

# **BRIXWORTH PARISH COUNCIL**

***Minutes of the meeting held on Tuesday, 31 October 2006 at 7.15p.m. in the Olive Branch Coffee shop, Brixworth Library/Community Centre, Spratton Road, Brixworth***

***Present:*** Councillors: I Barratt (Chairman), R Chattaway, S Dobson, P Fox, D Kennedy, J McFadyen, R Monk, L Stevens and S Verallo

***In Attendance:*** Mrs J Macken – Parish Clerk  
Mr M Nice - Centre Manager  
PC Houghton-Draeger – Northants Police  
Cllr C Millar – County Councillor  
Mr K Obodai – Chair of School Governors  
Member of the public

The Chairman welcomed Cllr Sue Verallo to the Parish Council, who was duly elected unopposed at the last Bye Election.

## **06/336 Results from Parish Plan Questionnaires**

The Chairman explained that the meeting had started early, at 7.00pm, to allow for Cllr Monk to present the results from the Parish Plan Questionnaires to the meeting.

Details of the results are attached as Appendix A.

Cllr Monk agreed to draft a plan of action for discussion at the next Full Council meeting.

## **06/337 Apologies for absence**

Apologies for absence were received from Cllr J Stubley, Cllr F Peacock, Cllr T Everard, District Cllr N Bunting and District Cllr E Wiig.

## **06/338 Declaration of Interest on Agenda Items**

Cllr Fox declared a personal interest in the Millennium Garden and also being a member of the Bulletin Team.

Cllr McFadyen declared a personal interest in item 06/356 – Resides adjacent to the Ashway Playing Field.

Cllr Verallo declared a personal interest as a member of the bulletin team and a School Governor.

## **06/339 Signing of the Minutes of the Last Meeting 26 September 2006**

The minutes of the meeting held on 26 September 2006 were agreed and signed by the Chairman as a true and correct record of this meeting, after the following amendment to 06/316.

The Clerk clarified the figures for the Ashway Playing Field Changing Rooms (of which the total remains the same) these were as follows:

<u>Changing Rooms</u>	<u>2004</u>	<u>2006</u>	<u>Budget</u>
<b>Building</b>	£	£	£
Cost of Standard Structure	22,300.67	30,275.96	
Cost of Additions	42,225.51	47,812.19	
Cost of Mechanical/Plumbing	7,720.00	9,936.23	
Cost of Electrics	7,777.00	7,782.47	
Geographical Adjustment	1,186.82	1,437.10	
Total of Cost of building manufactured, Delivered and erected on site	<b>81,210.00</b>	<b>97,243.95</b>	<b>87,000</b>
<b>External works</b> (strip site, pad foundations Foul & surface water drainage, mains electric and water – assuming within 10m away)	<b>16,408.60</b>	<b>18,436.70</b>	<b>17,500</b>
<b>SUB TOTAL</b>	<b>97,618.60</b>	<b>115,680.65</b>	<b>104,500</b>

### ***Questions from the Public***

*The meeting adjourned to allow members of the public to address the Council.  
A note of the matters raised are attached.*

*Meeting reconvened at 7.35pm*

### **06/340 County Councillors Report**

County Cllr C Millar reported that it is the County Council's policy to implement a 20mph speed limit around all schools in the County. However Brixworth is not a priority, but any request made by the Parish Council for speed restrictions may push Brixworth up the list.

Strong and Prosperous Communities – The Local Government White Paper, which will affect Parish Councils, was published on 26 October 2006. The aim of this White Paper is to give local people and local communities more influence and power to improve their lives. It is about creating strong, prosperous communities and delivering better public services through a rebalancing of the relationship between central government, local government and local people. There will be a discussion next year on whether there will be either a County wide Unitary Council, or a North and West Unitary Councils or an enhanced two tier system.

The District Council's Concessionary Fares will revert back to the previous system, as many people were worse off with the new system. This takes affect as from the 1 November 2006. It is envisaged that over 65's will have free bus passes in the future.

The Growth Study for Northamptonshire is to be considered next month; the District Council will endeavour to protect its boundary from future development. Cllr Millar reported that a representative from the WNDC would be happy to attend any Councils meetings.

