

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 23 May 2006 at 7.15p.m. in the Olive Branch Coffee shop, Brixworth Library/Community Centre, Spratton Road, Brixworth

Present: Councillors: I Barratt (Chairman), R Chattaway, T Everard, P Fox, D Kennedy, F Peacock, J McFadyen, R Monk, P Savage, J Stubley and S Dobson (after co-option)

In Attendance: Mrs J Macken – Parish Clerk
Cllrs E & F Wiig – District Ward Councillors
Mr M Nice - Centre Manager
Three members of the public

06/160 Apologies for absence

Apologies for absence were received from Cllr S Killick, County Cllr C Millar and District Cllr. N Bunting.

06/161 Declaration of Interest on Agenda Items

Cllr Savage declared a personal interest on item 06/169 – Planning Application DA/2006/0529

06/162 Signing of the Minutes of the Last Meeting 25 April 2006

The minutes of the meeting held on Tuesday, 25 April 2006 were agreed and signed by the Chairman as a true and correct record of this meeting.

Questions from the Public

*The meeting adjourned to allow members of the public to address the Council.
A note of the matters raised are attached.*

Meeting reconvened at 7.30pm

06/163 Co-option of Parish Councillor

The Chairman reported that the Parish Council had received an application for the co-option vacancy (copy of the letter had been previously circulated to members). The applicant, Mr Steve Dobson, was asked to briefly introduce himself to the meeting.

It was unanimously agreed for Mr Steve Dobson to be co-opted as a Parish Councillor and was asked to participate in the remainder of the meeting.

06/164 Signing of the Minutes of the Annual General Meeting 17 May 2006

The minutes of the meeting held on 17 May 2006 were agreed and signed by the Chairman as a true and correct record of this meeting after the following amendment.

Members Present amended to include Cllr T Everard and to remove Cllr P Fox as present.

06/165 Election of Vacant Appointments

Recreation & Amenity Development Committee

The Chair is to be elected at the next committee meeting.

The elected Vice Chair is Cllr Peacock

Nominated members are Cllrs Peacock, Everard, and Kennedy.

Finance & Administration Committee

The elected Chair is Cllr Monk

The Vice Chair is to be elected at the next committee meeting.

Nominated members are Cllrs Monk, Everard, Barrat and Dobson.

Planning Committee

The elected chair is Cllr Chattaway and Vice Chair is Cllr Peacock

Nominated members are Cllrs Chattaway, Peacock, Fox, Kennedy and Savage.

Highways and Environment Committee

The elected Chair is Cllr Fox and Vice Chair is Cllr Everard

Nominated members are Cllrs Fox, Everard, McFadyen, Chattaway and Dobson

The following Parish Council Representatives were appointed:

Brixworth Centre – Cllr Kennedy

Village Hall - Cllr Fox

Police and Police Safety – Cllr Stubbley

Pocket Park – Vacant (possibly local resident)

06/166 Police Representative Report

Cllr Stubbley reported that Sgt Grady sends his apologies for not be able to attend the meeting. Generally reported crimes are no worse. In the past month there has been one arrest for criminal damage for smashing the George Pub's windows. One mother has been issued with a fixed penalty notice, with a fine of £80.00, for supplying alcohol to under 18 year olds.

06/167 Third Bye Election

The Chairman reported that the District Council must receive nominations for the third bye-election by noon 25 May 2006. If there are sufficient candidates an election is to be held on 22 June 2006. To date no nominations had been received.

Planning

06/168 To Accept the Minutes of Meeting 16 May 2006

The Minutes of the Planning Meetings held on the 16 May 2006 having been previously distributed were accepted.

Refusals

DA/2006/0169 Hutchinson 3G UK Ltd

Brixworth Water Tower, Broad Street, Brixworth

Installation of 3 No. 1.7 metre telecommunications antennas and supporting poles to water tower; one 300mm and one 600mm diameter dish antennas, radio equipment housing.

13.3.06 PC raises several concerns 6.4.06 DDC Refused

Finance

06/172 Internal Check of Accounts for the Year Ending 31 March 2006

The Chairman reported that he had carried out the six monthly internal check of the accounts and had found the records to be complete and correct. The Clerk was asked to look into possibly saving costs on the BT telephone/broadband rental.

06/173 Annual Accounts For the Year Ending 31 March 2006

It was resolved that the Annual Accounts for the Financial Year ending 31 March 2006, copy of which had been previously circulated, were adopted and signed by the Chairman and Clerk.

06/174 Approve Section 1 & 2 of The Annual Return For the Year Ending 31 March 2006

The Council agreed to Section 1 and considered the answer 'yes' to all the questions on section 2 – Statement of assurance for the Annual Return for the Financial Year ending 31 March 2006. The Annual Return was therefore signed by the Chairman and Clerk.

