

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 26 September 2006 at 7.15p.m. in the Olive Branch Coffee shop, Brixworth Library/Community Centre, Spratton Road, Brixworth

Present: Councillors: I Barratt (Chairman), R Chattaway, T Everard, P Fox, D Kennedy, J McFadyen, F Peacock and R Monk.

In Attendance: Mrs J Macken – Parish Clerk
Cllr E Wiig – District Ward Councillor
Mr M Nice - Centre Manager
Mrs S Verallo – Member of the public

Cllr Monk (Vice Chairman) chaired the meeting until the Chairman arrived.

06/304 Apologies for absence

Apologies for absence were received from CllrJ Stublely, Cllr L Stevens, Sgt Grady and County Cllr C Millar.

06/305 Declaration of Interest on Agenda Items

Cllr Fox declared a personal interest in item 06/324 regarding the History Society and also being a member of the Bulletin Team.

Cllr McFadyen declared a personal interest in item 06/316 – Resides adjacent to the Ashway Playing Field.

06/306 Signing of the Minutes of the Last Meeting 29 August 2006

The minutes of the meeting held on 29 August 2006 were agreed and signed by Cllr Monk as a true and correct record of this meeting.

Questions from the Public

*The meeting adjourned to allow members of the public to address the Council.
A note of the matters raised are attached.*

Meeting reconvened at 7.20pm

06/307 Police Representative Report

Unfortunately Sgt Grady was unable to attend however he had sent a report to the Clerk.

Since last month:-

Attempt burglary to garage Froxhill Crescent.

Attempt burglary to COOP

Tools from shed allotments stolen

Theft of purse from cafe country park

Barrels stolen from Public House

Police Action: -

A youth charged with theft from COOP x 2

A youth on Delayed Charge bail for burglary, breach of bail and assault police

Arrests pending for Burglary's, theft, and graffiti.
PC Karl Curtis will be leaving the area next Thursday.
PC Paul Houghton Draeger has been appointed to the area from 9 October 2006 and will replace Jackie Stubley in her role.
PC Julian Husbands will also be allocated to the area for a approx five weeks.

06/308 Bye Election Update

The Clerk confirmed that a nomination to fill the last remaining vacancy had been received by Daventry District Council. Mrs Sue Verallo has been nominated and will be duly elected unopposed after 5 October 2006. Cllr Monk welcomed Mrs Verallo.

Planning

06/309 To Accept the Minutes of Meeting 4 September 2006

The Minutes of the Planning Meetings held on the 4 September 2006 having been previously distributed were accepted. The Planning Meeting minutes for the meeting held on 25 September 2006 are yet to be circulated. Cllr Chattaway briefly reported on the following applications: -

DA/2006/0998 CPL Fragrances, Quarry Road, Brixworth,

Renewal of planning permission DA/2006/1086 for temporary building for storage

The Parish council objects to this application, which does not appear to be necessary if a new storage unit is to be built. The situation is confusing and requires clarification. Should it be found necessary to agree to a renewal it should be for a much shorter period of time e g 12 or 18 months.

DA/2006/1000 Mr P Walton, Crick- New Building Farm, Scaldwell Road, Brixworth:

Replace a temporary dwelling with permanent agricultural workers dwelling.

Site visit arranged for Thursday, 28 September 2006.

WP/2006/0545/F Sywell Aerodrome Ltd, Sywell Aerodrome, Wellingborough Road, Sywell

Construction of surface water drainage system to serve paved runway, taxiway and apron

The Parish Council objects to this application. It would seem logical to consider the provision of a drainage system together with an application for a paved runway rather than on its own.

The remaining applications considered had no observations.

06/310 DDC Planning Approvals and Refusals – September 2006 Report

The planning approvals and refusals for September 2006 were noted as follows: -

Approvals

DA/2006/0617 Mr D Wood, Pebble Cottage, 2 Cross Hill, Brixworth

Conservatory to rear

12.6.06 PC No observations

17.7.06 DDC Approved

DA/2006/0660 Mr J Webb, Pitsford Cycle Hire, Brixworth Country Park, Northampton Road, Brixworth

Extension to form additional cycle storage area

3.7.06 PC No observations

31.7.06 DDC Approved

DA/2006/0699 Mr R Johnson & Mr D Mallard, 10 & 12 Kennel Terrace, Brixworth

Conservatories at rear of both properties

3.7.06 PC No observations

2.8.06 DDC Approved

DA/2006/0708 Mr C Perry, 83 The Ashway, Brixworth

Loft conversion and extensions

3.7.06 PC No observations

4.8.06 DDC Approved

DA/2006/0774 Mr S Chandler- Barratt, The Lodge, Brixworth Hall Park, Brixworth

Erect car-port over part of driveway and extension to laundry room.

