

# **BRIXWORTH PARISH COUNCIL**

*Minutes of the meeting held on Tuesday, 28 February 2006 at 7.15p.m. in the Olive Branch Coffee shop, Brixworth Library/Community Centre, Spratton Road, Brixworth*

**Present:** Councillors: I Barratt (Chairman), P Fox, D Kennedy, S Killick, F Peacock and P Savage.

**In Attendance:** Mrs J Macken – Parish Clerk  
Mr Nice – Centre Manager  
CBO J Stublely – Northants Police  
Cllrs E & F Wiig – District Ward Councillors  
16 members of the public

## **06/041 Apologies for absence**

Apologies for absence were received from Cllrs R Monk, R Chattaway, District Cllr N Bunting and County Cllr C Millar.

## **06/042 Declaration of Interest on Agenda Items**

None

## **06/043 Signing of the Minutes of the Last Meeting 31 January 2006**

The minutes of the meeting held on Tuesday, 31 January 2006 were agreed and signed by the Chairman as a true and correct record of this meeting.

## **Questions from the Public**

*The meeting adjourned to allow members of the public to address the Council.  
A note of the matters raised are attached.*

*Meeting reconvened at 8pm.*

## **06/044 Co-Option of Parish Councillor**

Due to the applicant unable to attend the meeting, this item was deferred to the next Council meeting.

## **06/045 County Councillor's Report**

County Cllr Millar had sent his apologies.

## **06/046 Police Representative Report**

CBO J Stublely reported that there were seven reported crimes last month. This included two thefts, two burglaries of a motorcycle and a shed, two criminal damage and one public disorder offence resulting in an £80.00 fixed penalty ticket.

It was noted that the dispersal order for the centre of the village along Spratton Road had finished. It was thought that this dispersal order had served its purpose, however evidence would be required to reinstate it.



**DA/2005/1335 Mercedes Benz, Morgan Drive, Brixworth**

*Provision of new development machine workshop and logistics building, new car and racetruck parking and a new section of private road to link existing entrance to service access road.*

19.12.05 PC No objection 7.2.06 DDC Approved

**DA/2005/1357 5 Shelleycotes Rd, Brixworth.**

*Two Storey extension to side of dwelling together with detached double garage to front of dwelling*

9.1.06 PC No Objection 30.1.06 DDC Approved

**DA/2005/1380 Mr Brookbank, 27 Burrows Vale, Brixworth**

*Conservatory to rear of dwelling*

9.1.06 PC No Objection 3.2.06 DDC Approved

**DA/2005/1386 P Payne, 5 Church Street, Brixworth**

*Work to tree subject of a tree preservation order*

9.1.06 PC No objection 6.1.06 DDC Approved (Reduced to cutting one lower branch only)

**DA/2005/1395 Mr & Mrs Whiter, 27 Froxhill crescent, Brixworth**

*Conservatory to rear of dwelling*

9.1.06 PC No Objection 9.2.06 DDC Approved

**Refusals**

None

**Finance**

**06/052 Income Received for January 2006**

The Clerk reported the Income received for January 2006, which was as follows: -

<b><u>Received from</u></b>	<b><u>Details</u></b>	<b><u>£</u></b>
Community Centre	Hall Bookings	1,148.76
ASFC	Second instalment of ground rent - St Davids	370.00
BJFC	Second instalment of ground rent - St Davids	351.50
BJFC	For the use of Ashway P.F. - 2005/06 season	60.00
Central Sports Comm.	Annual peppercorn rent - St Davids Pavilion	1.00
BCF	Third instalment of rent for Coffee Shop	265.00
		<hr/>
		2,196.26

**06/053 Bank Reconciliation as at 31 January 2006**

The bank reconciliation as at the 31 January 2006 was reported and accepted as follows:

Current Account	£18,737.41
Capital Reserve Account	£170,896.08
Less Cheques outstanding	£10,168.43
Balance Carried forward as at 1.02.06	£179,465.06

***06/054 Income and Expenditure & Reserves Report for January 2006***

The Council accepted the Income and Expenditure and reserves report for January 2006, which had been previously circulated. The Chairman stated that the majority of items were at the 75% level as expected, except for seasonal items and that there were no areas for concern.