06/175 Income Received for April 2006

The Clerk reported the Income received for April 2006, which was as follows: -

Received from	Details	£
DDC	First Instalment of Precept for 2006/07	45,075.00
Community Centre	Hall Bookings	484.20
HM Customs & Excise	Refund of VAT - Dec 05 - Mar 06	<u>2,010.89</u>
		<u>47,570.09</u>

06/176 Bank Reconciliation as at 30 April 2006

The bank reconciliation as at the 30 April 2006 was reported and accepted as follows:

Current Account	£12,182.64
Capital Reserve Account	£202,922.59
Less Cheques outstanding	£3,975.93
Balance Carried forward as at 1.05.06	£211,129.30

06/177 Income and Expenditure & Reserves Report for April 2006

The Council accepted the Income and Expenditure and reserves report for April 2006, which had been previously circulated.

06/178 To Approve the Bills for Payment for May 2006

The list of payments to be made in May 2006 was circulated and signed by all members present. It was resolved for the following accounts to be passed for payment.

Chq No.	Payment To	Reason for Payment	£
3194	Groundsman	Groundman's Salary May 2006	957.56
3195	Clerk	Clerk's Salary May 2006	1,034.84
3196	PT Groundsman	P/T Groundsmans wages May 2006	245.42
3197	Comm Ctr Cleaner	Cleaner Comm. Centre wages May 2006	218.00
3198	Litter Picker	Litter Picker wages May 2006	229.62
3199	Inland Revenue	PAYE Tax & NI May 2006	847.57
3200	Greenroom	Roses for Caitlin - Commonwealth Winner	50.00
3201	Morgan Farm Machinery	Ballast Roller	1,022.25
3202	D G Salisbury	Annual Grounds Maintenance	4,488.50
3203	NALC	Play Inspection - Training course	50.00
3204	ESPO	Stationery & Cleaning Materials	81.97
3205	BT plc	Clerks telephone & broadband - May - July 06	172.76
3206	Sage Uk Ltd	Renewal of Sage instant payroll cover 06/07	99.01
3207	HFS Timber	Replacement posts	22.94
3208	The Mower Shop	Spare parts for mower & safety wear	73.44
3209	Anglian Water	Millennium Garden - water charges 11.05-5.06	36.52
3210	A H Blason & Son	Fuel, service tractor, water & antifreeze for roller	656.93
3211	Lovell Hardware	Tools for Groundsmen	39.61
3212	The Brixworth Bulletin	Printing of Annual Report & P/Plan questionnaire	690.00
3213	Mrs J Macken	Postage & refreshments for judges	11.72
			<u>11,028.66</u>

Recreation and Amenities Development

06/179 To Accept the Minutes of Meeting 15 May 2006

The Minutes of the Recreation & Amenity Development Meetings held on the 15 May 2006 having been previously distributed were accepted.

06/180 Consideration of contribution towards regarding the Council's Legal Fees in connection with the Adoption of the Public Open Space

It was reported that Hewitsons legal fees to date are £2,300. David Wilson Homes have agreed to increase their undertaking to £1,500.00. Cllr Chattaway was waiting for a response from the Group Chief Executive of David Wilson Homes to establish whether they would in fact consider paying for all the Councils legal fees. Following a discussion on proposal by Cllr Monk and seconded by Cllr Savage it was resolved to pay a maximum of £800.00 towards the Council's legal fees to move the transfer forward. However, on condition that the Council waits until the 6 June 2006 to enable the Group Chief Executive to reply to Cllr Chattaway. If no response has been received by this date the Clerk was instructed to advise Hewitsons of the amount the Council would contribute.

06/181 Changing Rooms Development

The Clerk reported that the Recreation & Amenity meeting had recommended that the changing rooms remain located on the land to be adopted, which the Council has planning permission for. To retain the existing car park and lay a path from the car park to the new changing rooms. This was agreed.

06/182 Consideration of Palisade Fencing for Spratton Road Recreation Ground

The Chairman reported that it looked like there was sufficient used palisade fencing available, however it would need reworking before use. It would also need to be installed by a contractor at a cost. The Council were concerned that if it were to provide a fence for one resident, who adjoined one of its public open spaces, then it may have to provide fencing for other residents. Therefore it was agreed to first establish the ownership of the fence. The Clerk was asked to obtain a quote for erecting the used fencing.

Highway and Environment

06/183 Village of the Year Competition

Cllr Fox reported that the meeting with the judges was a triumph and thanked Mike Nice for his support and enthusiasm on the day. A display of past and present organisations and village events had been put up in the Information Zone above the Library. The judges then visited the Village Hall and the Centre where they were welcomed by the two pre-school supervisors. Cllr Fox asked the Clerk to send thank you letters to Teresa Marriott at Ladybirds Pre-school, Alison Sparkes at the Centre Pre-school, Mike Nice, Marc the groundsman for ensuring the village was tidy and Liz for all the extra cleaning of the Community Centre.

