

# **BRIXWORTH PARISH COUNCIL**

*Minutes of the meeting held on Tuesday, 20 December 2005 at 7.15p.m. in the Olive Branch Coffee shop, Brixworth Library/Community Centre, Spratton Road, Brixworth*

**Present:** Councillor E Wiig (Chairman)  
Councillors: I Barratt, A Charlton, P Fox, S Killick, C Timm and F Wiig.

**In Attendance:** Mrs J Macken – Parish Clerk  
Mr Nice – Centre Manager

## **05/387 Apologies for absence**

Apologies for absence were received from Cllrs R Monk, D Kennedy, K Redley, P Savage, F Peacock, R Chattaway, District Cllr N Bunting and County Cllr C Millar.

## **05/388 Declaration of Interest on Agenda Items**

Cllr E Wiig – Member of Local Authority  
Cllr F Wiig – Member of Local Authority

## **05/389 Signing of the Minutes of the Last Meeting 29 November 2005**

The minutes of the meeting held on Tuesday, 29 November 2005 were agreed and signed by the Chairman as a true and correct record of this meeting.

## **05/390 Questions from the Public**

*There were no members of the Public present to ask questions.*

## **05/391 Police Representative Report**

It was reported that one of the Library / Community Centre front doors had been broken, two youths had been arrested. It was noted that since the last Parish Council meeting there had been a high police presence in the village.

## **Planning**

### **05/392 To Accept the Minutes of Meetings 19 December 2005**

The Minutes of the Planning Meeting held on the 19 December 2005 having been previously distributed were accepted.

### **05/393 DA/2005/1288 Mr M Beacall, 6 Nethermead Court, Lings, Northampton – 23 Eastfield Road, Brixworth - Front and rear extensions and replacement garage**

The Chairman reported that several members had attended a site meeting that morning where it was agreed to reply to the District Council with the following.

The Parish Council has No objection but wishes to express its concern over possible loss of light due to the length and width of the first floor extension. The Council would also like to ask whether the extension complies with the 45 degrees sight line regulation?

***05/394 DDC Planning Approvals and Refusals – December 2005 Report***

The planning approvals and refusals for December 2005 were noted as follows: -

**Approvals**

**DA/2005/1010 Mr & Mrs G Hanmore, 29 Froxhill Crescent, Brixworth**

*Single storey extension to front of dwelling*

17.10.05 PC Objects

16.11.05 DDC Approved

**DA/2005/1080 Ms L Foreman, 5 Newlands, Brixworth**

*Rear of 5 Newlands, fronting Kennel Terrace – Demolition of workshop to allow construction of two new dwelling houses*

17.10.05 PC No Objection

16.11.05 DDC Approved

**Refusals**

**DA/2005/1133 Miss Eldred & Mr Anscomb, 4 Eastfield Road, Brixworth**

*Loft conversion and small extension to rear lounge.*

7.11.05 PC No Observation

6.12.05 DDC Refused

*Cllr Timm arrived*

**Finance**

***05/395 Income Received for November 2005***

The Clerk reported the Income received for November 2005 was as follows: -

<b>Received from</b>	<b>Details</b>	<b>£</b>
Community Centre	Hall Hire	444.00
NCC	Contribution for Cleaning foyer and toilets	571.53
BCF	Contribution for electricity charges - coffee shop	121.67
BJFC	First instalment of rent - St Davids	<u>370.00</u>
		1,507.20

***05/396 Bank Reconciliation as at 30 November 2005***

The bank reconciliation as at the 30 November 2005 was reported and accepted as follows:

Current Account	£5,786.63
Capital Reserve Account	£191,844.08
Less Cheques outstanding	£6,920.16
Balance Carried forward as at 1.12.05	£190,710.55

***05/397 Income and Expenditure & Reserves Report for November 2005***

The Council accepted the Income and Expenditure and reserves report for November 2005, which had been previously circulated. Cllr Barratt reported that the majority of items were within the 66% of expenditure as expected, apart from seasonal items.