***06/055 NALC Chairman's Training Course***

The Chairman declared an interest and therefore did not participate in the discussion. Cllr Savage took the chair and it was resolved to approve for the Chairman to attend the NALC's Chairman's Training course on the 4 April 2006 at a cost of £25.00.

***06/056 To Approve the Bills for Payment for February 2006***

The list of payments to be made in February 2006 was circulated and signed by all members present. It was resolved for the following accounts to be passed for payment.

<b><u>Cheque No.</u></b>	<b><u>Payment To</u></b>	<b><u>Reason for Payment</u></b>	<b><u>£</u></b>
3133	Groundsman	Groundman's Salary Feb 2006	929.76
3134	Clerk	Clerk's Salary Feb 2006	1,000.68
3135	Part Time Groundsman	P/T Groundsmans wages Feb 2006	95.36
3136	Litter Picker	Litter Picker wages Feb 2006	173.34
3137	Cleaner	Cleaner Comm. Centre wages Feb 2006	169.28
3138	Inland Revenue	PAYE Tax & NI Feb 2006	766.68
3139	Mrs J Macken	Postage	13.43
3140	Mr M Sugden	Top soil for recreation ground	20.00
3141	CPRE	Renewal of Annual Membership	26.00
3142	Park Lawnmower Services	Annual Service of Gang Mowers	511.50
3143	NCC	Comm. Ctr. Electricity charges - Oct 05-Jan 06	298.25
3144	Mr D Hymas	Gas cylinder for Millennium Beacon	54.43
3145	Lovell Hardware	Materials for groundsman, jump leads for tractor	58.68
3146	ESPO	Stationery & bin bags	40.84
3147	The Mower Shop	Spare parts for strimmer & mower	61.51
3148	BT	Clerks telephone/broadband - Feb - Apr 06	157.85
3149	Wicksteed Lesiure Ltd	Paint for play equipment	137.69
3150	NALC	Chairmans Training Course 4.4.06	25.00
3151	AH Blason & Son	Fuel, pick up MOT & service	353.58
			<b>4,893.86</b>

***06/057 Amendment to Bank Mandates***

Following Cllr F Wiig resignation the bank mandates need to be amended. It was resolved that Cllr F Peacock would be an authorised signatory. Therefore the four authorised signatories are Cllr Barratt, Cllr Kennedy, Cllr Peacock and Cllr Savage. The Clerk as the Responsible Financial Officer is also an authorised signatory, to enable her to transfer funds between accounts, but is not authorised to sign cheques.

### **Recreation and Amenities Development**

#### ***06/058 Report on the Ashway Playing Field Development***

The Chairman reported that Hewitsons solicitors are still awaiting a reply from David Wilson Homes solicitors regarding the issue of payment of their legal fees.

### **Highway and Environment**

#### ***06/059 To Accept the Minutes of Meeting 7 February 2006***

The Minutes of the Highways & Environment Meeting held on the 7 February 2006 having been previously distributed were accepted.

#### ***06/060 Village of The Year Award***

It was resolved for the Council to enter the Village of the Year competition. Cllr Peacock agreed to complete the questionnaire.

*Cllr S Killick arrived*

#### ***06/061 Report on Damage to Market Cross in Church Street***

The Chairman reported that a section of the Market Cross appears to have been hit and subsequently has been damaged and needs to be replaced. Nobody had claimed responsibility for the damage. The Market Cross is a listed Ancient Monument, it is in the Parish Council's ownership and therefore the Council is responsible for preserving it. Before any restoration work can be carried out the Council would need the permission from the English Heritage.

The Clerk had received a quote from a local stonemason, which included replacing one section, reset the adjoining stones, which have been dislodged and re-point the adjacent stones with lime mortar at a cost of £500.00.