26.7.06 No Objection

22.8.06 DDC Approved

DA/2006/0776 Mr D Emery, 30 Grass Slade, Brixworth

Front porch and window canopy.

24.7.06 PC No Objection

22.8.06 DDC Approved

Refusals

None

Finance

06/311 Income Received for August 2006

The Clerk reported the Income received for August 2006, which was as follows: -

Received from	Details	£
Central Sports Club	Peppercorn rent for Sports Pavilion	1.00
Northants ACRE	Village of the Year Competition	65.00
DDC	Cleaning DDC Office July - September 2006	100.00
HM Revenue & Customs	VAT reclaimed 1.4.06 - 31.7.06	1,339.03
		<u>1,505.03</u>

06/312 Bank Reconciliation as at 30 August 2006

The bank reconciliation as at the 30 August 2006 was reported and accepted as follows:

Current Account	£13,839.70
Capital Reserve Account	£186,983.82
Less Cheques outstanding	£5,377.16
Balance Carried forward as at 1.09.06	£195,446.36

06/313 Income and Expenditure & Reserves Report for August 2006

The Council accepted the Income and Expenditure and reserves report for August 2006, which had been previously circulated.

06/314 To Approve the Bills for Payment for August 2006

A schedule of payments, to be made in August 2006 was copied to each member. The Clerk confirmed that Financial Regulation 5.2 states that ‘*a schedule of the payments required, forming part of the Agenda for the Meeting, shall be prepared by the Clerk and, together with the relevant invoices, be presented to Council. If the schedule is in order it shall be authorised by a resolution of the Council and shall be initialled by the Chairman of the Meeting. If more appropriate the detail may be shown in the Minutes of the Meeting.*’

Members all agreed that it was not necessary to continue signing the one sheet now each of them will receive their own copy. It was resolved for the following accounts to be passed for payment, therefore Cllr Monk signed the schedule of payments.

<u>Minute Chq No.</u>	<u>Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
	3275 Groundsman	Groundman's Salary Sept.2006	956.95
	3276 Clerk	Clerk's Salary Sept. 2006	1,034.23
	3277 PT Groundsman	P/T Groundsmans wages Sept. 2006	196.38
	3278 Cleaner	Cleaner Comm. Centre wages Sept. 2006	174.40
	3279 Litter Picker	Litter Picker wages Sept. 2006	170.04
	3280 HM Revenue & Customs	PAYE Tax & NI Sept. 2006	818.21
	3282 Mrs J Macken	Postage & Clerks Allowance	78.75
	3283 Mr I Barratt	Chairmans Telephone Allowance	32.50
	3284 Wicksteed Leisure Ltd	New chains for new cradle seats	79.31
	3285 The Mower Shop	Repairs to Kubota Mower	185.99
	3286 Lovell Hardware	Materials for groundsman and Cleaner	74.80
	3287 A H Blason & Son	Fuel for tractor, kubota	143.10
06/278	3288 Northants ACRE	Annual Financial Support	32.00
		Total	<u>3,976.66</u>

Cllr Monk handed over to Cllr Barratt who had just arrived and apologised for being late due to work commitments.

Recreation and Amenities Development

06/315 To Accept Minutes of Meeting 18 September 2006

The Minutes of the Recreation & Amenity Development Meetings held on the 18 September 2006 having been previously distributed were accepted.

06/316 To Consider Progressing with Changing Rooms Development

Cllr Peacock reported that the Recreation meeting had recommended to go ahead with the building of the changing rooms as soon as possible. The Clerk circulated the current cost breakdown of the changing rooms and foundations etc. compared to the original quote in 2004 and current budget. This was as follows: -