Cllr Millar was asked about the District Council's policy on the removal of graffiti. Saxon House and a Bungalow in Brampton Way currently have graffiti on them; this has been reported to the Council's Housing Department. Cllr Millar agreed to look into this matter.

### **06/341 Police Representative Report**

PC Houghton Draeger introduced himself to the meeting, he has been assigned to Brixworth together with 20 other villages and will be in post for at least twelve months.

Eighteen incidents of criminal damage occurred in one night in Froxhill Crescent and Honey Holme. Some people have been identified and action is to be taken. The crime figures show a 22% reduction compared to this time last year, this does not take into account the eighteen incidents in October. With regards to the small minority, which gather outside the Library, Co-Op, Brampton Way and the Ashway causing anti social behaviour. Certain individuals are to be issued with Acceptable Behaviour Agreements. The fire at the barn is still undetected, it is believed that the fire was started by someone, but it is unknown whether it was deliberate or not.

PC Houghton Draeger reported that the rural team are looking for an office base, preferably in Brixworth.

### **06/342 Brixworth Action Group**

The Chairman reported that this Group has now merged with the Neighbourhood Watch group. The Chairman had visited St Johns to see the CCTV operators at work, where he discovered the advantages and disadvantages of the system. The group is waiting for the proposed costs for 2-3 CCTV cameras. The Council's view is that the village should be considered as a whole rather than one particular area. It was noted that £2000.00 was budgeted for a CCTV system.

### **06/343 Resignation of Parish Councillor's**

The Chairman reported that Cllr Paul Savage had resigned due to work commitments and that the District Council has been notified accordingly and have confirmed that the Council may Co-Opt to fill this vacancy. It was agreed to consider applications for Co-Option at the next Full Council meeting.

It was also reported that Cllr Simon Killick has resigned due to moving away from the village, the District Council is yet to be notified.

### **Planning**

#### **06/344 To Accept the Minutes of Meeting 16 October 2006**

The Minutes of the Planning Meetings held on the 16 October 2006 having been previously distributed were accepted.

#### **06/345 DDC Planning Approvals and Refusals – October 2006 Report**

The planning approvals and refusals for October 2006 were noted as follows: -

### **APPROVALS**

**DA/2006/0782 Mr R Bell, 1 Litchfield Close, Brixworth**

***Single garage at front of dwelling***

14.8.06 PC No Observations

29.8.06 DDC Approved

**DA/2006/0791 Lone Pine Management Co Ltd, 9 Lone Pine Court, Brixworth  
*Works to trees subject of a Tree Preservation Order.***

24.7.06 PC No Objection 1.9.06 DDC Approved

**DA/2006/0789 Mr & Mrs Rose, Land adjacent to 33, lesson Road, Brixworth  
*Outline application for a new dwelling***

24.7.06 PC No Objection 1.9.06 DDC Approved

**DA/2006/0797 Mr & Mrs Boulton, 38 Brampton Way, Brixworth  
*Two storey and first floor extensions to side of dwelling***

24.7.06 PC No Objection 29.8.06 DDC Approved

**DA/2006/0811 Mr & Mrs Sparkes, 10 Hall Farm Close, Brixworth  
*Two storey rear extension***

14.8.06 PC concerned about blocking of light 6.9.06 DDC Approved

**DA/2006/0817 Mr & Mrs Barrow, 22 Knightons Way, Brixworth  
*Single storey rear extension***

14.8.06 PC No Observations 4.9.06 DDC Approved

**DA/2006/0876 Mr & Mrs Pickle, 4 Juniper Thorn, Brixworth  
*Single storey extension to side and rear***

14.8.06 PC No Observations 19.9.06 DDC Approved

**REFUSED**

**DA/2006/0883 Mr M Porter, The Old Vicarage, 14 Church Street, Brixworth  
*Listed Building consent for relocation and replacement of existing kitchen***

14.8.06 PC No Observations 25.9.06 DDC Refused

Cllr Verallo suggested that the Council might wish to make a policy statement and reaffirm it's objection, to any further growth in Brixworth, to the District Council. It was agreed for this matter to be considered at the next Planning Committee meeting.