### ***05/398 Renewal of Annual Subscription to Society Of Council Clerks (SLCC)***

It was resolved to approve the payment to SLCC for the Clerks annual subscription for the sum of £108.00.

### ***05/399 To Approve Payment to DCK Beavers Ltd for Year End Accounts***

It was resolved to approve the payment to DCK Beavers Ltd for preparing the Year End Accounts for the sum of £330.00. This was £40.00 higher than expected due to the income falling above £100,000 threshold.

*Cllr Killick arrived*

### ***05/400 To Approve Payment to QMP for Design Work of Changing Rooms in 2004***

The Chairman reported that an invoice, for £3,752.00 plus VAT, had been received from QMP for the design work carried out for the proposed changing rooms in 2004, which did not proceed to construction. The delay in sending the invoice had been an oversight on their part. It was noted that this sum was '70% of the pre-contract proportion of the original appointment which was based on a construction budget of £55,000'.

The Council was surprised to receive the invoice eighteen months later and following a discussion it was agreed for the Clerk to write to QMP to ask whether they would accept 50% of the pre-contract proportion of the original appointment as opposed to the 70% requested, total being £2,680 plus VAT. It was also noted that the Council had recently set the budget and approved the precept for the next financial year and had not taken this sum into account.

### ***05/401 To Approve the Bills for Payment for December 2005***

The list of payments to be made in December 2005 was circulated and signed by all members present, except for the payment to QMP, as mentioned above. It was resolved for the following accounts to be passed for payment.

<u>Chq No.</u>	<u>Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
3090	Groundsman	Groundman's Salary Dec 2005	929.75
3091	Part Time Groundsman	P/T Groundsmans wages Dec 2005	95.36
3092	Clerk	Clerk's Salary Dec 2005	1,000.67
3093	Litter Picker	Litter Picker wages Dec 2005	181.50
3094	Cleaner	Cleaner Comm. Centre wages Dec 2005	242.98
3095	Inland Revenue	PAYE Tax & NI Dec 2005	769.12
3096	Mrs J Macken	Clerks Allowance,Postage	70.04
3097	Mrs E Wiig	Chairmans & Telephone Allowance	125.00
3098	Mrs E Bell	Two new mop heads	5.57
3099	Post Office Ltd	Vehicle Licence renewal - Pick up	170.00
3100	Lovell Hardware	Tools & materials for groundsman	54.27
3101	Stadia Sports Int Ltd	Two collars for goal post	59.55
3102	NCC	Comm. Ctr - Elec. Chgs Aug-Oct 05	152.95
3103	HFS Timber	Timber for benches	174.49
3104	ABB Ltd	Street Light maintenance Oct - Dec 05	25.05
3105	ESPO	Stationery	25.46
3106	Wicksteed Leisure Ltd	Two replacement swing bases	67.56
3107	Eurooffice Ltd	Printer cartridge for Clerks printer	41.11
3108	AH Blason & Son	Fuel for pick up	85.30
3109	R W Heygate	Trim hedge/trees Ashway P F	117.50
3109	R W Heygate	Work to St Davids Car park	1,057.50
3110	KP Troop & Son	Christmas Tree for Community Centre	12.50

3111	SLCC	Annual Subscription	108.00
3112	DCK Beavers Ltd	Preparation Year End Accounts 2005	387.75
		<b>Total</b>	<b>5,958.98</b>

Payment of Cheque No. 3110 to KP Troop for the Christmas Tree is made under the Local Government Act 1972 section 137.

### ***05/402 Grants Policy***

Following a discussion Cllr Barratt agreed to format a document incorporating the examples circulated. The Council would need to decide when it would consider grants i.e. monthly, six monthly etc. It was suggested that all applications should be treated the same in a closed meeting, but with the decision being made publicly and that applications over a certain value the Council could ask for further information i.e. financial details etc.

