 - 31.12.05	247.70
3064 Brixworth Travel Club	Contribution - running costs of Travel Club	500.00
3065 SLCC	Registration for submitting CILCA Portfolio	70.00
		<u>10,323.96</u>

### **Highway and Environment**

#### ***05/315 To Accept the Minutes of Meeting 4 October 2005***

The Minutes of the Highway and Environment Meeting held on the 4 October 2005 having been previously distributed was accepted.

#### ***05/316 Northamptonshire Provisional Local Transport Plan 2006/7 – 2010/11***

A summary of this document had been previously circulated to members. As discussed at the Highways & Environment meeting members should send any comments direct to Cllr Peacock who will be making a formal response. The closing date is 16 November 2005.

#### ***05/317 Northamptonshire Draft Rights of Way Improvement Plan***

This document is currently being circulated between members who were present at the meeting on 4 October 2005. Any comments should be sent to Cllr Peacock who will be making a formal response. The Clerk agreed to email the details of the website to members. The closing date is 18 November 2005.

#### ***05/318 Pocket Park***

The Chairman stated that a quote had been received for erecting an eight-foot palisade fence, with gate, across the pocket park entrance, to include the demolishing of part of the stonewall at a cost of £2,295.00 (it was noted that the owner of the wall was unknown and would have to be sought).

A copy of the HM Land Registry document for the Pocket Park (a copy of which had been previously circulated), stated that ‘the owners and occupiers for the time being of the adjoining property the right in common with all other persons so entitled to enter on to the pocket park at all times for recreational purposes’.

A discussion ensued during which it was agreed that the Council would not be able to erect a fence, as the pocket park had to be available to all at all times. It was noted that the police had reported that they had not received any further complaints from

residents and that Inspector Thomas intended to issue a dispersal order for the pocket park for a month. The following month a dispersal order will be issued elsewhere in the village, the idea being that the police can target one area at a time.

The Council agreed to support the residents, together with the police, to resolve the issue regarding anti social behaviour. It was suggested that the pocket park committee could be reformed.

*Cllr R Chattaway arrived*

***05/319 Letter from Taylor Woodrow – Adoption of Open Spaces***

The Chairman reported that the two open spaces (The Ridings and The Ashway) had been measured by the Clerk and herself and that the Council had advised Taylor Woodrow of the suggested commuted sum, being £6,622.40 and £19,553.60 respectively. A letter had been received from Taylor Woodrow, together with a cheque for £26,176 in settlement of the fees for the transfer (a copy of the letter had been previously circulated to all members). In order to proceed with the transfer the Council agreed to appoint Shoosmiths and Harrison solicitors. The Clerk confirmed that she had spoken to Taylor Woodrow, as the cheque had been sent prematurely it was agreed not to bank it until the transfer had been completed.

The Chairman confirmed that Taylor Woodrow would pay all reasonable legal fees in completing the transfer and that they have agreed to send a tree surgeon to inspect the trees on the land and to submit an inspection of each one.

***05/320 NCC -Temporary Road Closures - Holcot***

It was noted that Atkins are intending to carry out a resurfacing scheme on the roads in Holcot in November for four weeks. This means that roads will be closed and that there will be diversions. The start date is to be confirmed.

***05/321 Planters – Spratton Road, Brixworth***

The Chairman reported that the eight planters on the Spratton Road, which form part of the traffic calming system, are the Parish Council responsibility. Several are in need of repair, having been hit by passing vehicles. NCC have stated that these planters would not be allowed to be installed in current traffic calming schemes, due to health and safety reasons. NCC have agreed to remove the planters on behalf of the Parish Council. It was agreed to ask NCC/Atkins to remove the eight planters, and for the plants to be replanted in the Library/Community Centre border.

***Planning***

***05/322 To Accept the Minutes of Meetings 17 October 2005***

The Minutes of the Planning Meeting held on the 17 October 2005 having been previously distributed were accepted.

***05/323 Tree Preservation Order - 20 Northampton Road, Brixworth***

Cllr Chattaway reported that notification of a Tree Preservation Order for the Lime Tree at number 20 Northampton Road had been received. At the planning meeting it

had been agreed to support this, because this tree and its roots could be damaged if there was another access formed at number 22 Northampton Road, which had recently received outlined planning approval for three new dwellings.