**Finance**

***06/346 Income Received for September 2006***

The Clerk reported the Income received for September 2006, which was as follows: -

<b><u>Received from</u></b>	<b><u>Details</u></b>	<b><u>£</u></b>
DDC	Precept - Second instalment	45,075.00
Community Centre	Hall Hire	619.22
BCC	First Instalment Ground Rent - St Davids	360.25
ASFC	First Instalment Ground Rent - St Davids	360.25
BCF	Second instalment - rent Olive branch	271.60
Mrs J Macken	Refund Call Charges 29.4.06 - 29.7.06	17.56
Natwest	Bank Interest - July - Sept 06	1,004.77
		<b><u>47,708.65</u></b>

***06/347 Bank Reconciliation as at 30 September 2006***

The bank reconciliation as at the 30 September 2006 was reported and accepted as follows:

Current Account	£9,028.44
Capital Reserve Account	£233,063.59
Less Cheques outstanding	£2,913.68
Balance Carried forward as at 1.10.06	£239,178.35

**06/348 Income and Expenditure & Reserves Report for September 2006**

The Council accepted the Income and Expenditure and reserves report for September 2006, which had been previously circulated.

Cllr Monk reminded Committee Chairs to plan to spend their budgets for the year.

**06/349 Registering of a Good Leasehold for the Millennium Garden**

The Clerk had informed the members that currently the Millennium Garden is not registered with the Land Registry. Hunts and Coombes solicitor (Diocese of Peterborough's solicitor) has informed her that the Council can register the title as Good Leasehold as opposed to an Absolute Leasehold. This means that the Land Registry cannot confirm that the Diocese owns the land.

In order to register the lease with the Land Registry as an absolute leasehold proof of ownership from the diocese would be required. Documents going back hundreds of years may be needed, if such document exists, this would be a costly exercise for a solicitor to search. Therefore the Clerk recommended that the Council apply for Good Leasehold, which will cost £40.00.

Following a discussion and a vote, it was resolved not to apply for Good Leasehold as it was considered there was no benefit in registering.

**06/350 Donation for Parish Council Poppy Wreath**

It was resolved to donate £19.00 to the British Legion towards the purchase of a Poppy Wreath for Remembrance Sunday, under the Local Government Act 1972 section 137.

**06/351 To Approve the Bills for Payment for September 2006**

A schedule of payments, to be made in September 2006 was copied to each member. It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments. It was noted that the cheque for £40.00 to the Land Registry is not to be included in the payment schedule.

<u>Chq</u>				
<u>No.</u>	<u>Minute</u>	<u>Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
3289		Groundsman	Groundman's Salary Oct 2006	956.97
3290		Clerk	Clerk's Salary Oct 2006	1,034.25
3291		PT Groundsman	P/T Groundsmans wages Oct 2006	147.12
3292		Litter Picker	Litter Picker wages Oct 2006	212.44
3293		Cleaner	Cleaner Comm. Centre wages Oct 2006	218.00
3294		HM Revenue & Customs	PAYE Tax & NI Oct 2006	816.63
3295		Mrs J Macken	Postage, Public Notice advert, keys	52.32
3296		Mr M Sugden	Soil & gravel - play areas, cordless power tools	62.97
3297		Mrs E Bell	Key cutting	2.80

3298	Mr M Nice	Centre Managers expenses - bulbs, key	16.10
3299	06/059e Trevor Iles Ltd	Litterbins	556.96
3300	06/046r Complete Weed Control	Spray weeds- St Davids and Ashway	554.60
3301	Lovell Hardware	Groundsman materials	45.62
3302	Eurooffice Ltd	Printer Cartridge for Clerks Printer	38.76
3303	DDC	Emptying of bins 1.10.06 - 31.12.06	255.12
3304	ESPO	Stationery and Cleaning materials	45.42
3305	NCC	Comm Ctr Electricity Chgs 26.1.06 - 25.7.06	526.95
3306	AH Blason & Son	Fuel	136.00
3307	06/321 Leason Markets Ltd	Daffodil Bulbs - Planted 15 October 2006	62.51
3308	06/320 E M Pell & Partners	Tree Work to Council Trees	1,410.00
3309	RBL Poppy Appeal	Poppy Wreath - Donation to Poppy Appeal	19.00
			<b>7,170.54</b>

***06/352 To Accept Minutes of Meeting 17 October 2006***

The Minutes of the Finance Meeting held on the 17 October 2006 having been previously distributed were accepted.