It was resolved to approve the cost for the work to be carried out up to the sum of £500.00. The Clerk was asked to contact a builder in the village for a further quote.

The Chairman reported that the Market Cross is not included on the Council's insurance schedule and therefore the Council cannot claim. Following a discussion the Council resolved not to insure the Cross as it was not financially viable.

#### ***06/062 Letter from Shoosmiths – Adoption of Public Open Spaces The Ridings and The Ashway***

A letter from Shoosmiths had been received asking whether the Council had agreed to adopt the five areas indicated on the plan (a copy of which had been previously circulated to members).

The Council had previously resolved to adopt the two public open spaces on the Ridings and the Ashway for a commuted sum of £26,176. However it had not been asked to consider the adoption of the three other areas, which are in Iron Pikes, at the end of the Ridings and near Waterlee Furlong up to the bypass.

Following a discussion it was resolved, in principle, to adopt the other three-grassed areas, however the Council would expect a further commuted sum for the future maintenance of these additional areas. The Clerk was asked to reply to the solicitor and ask how much Taylor Woodrow would provide for the future maintenance of these three additional areas?

#### ***06/063 Adoption of Grants Policy***

The Chairman circulated a copy of the amended grants application form. It was resolved to approve and adopt the application form, which will come into effect as from the 1 April 2006.

#### ***06/064 Brixworth Lions Litter Pick 12 March 2006***

It was noted that the Lions have arranged to litter pick in areas around the village on Sunday, 12 March 2006. It was resolved for the Council to provide bin bags for the litter. It was suggested that Councillors might wish to assist on the day.

#### **General Purposes**

#### ***06/065 Report on Parish Plan Meeting 15 February 2006***

It was noted that a report of this meeting had been previously circulated.

#### ***06/066 Community Centre Representative***

Cllr Fox was appointed as the Community Centre representative.

#### ***06/067 Library/Community Centre Management Committee Meeting***

Cllr Fox reported that she had attended the last Community Centre Management committee meeting at which the following two items were discussed.

The cost of a new external sign is estimated to cost £500.00; this will display the NCC, DDC Parish Council and BCF names. It was hoped that the cost would be split four ways. It was agreed for this item to be referred to the next General Purposes meeting.

Recently Mr Nice had spent a considerable amount of time removing graffiti from the Community Centre building. At the meeting it was considered whether the cost for a company to remove the graffiti could be split between the three local authorities. Cllr Fox reported a graffiti removal company would charge in the region of £70.00 for call out and for the first hour, which would remove graffiti on a wall of up to 5-6 square metres. Following a discussion the Council agreed that the removal of any graffiti should be the responsibility of the County Council as owners of the building and for also being responsible for the exterior of the building. Therefore the County Council should pay for any associated costs for removal. The Clerk was asked to send a letter to Laragh Qunney at Daventry Libraries. The Clerk was also asked to send a letter to QMP, as landlords of the Health Clinic, asking for them to request for the removal of the graffiti on the building.

***06/068 PC Representative to Attend Village Hall AGM 4 April 2006***

Cllr Fox agreed to attend the Village Halls AGM on 4 April 2006.

***06/069 Safe Storage of Certain Council Information***

Currently District Councillor E Wiig safely stores the Councils computer back up discs. It was agreed for this arrangement to continue. Any paper documents are to be retained by the solicitor.

***Correspondence for discussion***

***06/070 Brixworth Cricket Club – Request for Grant towards Junior Section***

The Chairman reported that a request for financial support had been received from the Brixworth Cricket Club, to assist with the junior section. (Copy of which had been previously circulated to all members).

It was resolved to award a grant of £250.00 to the Brixworth Cricket Club under The Local Government (Miscellaneous Provisions) Act 1976 Section 19 Recreation Facilities.

***06/071 The Brixworth Centre – Disabled Ramp in the Millennium Garden***

A letter from the Brixworth Centre had been received asking for clarification of the current situation regarding the lease and whether they need consent for constructing a disabled ramp in the Millennium garden. (Copy of which had been previously circulated to all members).