***05/324 DDC Planning Approvals and Refusals – October 2005 Report***

The planning approvals and refusals for October 2005 were noted as follows: -

**Approvals**

**DA/2005/0886 Mr M Reeves, 2 Burrows Vale, Brixworth**

*Extension at first floor over garage*

5.9.05 PC No Objection                      29.9.05 DDC Approved

**DA/2005/0857 Mrs Williams, 27 Broadlands, Brixworth**

*Felling of one tree and work to two trees subject of a TPO*

15.8.05 PC No Objection                      26.9.05 DDC Approved

**Refusals**

None

***05/325 DDC Planning Committee Meeting***

Cllr Chattaway informed the meeting that the latest planning application for the Clubhouse at Haywards Barn had been withdrawn, as mentioned above 22 Northampton Road had received approval for three dwellings, one double storey to the front and two single storeys to the rear of the property. Ilmor Engineering's application for a new IT room had also been approved.

Cllr Chattaway stated that the Rigiflex Site application for 34 new dwellings, had gone to appeal and will be discussed at the next planning meeting on 7 November 2005.

**General Purposes**

***05/326 To Accept the Minutes of Meetings 6 September 2005***

The Minutes of the General Purposes Meeting held on the 6 September 2005 having been previously distributed were accepted.

***05/327 Minutes Library/Community Centre Building Management Meeting***

The minutes of the meeting held on 12 September 2005 were noted (a copy of which had been previously circulated to all members).

A new external sign is to be erected on the building displaying the logos of the County Council, District Council and the Parish Council (although the Parish Council would need to design a logo). The Clerk was asked to write to the school and the Youth Club to ask whether the pupils at the school and members of the Youth Club would like to design a logo.

***05/328 Hire Charges for Community Centre 2006-07***

This item was deferred to the Finance meeting on 15 November 2005.

***05/329 Meeting with Co-Operative Group***

The Chairman reported that she had attended a meeting with the Operations Manager and Store Manager, together with Cllrs R Chattaway, P Fox and F Wiig. This meeting had been requested by the Regional Chief Officer of the Co-operative Group in response to the letter sent by the Council advising them of the Vicars comments made in the Bulletin. Matters discussed included empty shelves, attitude of staff, litter, car park to rear, selling to underage children, lack of management profile, cages in aisles and the queues. All these comments were taken on board by the Operations Manager who agreed to arrange a follow up meeting in three months time. The Co-op stated that the recruitment of more staff, the new refurbishment of the store, which includes four tills and an additional litterbin should help to improve the situation.

***05/330 To Consider Nomination to NALC for Queens Garden Party***

The Chairman informed the meeting that NALC had advertised for Councillors and ex Councillors to be put forward for nomination to attend next years Royal Garden Party. It was agreed to put forward Mr John Blason, in gratitude for the many years of service he gave the community as a Parish Councillor and for the work he continually does.

***Recreation and Amenities Development***

***05/331 To Accept the Minutes of Meetings 19 September 2005***

The Minutes of the Planning Meeting held on the 19 September 2005 having been previously distributed were accepted.

***05/332 Report on the Ashway Playing Field Development - Letter from Hewitsons – Adoption of Open Space/3<sup>rd</sup> Party Rider***

A letter and email from Hewitsons had been received (copies of which had been previously circulated to members), with regard to David Wilson requests for a third party rider. The third party rider states ‘not to grant any third party any rights or easements over the property not to use any part thereof or permit the same to be used for the purposes of an access way to any adjoining land’. Hewitsons have requested that Shoosmiths ‘remove the clause regarding the third party rights from the transfer’. The Council will need access to the adjoining playing field, which is leased from Daventry District Council to the Parish Council. However should David Wilson not approve the removal of this clause Hewitsons had requested that the Parish Council approve the suggested amendment. Following a discussion and a vote it was resolved that the Council would prefer for the Clause to be removed however it would approve the amendment to the clause. The amendment states that the Parish Council ‘will be permitted to run services across the property to the playing fields and be able to access the adjoining playing fields’ and ‘will not grant any third party rights across the property for the benefit of any other land’

***05/333 To Consider Purchasing/Hiring a Container/Toilet Unit for the Ashway***

This item was deferred to the Recreation and Amenity Committee meeting to be held on 21 November 2005.

***05/334 Quotes for St David’s Car park***

The Clerk stated that she had contacted three contractors to quote for resurfacing St David’s Car Park and had met two on site.