Cllr Fox raised her concerns regarding the income and expenditure of the changing rooms, expenditure being far higher than the income. It was reported that the changing rooms were never going to run at a profit or even cover its costs, however once they have been built it was envisaged that it would attract additional users.

It was suggested that a Management Group might take over the running of the Changing Rooms; this is to be discussed further at the next Recreation Committee meeting.

***06/353 Draft Budget for 2007/08***

The draft budget for 2007/08 had been previously circulated to members. Costs not yet included a cost for the Parish Council newsletter and the running costs for the changing rooms. Cllr Monk informed the meeting that the precept was likely to be a 2.5% increase from last year, inline with inflation. The budget is to be considered further at the next Finance meeting to be held on 14 November 2006.

***06/354 Approval and Acceptance of Risk Assessment for 2006/07***

The Finance Committee had recommended accepting the risk assessment report for 2006/07 due to there being no material changes. It was therefore resolved to approve and accept the report, which was signed by the Chairman and Clerk.

***06/355 Amend Bank Mandate***

Due to Cllr Savage's resignation a replacement-authorized signature is required, it was therefore resolved for Cllr Monk to be an authorised signature.

***Recreation and Amenities Development***

### ***06/356 Changing Rooms Development***

The Clerk gave a progress report on the changing rooms project. The Land Title has been received from the solicitors for the Public Open Space. A letter has been sent to Thurstons accepting their quotation for the supply and installation of the changing rooms, together with the quote for the foundations. Applications for new water and electric connections are required. New access and car park is not going ahead at this time. Applications for building regulations will be required, Thurstons have been asked to quote for dealing with this matter. A VAT registration form has been sent to register the Council for VAT and opt to tax the Changing Rooms building, as previously agreed at Council meetings. The Clerk informed the Council that an initial 6% deposit is required with order and the 94% balance required at completion. All invoices are to be paid within 14 days. This means that a cheque for £6,940.84 plus VAT will be required this month.

The Clerk asked the Council to consider delegating her powers to approve additional costs up to a certain amount after consultation with two Cllrs. This would be for items such as professional fees, utility connections and building regulations. The Clerk stated that she would need to contact the VAT office to clarify the Council's position once registered.

Cllr Chattaway reported that he had accompanied the Clerk at a meeting with Thurstons that afternoon. Thurstons are to provide technical information in order to send the application forms for the utilities. Additional cost has been sought for security lighting. The Council agreed to swap over the layout of the changing rooms so that the referee/disabled changing room is next to the footpath as opposed to opposite the hedge, there will be no change to the external appearance. The Clerk to check with the District Council that the present planning permission allows the Council to do this. It is anticipated to be completed by mid February pending the utility connection.

Cllr Chattaway stated that this project cannot rest on one person's shoulders, due to work commitment he will not be able to commit to the project. He suggested that the Council employ a Clerk of Works or similar to oversee the project. The Clerk asked for support with this project, therefore it was resolved to appoint a Clerk of Works or similar. It was resolved to delegate the appointing of a Clerk of Works to the next Recreation Committee meeting.

### ***06/357 Spratton Road Recreation Ground Working Group Meeting***

The Chairman reported that he had attended the initial working group meeting held in October, which was also attended by Cllr Fox, the Clerk and several residents. The group had elected a Chair and secretary/reporter. The group are considering disabled access, landscaped areas, large open space, different areas for tots, teens and the elderly. The group did not want a BMX/skateboard facility on the ground as it was considered to be too small an area and surrounded by residential properties. However the group would be looking for land, out of the way, in the village where a BMX/skateboard facility could be sited.

### ***06/358 Annual Servicing & Overhaul of Gang Mowers***

The Clerk informed the meeting that she had asked three companies to quote for the annual servicing and overhaul of the gang mowers. One company had declined to quote due to their workload, therefore the two quotes were as follows: -

Quote One - £1740.00

Quote Two - £1650.00

On proposal by Cllr Monk and seconded by Cllr McFadyen it was resolved to accept the quote from Browns at Daventry for £1650.00 plus VAT.