### **Recreation and Amenities Development**

#### ***05/403 Report on the Ashway Playing Field Development***

The Chairman reported that Hewitsons had raised their concern with regards to the costs of their legal fees, which David Wilson are responsible for. The costs have risen to £2,300.00 worth of time and the original undertaking was for £750.00. Hewitsons have written to Shoosmiths advising them of the level and await their confirmation that David Wilson will pay the cost. Hewitsons wrote in a letter to the Council 'in the event that the fees cannot be recovered from David Wilson Homes the Parish Council will ultimately be responsible'. Mary Gallagher Legal Officer at Daventry District Council has informed Hewitsons that it is not a concern for the Parish Council, the section 106 agreement states that the David Wilson Homes is responsible for the legal fees and that Hewitsons should have in fact asked for an additional undertaking once they realised that the level had been exceeded.

As agreed at the previous Council meeting, the Council would wait until the end of February 2006 before considering any alternative plans.

#### ***05/404 Remedial Work to Safety Surfaces***

The Clerk had produced a report on the work required to the safety surfaces in the playgrounds; copy of which had been previously circulated to members. Two companies Associated Surface & materials (ASM) Ltd and Wicksteed Leisure Ltd had quoted for remedial work, the Clerk had contacted other companies but they had not shown any interest.

The Council resolved to approve the following work to be carried out by ASM Ltd as follows:

#### **St Davids Recreation Ground**

Rocking Horse	Fill in gaps of tiles £185.0
Cockerel Springer	Fill in gaps of tiles £185.00
Junior Swings. To take up worn area, repair base over a area as required, supply and lay a heavy wearing strip of surface under and right across the area under the swings	
23 sqm	£633.00

#### **Spratton Road Recreation Ground**

Tractor Slide	Fill in gaps of tiles £185.00
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The Council resolved to approve the following work to be carried out by Wicksteed Leisure Ltd as follows:

#### St Davids Recreation Ground

To supply only safety grass mats for beneath the existing cabin slide, 34 No. 1.5m x 1m x 23mm thick mats at a cost of £1020.00 plus VAT.

To supply only safety grass mats for beneath the embankment slide 4 No. 1.5m x 1m x 23mm thick mats at a cost of £120.00 plus VAT

#### ***Highway and Environment***

##### ***05/405 To Accept the Minutes of Meeting 6 December 2005***

The Minutes of the Highways and Environment Meeting held on the 6 December 2005 having been previously distributed were accepted.

##### ***05/406 Reply from the Land Registry – Pocket Park***

A reply from the land Registry stated that the ‘the Deed setting out the terms of the alteration of release must be executed by the owners of all the land having benefit of the right to show that they agree to the amendment’. The Clerk was asked to write to the Land Registry for clarification of the ‘owners’. Whether this means the Parish Council as ‘owners’ of the pocket park or does it include the owners of the adjacent properties to the pocket park.

#### ***General Purposes***

##### ***05/407 Dates for Annual Parish Meeting and Annual Council Meeting (AGM)***

It was resolved for the Annual Parish Meeting to be held on 10 May 2006 and for the Annual Council Meeting (AGM) to be held on 17 May 2006.

#### ***Correspondence for discussion***

##### ***05/408 DDC – 2006-09 Housing Strategy Consultation - Priorities Questionnaire***

A copy of this consultation document had been previously emailed or copied to members. Members are to respond individually.

##### ***05/409 Daventry Villages Together (DVT)***

Daventry Villages Together is a voluntary group, made up of members from Parishes within Daventry District, concerned with issues such as road congestion, services, employment opportunities, flooding and pollution in the context of the proposed developments by the West Northamptonshire Development Corporation. This item was referred to the next Planning Committee meeting. It was noted that membership to the DVT would be £90.00.

##### ***05/410 Correspondence for information only***

The Chairman reported that the correspondence file was available for circulation. Members wishing to receive the file should put their name on the sheet; the file will only be circulated to the members on the sheet.

##### ***05/411 Date of Next Meeting***

The next meeting is to be held on Tuesday, 31 January 2006 at 7.15pm.

**05/412 Urgent Matters For Report Only**

There were no urgent matters for report.

There being no other business the meeting closed at 8.30pm

Signed as a true record of the above meeting.....

Dated 31 January 2006