One contractor had quoted for removing the top surface, laying railway sleepers as parking bays and laying hardcore at a cost of £32,685.00.

Another contractor had suggested that his quote would be too expensive for the Council's requirements and therefore suggested that a local contractor was contacted to remove the top and lay down plainins and therefore would not provide a quote. The third contractor was not interested in the work.

The Clerk and Cllr Killick had met Roger Heygate on site, who has quoted for tidying up the area behind the pavilion, scrape the car park area and cover with plainins at a cost of £3,200.00.

After a discussion it was agreed that it was not necessary to scrape the whole car park only to lay some additional plainins in the centre and to tidy up the area behind the pavilion. The Clerk was asked to contact Roger Heygate to revise his quote to the new requirements.

The Clerk reported that she had received a quote from Brixworth Landscaping for the installation of a wooden moped preventative entrance to the car park, the re-siting of the dog litter bin and paving throughout at a cost of £420.00. On proposal by Cllr Killick and seconded by Cllr Barratt it was resolved to accept this quote.

### **Correspondence for discussion**

#### ***05/335 Letter from Ladybirds Pre-School – Request for Financial Support***

A letter from the Ladybirds Pre-School had been received (a copy of which had been previously circulated), requesting financial assistance in purchasing an outdoor shed and play equipment. Following a vote it was resolved to award a community grant of £200.00 to the Ladybirds Pre-School under the Local Government Act 1972 section 137.

It was suggested that the Parish Council might wish to consider a grants policy; this is to be discussed at the next Full Council meeting in November.

It was noted that the Brixworth Centre Pre-School has not yet purchased their metal shed, which the Council had contributed to earlier on in the year, the Clerk was asked to write to the group to ask what their intentions are.

*Cllr F Wiig left the meeting*

#### ***05/336 Letter from Victim Support – Financial Request***

A letter from Victim Support had been received (a copy of which had been previously circulated to members), requesting financial support for the service they provide. On proposal by Cllr E Wiig and seconded by Cllr Kennedy it was resolved to award a community grant of £75.00 to Victim Support under the Local Government Act 1972 section 137. In particular for the service provided for the Brixworth community.

#### ***05/337 Letter from Holcot Parish Council – Causeway, Pitsford Reservoir***

A letter had been received from Holcot Parish Council (a copy of which had been previously circulated to members), requesting the Council's support in their campaign

for a 40 mph limit to be imposed on the Causeway at Pitsford Reservoir. Unfortunately a map showing the designated area had not been enclosed, therefore it was agreed to defer this matter to the next Council meeting. The Clerk was asked to acknowledge the receipt of the letter.

***05/338 NCC – List of Council’s Archive Documents Available for Public Viewing***

A letter from NCC Record Office had been received (a copy of which had been previously circulated to members), stating the documents available for public viewing. These include Council minutes 1951 – 1997, Accounts 1947 – 1995 and Declaration of Acceptance 1934 – 1981.

***05/339 DDC – Christmas Tree Recycling 2005***

A letter from Daventry District Council had been received (a copy of which had been previously circulated to members), asking for suggestions for central locations, within the village, for the collection for recycling of Christmas Trees. The Council raised their concern with regards to the anti social behaviour experienced in the village and was concerned that these locations could become potential fire hazards. The Clerk was asked to respond to the District Council and advise them that it would not be suitable to have such locations in the village and perhaps they could collect as in previous years.

***05/340 DDC – Housing Options Update Session – 31 October 2005***

It was noted that there is to be a meeting held on 31 October 2005 at Daventry District Council to discuss the Housing Options Project.

***05/341 Correspondence for information only***

The Chairman reported that the correspondence file was available for circulation. Members wishing to receive the file should put their name on the sheet; the file will only be circulated to the members on the sheet.

***05/342 Date of Next Meeting***

The next meeting is to be held on Tuesday, 29 November 2005 at 7.15pm.

***Urgent Matters For Report Only***

***05/343 East Midlands Regional Assembly – Review of East Midlands Regional Plan Options for Change Consultation***

This document was referred to the Planning Committee for their comment and any recommendations. The closing date for this consultation is 16 January 2005.

There being no other business the meeting closed at 9.25pm

Signed as a true record of the above meeting.....

Dated 29 November 2005