### **Highway and Environment**

#### ***06/359 To Accept Minutes of Meeting 3 October 2006***

The minutes of the Highways and Environment meeting on 3 October 2006, which had been previously circulated, were accepted.

#### ***06/360 Bulb Planting Day 15 October 2006***

Cllr Fox reported that forty people had turned out to plant bulbs on the Sunday afternoon. It was suggested that more bulbs would be required next time as more could have been planted, this year 5 bags of 25 kilos were ordered. Letters of thanks are to be sent to Mr Nice for orchestrating the event and Mrs Bunting for organising the bulbs.

#### ***06/361 To Consider Forming a Focus Group to Look at Traffic Problems in Northampton Road***

Following a discussion it was agreed for this matter to be fully further discussed at the next Highways and Environment meeting. It was suggested that the group could either be an integral part of the committee or that the traffic problems could be considered at the committee meetings. It was noted that the Chair of the School Governors would be invited and possibly representatives from the County Council.

#### ***06/362 Graffiti in Parish***

Cllr Fox reported that there is currently graffiti on the Village Hall, Saxon House, Bungalow in Brampton Way and Fish and Chip shop. The groundsman had removed the graffiti from the phone box and post box. Following a lengthy discussion the following was agreed:-

1. To write to the District Council asking what their statutory duty is with regards to Graffiti removal. Cllr Millar to also advise.
2. The Clerk to ask other Clerks from large Parishes what they do.
3. To find out the costs and possibility of training up the groundsman.
4. The Chairman to contact the Probation Service for possible assistance with the removal.
5. To write to the County Council about the removal of graffiti on their property (ie. library/Community Centre).

It was noted that the District Council could issue an enforcement notice to private householders to remove any graffiti on their property. Currently the Parish Council cleans all graffiti from its own property.

On proposal by Cllr Fox and seconded by Cllr Kennedy it was resolved to pay a contractor to clear the graffiti in the village, as a one off and then to consider a policy on graffiti removal at the next Highways and Environment committee meeting. The Clerk was asked to check with the District Council to see if arrangements had been made to remove graffiti from their property first. It was noted that the cost for graffiti removal is in the region of £300.00 per day.

*Cllr Monk left the meeting*

### **Correspondence for discussion**

#### ***06/363 DDC – Nomination for Sports Award 2006***

It was reported that three out of the four nominated by the Council have reached the finals. These are Caitlin McClatchey, Jack Rose and Natalie Reay. Nomination forms are available from the DDC Information Service. The Council wishes them all well.

#### ***06/364 DDC – Standards Sub Committee Hearing 5 October 2006***

The Chairman reported that on 5 October 2006 the Standards Sub-Committee of Daventry District Council met to consider allegations that (Former) Brixworth Parish Councillors Frank Wiig and Elizabeth Wiig had failed to comply with Part 2 (Interests) of the Code of Conduct in that, Mrs Elizabeth Wiig did not declare her personal and prejudicial interest in the Brixworth Youth Foundation at the Brixworth Parish Council meetings held on 27 September and 25 October 2005 and that Mr Frank Wiig did not declare his personal and prejudicial interest in the Brixworth Youth Foundation at the Brixworth Parish Council meeting held on 27 September and 25 October 2005, when the Parish Council discussed the allocation of £5,000 to the Brixworth Youth Foundation. (Former) Brixworth Parish Councillors Frank Wiig and Elizabeth Wiig also failed to comply with Part 3 (the Register of Members' Interests) of the Code of Conduct in that; they did not register their interest in the Brixworth Youth Foundation.

The Sub- Committee decided that:

1. Mr and Mrs Wiig failed to comply with Part 2 and Part 3 of the Code of Conduct, when they were serving as Councillors on Brixworth Parish Council. Although the Sub-Committee recognised that the former Parish Councillors were serving a good cause, there were concerns as to how the matter had been dealt with. The Sub-Committee recognised the apology that Mr and Mrs Wiig had made for the breaches of the Code of Conduct and believed that a similar situation would not arise again.
2. Consequently, the breaches were serious enough, for Mr and Mrs Wiig to be censured for non-compliance with the Code of Conduct, when they were serving as Councillors on Brixworth Parish Council.