<u>Changing Rooms</u>	<u>2004</u>	<u>2006</u>	<u>Budget</u>
Building	£	£	£
Cost of Standard Structure	22,300.67	30,275.96	
Cost of Additions	42,225.51	47,812.19	
Cost of Mechanical/Plumbing	7,720.00	9,936.23	
Cost of Electrics	7,777.00	7,782.47	
Geographical Adjustment	1,186.82	1,437.10	
Total of Cost of building manufactured, Delivered and erected on site	81,210.00	97,243.95	87,000
External works (strip site, pad foundations Foul & surface water drainage, mains electric and water – assuming within 10m away)	16,408.60	18,436.70	17,500
SUB TOTAL	<u>97,618.60</u>	<u>115,680.65</u>	<u>104,500</u>
<u>Additional Work Not Yet Quoted For</u>			
Ground Work (New entrance, Car park)			14,400
Professional Fees			4,000
Contingency			10,000
BUDGETED TOTAL COST			<u>132,900</u>
<u>BREAKDOWN OF FUNDING SOURCE</u>			
Capital Reserve			67,370
General Reserve			46,530
DDC (Expires 31.3.07)			14,000
NCC (VSSU) (Expires 31.3.07)			5,000
BUDGETED TOTAL			<u>132,900</u>

The Parish Council had previously (September 2004) agreed to waive standing orders relating to contracts. Thurstons Suresport Modular Buildings can be procured using an OGC Buying Solutions contract, which has already been tendered for the public sector as a whole.

The Cost for supplying and installing the Changing Rooms is quoted at £97,243 in accordance with OGC buying solutions contract prices, this is an increase of £16,033 compared to 2004.

The Cost for associated building works and connection of services is quoted at £18,436, an increase of £2,028 compared to 2004.

The increase in cost is due to high increase in raw materials mainly galvanised steel. 2006 costing is also based on the new OGC Buying schedule rates, which came into effect in September 2006. Cllr Chattaway agreed to confirm the pricing with OGC Buying Solutions, due to the significant increase in costs, which appear to be in the region of 20%.

Additional costs have been budgeted to include groundworks estimated at a cost of £14,400.00, professional fees £4,000.00 and contingencies estimated at £10,000.00. It was noted that, for the time being, the proposed car park would not go ahead and that the current car park would be used instead. A footpath leading from the car park to the changing rooms would be laid.

On proposal by Cllr Peacock and seconded by Cllr Barratt it was resolved to accept Thurstons quotation of £115,680.65 for the changing rooms, associated building works and connection of services. This was all agreed. The changing rooms are a brick clad steel modular building which include two team changing rooms for 16 players per changing room, showers, toilets, store, service room and an officials and disabled changing room.

The Clerk informed the meeting that the Council would need to give three weeks public notice of intent to spend over £10,000. In addition a public notice in the local newspaper is also required.

In the meantime it was agreed for the Clerk to obtain letters of intent to use the changing rooms and the ground from the Red Lion Football Club and Brixworth Junior Football Club.

06/317 Spratton Road Recreation Ground Regeneration Working Group Initial Meeting – 11 October 2006

Following the Public Meeting held on 13 September 2006, the initial working group meeting will be held on 11 October 2006.

06/318 Trimming Hedges on St David's Recreation Ground

On proposal by Cllr Peacock and seconded by Cllr Chattaway it was resolved to accept a quotation from E M Pell for trimming the hedges on St David's Recreation Ground at a cost of £480.00.

06/319 Trimming Hedges at Ashway Playing Fields

On proposal by Cllr Peacock and seconded by Cllr Monk it was resolved to accept a quotation from R Heygate for flail mowing the hedges on the Ashway Playing Field at a cost of £100.00.

Highway and Environment

06/320 To Consider Quote for Work Required on Parish Council Trees

Cllr Fox stated that following the last meeting two additional quotes have been received for carrying out work required on Parish Council owned trees.

Quotation One - £920.00

Quotation Two - £1200.00

Quotation Three - £1400.00

It was agreed to accept quotation one from EM Pell at a cost of £920.00.

Cllr Fox reported that the County Council Tree Officer has inspected the large sycamore tree in the pocket park and has recommended that the tree is crown cleaned and that the longitude branch with a split in it is removed. In addition Mr Pell will be asked to quote for this work, which could be carried out whilst working in the pocket park. Cllr Fox informed the meeting that the committee will be considering whether or not to remove the two cherry trees, at the entrance to the steps, on Spratton Road Recreation Ground.

06/321 To Report on Spring Bulb Planting – 15 October 2006

Cllr Fox reported that an annual spring bulb-planting afternoon has been arranged for Sunday, 15 October 2006, members interested should meet outside the Library/Community Centre at 2.00pm. It is a community event financially supported by the Council and several organisations have been invited. Mr Nice will be providing people with maps as to where bulbs need to be planted. All those interested will need to wear stout shoes and bring along appropriate gardening tools. Anyone unable to attend can plant some bulbs at a later date.