The Clerk was asked to reply to the Centre stating that the lease had not yet been agreed and that the Council was unable to make a decision.

***06/072 Email from Resident – Holcot Road***

An email from a resident had been received concerned about the condition of the grass verge along Holcot Road, 'due to large white vans permanently parking' on it. (Copy of which had been previously circulated to all members). Also the resident wrote 'that someone is using the grass verge as parking space for what appears to be a commercial business'. The Clerk confirmed that the grass verge is the responsibility of the County Council and that she had contacted the Enforcement Officer at the District Council and Atkins/NCC Highways who had agreed to visit the site.

***06/073 Letter from Resident – Emissions from CPL Aromas Ltd***

A letter from a resident had been received enclosing a copy of a letter to CPL Aromas about the emissions from the factory in Quarry Road. (Copy of which had been previously circulated to all members). The residents have over the past ten years complained and raised their concerns with the factory management and Daventry District Council and were now asking for support and advice from the Council. It was agreed to arrange a meeting with CPL Aromas, the residents and the Environmental Officer at the next Highways and Environmental meeting to be held on 4 April 2006.

***06/074 DDC – Changes for Village Design Statements and Parish Plans***

This item was referred to the next Planning meeting to be held on 13 March 2006.

***06/075 DDC – Daventry Area Safety in the Home (DASH)***

Daventry Area Safety in the Home (DASH) is a new partnership between a range of organisations involved in community safety. This includes the Fire Service, NHS, the Police, Daventry District Council, Care & Repair and Age Concern. The scheme is looking for volunteers to raise the profile locally. Cllr Savage volunteered to be the contact.

***06/076 Letter from Standards Board – Notification of Allegation Received***

A letter dated 14 February 2006 was received from the Standards Board advising the Council of a recent decision, of an allegation made against a Parish Councillor. The decision was that the allegation should not be investigated.

***06/077 Correspondence for information only***

The Chairman reported that the correspondence file was available for circulation. Members wishing to receive the file should put their name on the sheet; the file will only be circulated to the members on the sheet.

***06/078 Date of Next Meeting***

The next meeting is to be held on Tuesday, 28 March 2006 at 7.15pm.

***Urgent Matters For Report Only***

***06/079 Letter from Central Sports Committee***

A copy of a letter sent from the Central Sports Committee to Daventry District Council had been received regarding the application for rate relief on the Sports Pavilion. The Chairman read out the letter to the members. The letter stated that ‘100% rates at the level demanded will very quickly eat up the cash reserves’, ‘the club will within two years become financially unstable at which point the trustees of the club would probably have to hand over the building to the Parish Council on whose land it has been built’.

***06/080 Millennium Garden Lease***

An email from Hunt and Coombes had been received advising the Council that the Diocese will not limit the rent increase in any one year to 5%. This item was deferred to the next Full Council meeting.

***06/081 District Councillors***

The Chairman thanked Cllrs E & F Wiig for attending the meeting and confirmed that when required the District Councillors can have an item on any future Full Council agendas so that they can update the Parish Council on District Council activities.

There being no other business the meeting closed at 10.05pm

Signed as a true record of the above meeting.....

Dated 28 March 2006

### **Matters raised by members of the public**

1. At the previous Council meeting it had been agreed to invite the residents, which adjoin the pocket park to ask their opinion on whether or not they agree to the Land Registry title being changed. This is to enable an eight-foot fence and gate to be erected at the entrance and for the pocket park to be closed at agreed times. Seven out of ten residents were represented and all agreed for the land registry title to be amended and for a gate and fence to be erected. The Clerk was asked to write to the remaining three residents who had not responded and to contact Turner Coulston for an estimate of the cost for changing the land registry title.
2. Several residents raised their concerns regarding the emissions from CPL Aroma based in Quarry Road. This item was discussed later in the meeting.
3. Mr Nice mentioned that the Brixworth Lions are organising a litter pick for Sunday 12 March 2006. This item was discussed later in the meeting.