The Sub-Committee further recommended to the Brixworth Parish Council that:

3. Brixworth Parish Councillors and the Brixworth Parish Clerk attend further training with regard to registering and declaring interests.
4. The agenda and minutes of the Brixworth Parish Council clearly identify the recording of those interests that have been declared as personal and prejudicial separately to the personal interests that have been declared.

It was noted that Mr & Mrs Wiig had appealed but was refused. In August the Chairman had brought to the members attention a Code of Conduct training meeting and such other training courses will be highlighted to members. Councillors are responsible for keeping their Register of Interests up to date and for declaring any personal and prejudicial interest where appropriate.

***06/365 DDC – Christmas Tree Recycling***

It was agreed that again Brixworth would not take part in nominating a specific area in the village for Christmas tree collecting, as it was considered to be a potential fire hazard.

***06/366 DDC – Parish and Town Council Meeting 27 November 2006***

The next Parish and Town Council meeting is to be held on 27 November 2006. Unfortunately the Chairman is unable to attend this meeting, any member who wishes to attend needs to advise the Clerk.

***06/367 DDC – Housing Needs Survey***

The 2005/06 District Council Housing Needs Survey has now been completed and available for viewing.

***06/368 Northants Police – Recruitment of Independent Members***

Northants Police recruit Independent Members to its membership every four years and the next group of five is expected to take up their positions in April. Anyone interested should request an application pack.

***Urgent Matters For Report Only***

*None*

***06/369 Correspondence for information only***

The Chairman reported that the correspondence file was available for circulation. Members wishing to receive the file should put their name on the sheet; the file will only be circulated to the members on the sheet.

***06/370 Date of Next Meeting***

The next meeting is to be held on Tuesday, 28 November 2006 at 7.15pm.

There being no other business the meeting closed at 9.50pm

Signed as a true record of the above meeting.....

Dated 31 October 2006

### **Matters raised by members of the public**

1. Mr Nice raised his concerns regarding the amount of graffiti on public and private buildings in the village. He asked if there was a policy for when there is any graffiti everyone knows who to contact and who is responsible. This matter was discussed later on in the meeting.

2. Mr K Obodai, Chairman of the School Governors for Brixworth CEVC Primary School, stated that the Governors would like to be involved with the Parish Council regarding making routes to school safer. It was agreed for Mr Obodai to be invited to the next Highways and Environment Committee meeting.

## APPENDIX A

### **Brixworth Parish Council: Parish Plan 2006, Analysis of returns**

#### *Introduction*

The Parish Plan questionnaire was distributed to all households in Brixworth in June with the questionnaires to be returned by 1 July 2006 to three venues in the village.

Approximately 2,100 questionnaires were distributed. 109 questionnaires were returned by the deadline of 1 July 2006. 1 questionnaire was returned after the deadline and was not included in the analysis.

Analysis of the responses to the questions is shown in Appendix 1.

A summary of the free text comments is shown in Appendix 2.

#### *Data Analysis*

The full data set is held by the Clerk to the Council.