Correspondence for discussion

06/322 Letters from Residents – Ashway Playing Field Access/Entrances

The Chairman reported that following his letter which was published in the Bulletin asking residents about which access/entrances they think should stay or remain, together with a letter from the Clerk hand delivered to fifty residents adjacent to the Ashway Playing Field only two responses have been received. One in favour of keeping the existing entrances and one were recommending changes. Therefore the Council can only assume that it is not an issue, which concerns the majority of residents in that area.

06/323 Letter from Resident – Stonewall Holcot Road

A letter from a resident had been received (copy of which had been previously circulated to members), raising their concern regarding the pedestrian access along the footpath on the Holcot Road where the stonewall is located. The resident uses a motorised wheelchair and has great difficulty squeezing through the gap. It was noted

that the gap is 98cm at its narrowest point. The Clerk was asked to pass on the concerns to NCC Highways and Cllr Millar.

06/324 Letter from History Society – Brixworth Museum

An email from the History Society had been received referring to a document, Daventry Museum Audience Research Study, which the Clerk was trying to obtain a copy of. The society stated that the start up costs, for the Brixworth Museum, are likely to be in the region of £30,000 including repairs to the building, security measures and interior decoration and fitments. The lease with the County Council is yet to be signed and the group were asking for an indication as to whether or not the Parish Council would be in favour of awarding a community grant . The Chairman confirmed that the Council could not give an answer either way and that the History Society would need to complete a grant application form. It was noted that there is currently £2,700.00 available in the fund and that applications are to be considered in January 2007.

06/325 NCC – Review of Subsidised Bus Services

A letter from the County Council had been received (copy of which had been previously circulated to members), consulting the Council about subsidised bus services operating in the area. The Clerk was asked to respond asking for consideration for providing a service from Northampton to Brixworth late at night, to enable young people to go to the town and return safely home (for example at 10.00pm).

06/326 DDC – Nomination for Sports Award 2006

A letter from the District Council has been received (copy of which had been previously circulated to members) requesting for nominations for the District Council's Sports Awards 2006. The Council agreed to nominate the following: -
Jack Rose - Young Sportsman of the Year
Natalie Reay - Young Sportswoman of the Year
Caitlin McClatchey – Sportswoman of the Year
Brixworth Girls U15's Football Team – Team of the Year

06/327 DDC Draft Housing Strategy 2007/10

The first draft of the Daventry District Council 2007/10 Housing Strategy is now ready for public consultation. It was agreed for Cllr Monk to comment on behalf of the Council.

06/328 Letter from The Standards Board for England

A letter dated 18 September 2006 from the Standards Board has been received, stating that a complainant has requested a review of a previous decision. Having considered the complainants further comments and the additional information provided, the Standards Board has now decided to investigate the complaint.

06/329 NALC Training Course – How to Respond to Planning Applications

NALC will be holding a 'How to respond to Planning Applications' training course on 8 November 2006. Members interested should contact the Clerk.

Urgent Matters For Report Only

06/330 Letter from resident – Lollipop Lady

The Chairman had received a letter from a resident suggesting for a zebra crossing to be installed on the Northampton Road, to enable the school children to cross the road safely. The resident is concerned if and when the lollipop lady is no longer available. This matter was deferred to the next Highways and Environment Committee meeting.

06/331 Letter from Mrs S Verallo

The Chairman had received a letter from Mrs Verallo introducing herself.

06/332 Library/Community Centre Car Park

Cllr Fox reported that she had been asked, as the Community Centre representative, to inform the Council about the problems faced by Community Centre Staff parking in the designated parking spaces in the car park. Parents of school children often park in the designated spaces and have at times abused members of staff who have been asking them not to park there. Following a discussion and a vote, even though the Council does not have any jurisdiction in this matter, it was agreed to send a letter to Mr Boucher making him aware of the situation.

06/333 Brixworth Action Group

The Chairman reported that disappointingly, only two members turned up for the second meeting. The Chairman was intending to visit St Johns to see the CCTV set up which has been arranged by Sgt Grady.

06/334 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation. Members wishing to receive the file should put their name on the sheet; the file will only be circulated to the members on the sheet.

06/335 Date of Next Meeting

The next meeting is to be held on Tuesday, 31 October 2006 at 7.15pm.

There being no other business the meeting closed at 8.40pm

Signed as a true record of the above meeting.....

Dated 31 October 2006

Matters raised by members of the public

1. Cllr E Wiig complemented the installation of the palisade fencing on Spratton Road Recreation Ground. The Clerk and members were thanked for overseeing the work.