06/184 Update on Pocket Park

The Chairman reported that a reply had been received from the Land Registry, which states 'the land registry will be prepared to note the Deed of Variation/Release when it is lodged for registration. However, the wording will depend upon whether there is sufficient evidence to guarantee the alterations. As three of the landowners will not be involved, the entry will refer to the variation as being "expressed" only. These mean that both the original rights, and the terms of the release will be referred to in the register'. The Land Registry confirmed that this means that if one of the residents who have not agreed to this objects to the amended rights then it will revert back to the 'original rights', which are to be available to all at all times. After a discussion it was agreed that the approval of the three residents is required. The Clerk was asked to enquire whether the local residents would approach these residents and enlist their agreement. The Council agreed to look into moving the bollard at the entrance to prevent vehicles from entering.

06/185 Meeting with CPL Aromas – 8 May 2006

Cllr Fox reported that a successful meeting had been held with representatives from the Council, CPL Aromas and local residents regarding the emissions from CPL Aroma. At the meeting it had been agreed that residents could ring the Customer Services Dept. and obtain an incident number when they register a 'smell'. Also an electronic 'nose' device is to be placed in a variety of locations to determine the

constituent parts of the odours, this includes resident's gardens. There will be a follow up meeting in three months time. Mr Harvey Fox had subsequently visited CPL where three roller doors were left wide open, apparently for drum movement. The Clerk was asked to write to Mr Willis, the Environment Officer, to enquire whether or not this is a statutory nuisance.

06/186 Renewal Lease for the Millennium Garden

On proposal by Cllr Kennedy and seconded by Cllr Savage it was resolved for Cllr Barratt and Cllr Kennedy to sign the Lease Agreement and the Landlord and Tenant Act 1954 form for the Millennium Garden. The Landlord and Tenant Act form states that the Council will not have any tenants rights at the end of the term. It was noted that the Parish Council is only responsible for the northern and western boundary.

06/187 Traffic Calming - Spratton Road Planters

Cllr Fox reported that she had spoken to the NCC Highways Community Engineer for Brixworth, who had informed her that there was not sufficient money currently available in the budget to remove the eight planters. NCC Highways has suggested three options.

Option one – Wait until the end of the year, when money will be available for the removal of the planters and installation of a more appropriate scheme.

Option two – Parish Council to repair

Option three – Atkins to repair

It was resolved to accept option one.

06/188 Temporary Road Closure – Scaldwell Road, Scaldwell

A letter had been received from NCC Highways stating that 'Atkins have requested a temporary road closure on Scaldwell Road in Scaldwell to allow for carriageway resurfacing'. Copy of which had been previously circulated. This will commence on 5 June 2006.

06/189 CCTV for Library/Community Centre

District Cllr F Wiig confirmed that he had received a quotation for £14,000.00 which was for the installation of two cameras, one outside the Library/Community Centre building and one near Brampton Way. Local businesses, District and County Council were also interested in contributing to purchase this system. In addition it would cost in the region of £2000.00 a year, per camera, for this system to be monitored at a central location in Northampton. It was noted that if CCTV was installed the Council may have to take responsibility for receiving and paying the bills and invoicing all parties involved.

Correspondence for discussion

06/190 ODPM – Local Authority Byelaws in England – A Discussion Paper

A letter has been received together with a Discussion Paper from the ODPM regarding Local Authority Byelaws in England. Cllr Savage agreed to look at the document.

06/191 Letter from Holcot Parish Council – Causeway Road at Pitsford Reservoir

A letter from Holcot Parish Council had been received asking the Council to support its recommendation for an examination into the possibility of introducing a 40mph speed limit on the causeway road at Pitsford Reservoir. The Council agreed to send a letter to County Council in support and raised concerns about the Public Car Park, which has limited vision on exiting.

06/192 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation. Members wishing to receive the file should put their name on the sheet; the file will only be circulated to the members on the sheet.

06/193 Date of Next Meeting

The next meeting is to be held on Tuesday, 27 June 2006 at 7.15pm.

Urgent Matters For Report Only

06/194 Letter to Chairman – Brixworth Youth Club

The Chairman reported that he had received a letter from the Youth Club, which had been received too late for it to be put on the agenda. The letter requested that the Council considers its grant application as soon as possible. All grant applications are to be considered, as agreed, at a special Council meeting to be held in July. The Special Council meeting will be held on Tuesday, 4 July 2006.

There being no other business the meeting closed at 9.40pm

Signed as a true record of the above meeting.....
Dated 27 June 2006

Matters raised by members of the public

1. Following on from the last meeting the resident from Eaglehurst enquired whether the Council had received a reply from the Land Registry regarding amending the pocket park land registry title. Also the gentleman reported that the two bollards were wide enough for vehicles to pass between. This item was discussed later on in the meeting.
2. Following on from the last meeting a resident enquired about the progress of the possibility of considering using the 'used' palisade fencing adjacent to her house to stop dogs and youths entering her garden.
3. Mr Nice reported that the youths had sawn off the community centre door handle that evening resulting in approximately £300.00 worth of damage.