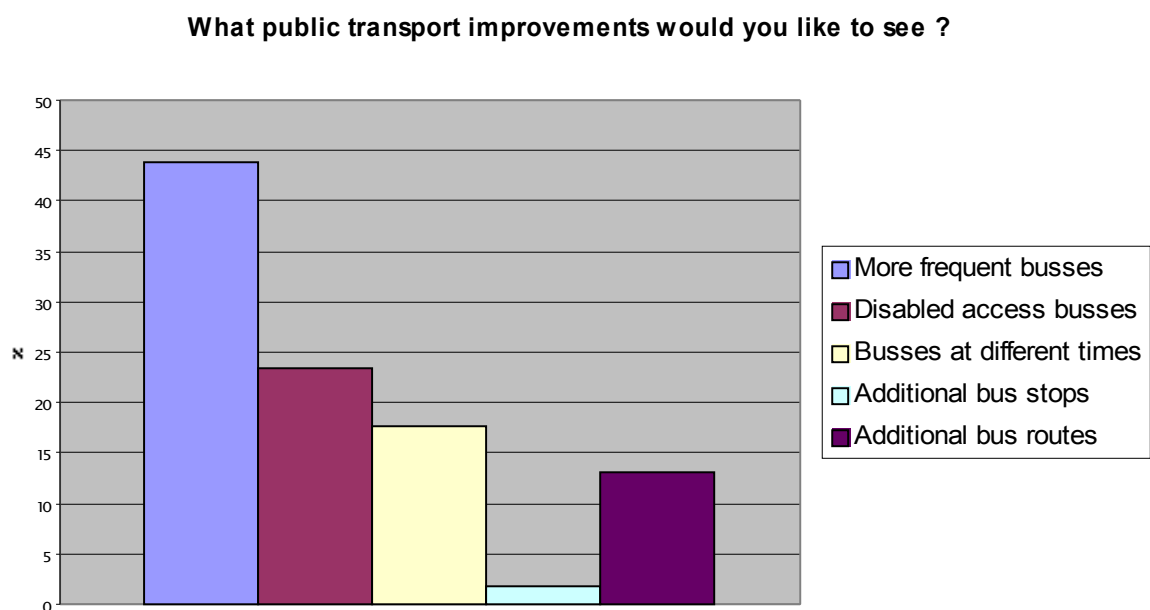
#### *Personal data*

**95%** of respondents had regular use of a car.

#### *Public transport*

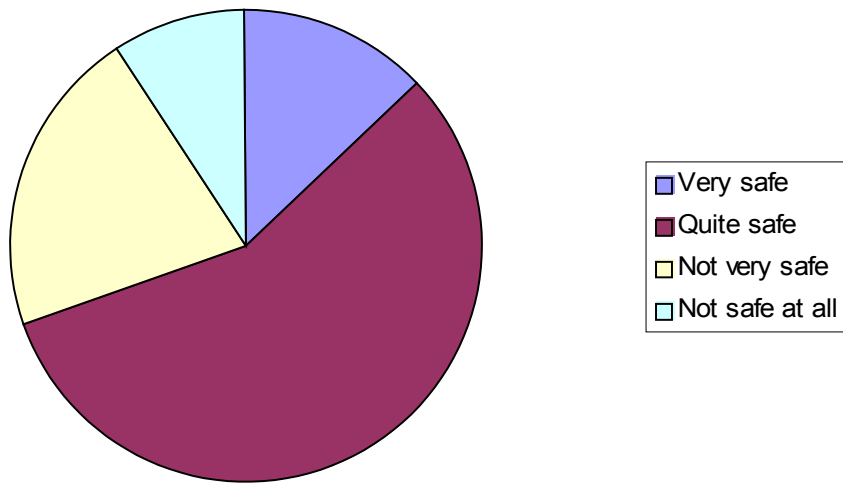
Only **61%** of the respondents answered the questions on public transport.

Of the respondents the responses were:

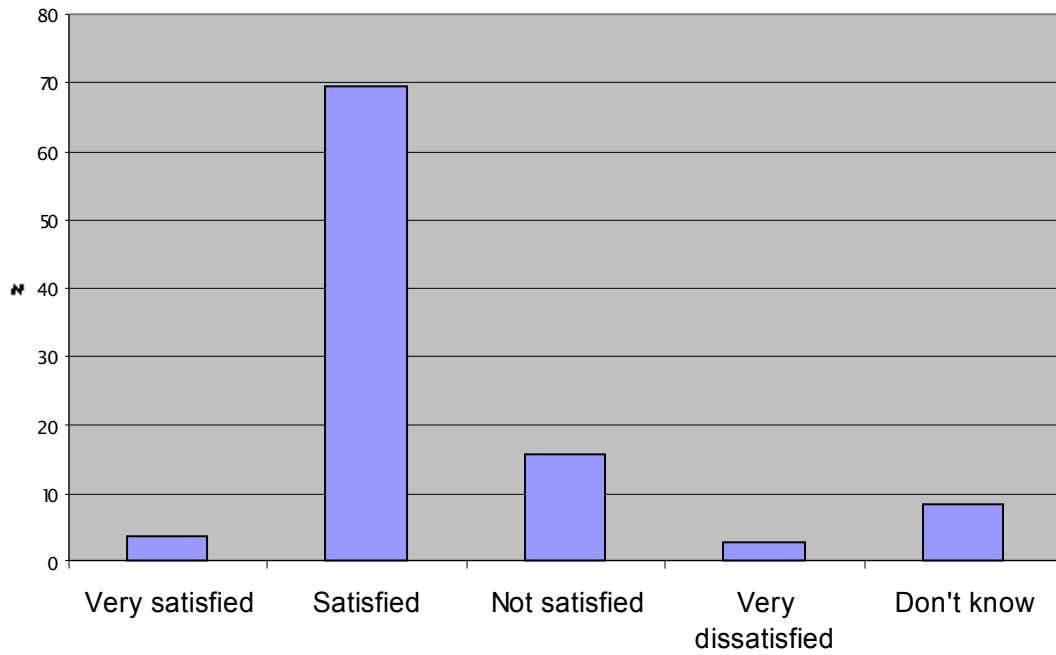


#### *Personal safety*

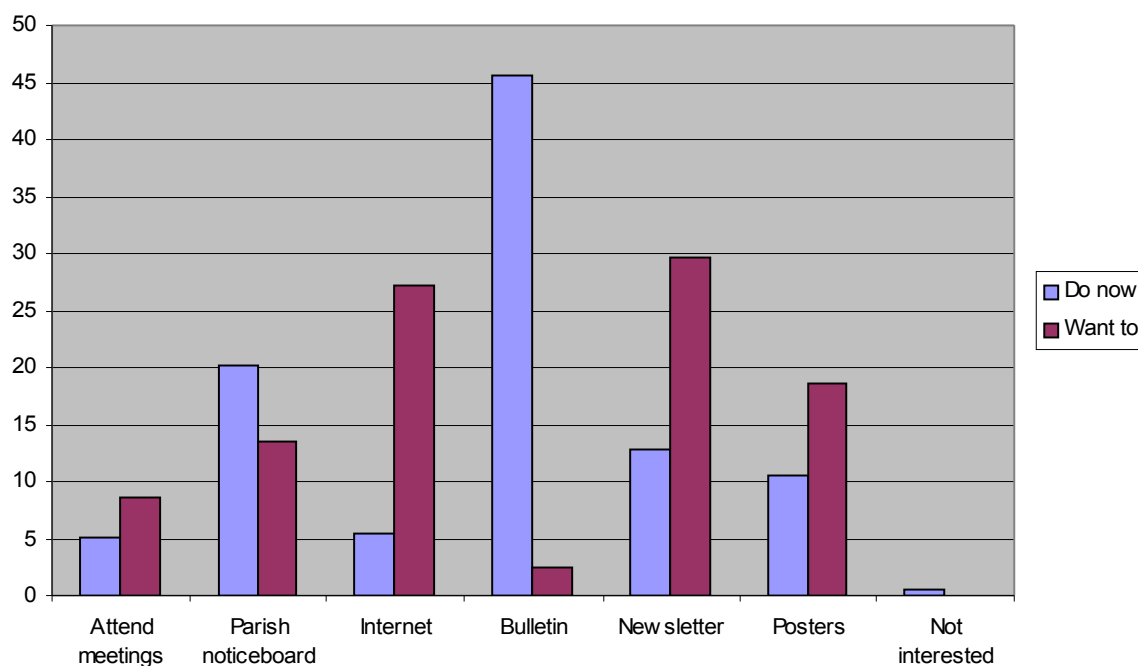
How safe do you feel after dark?



*How satisfied are you with the work of your Parish Council?*



**How do you and how would you like to hear about the business of the Parish Council?**



***Summary***

Anti-social behaviour by youths around the village was clearly the issue that was most important and of greatest concern to the people of the village. This was illustrated in both the answers to the questions and the comments added to the questionnaires. A significant proportion of the people who commented about anti-social behaviour commented about “feeling intimidated by large groups of youths” but recognised that they may not be doing anything wrong.

The shops and Library and Community Centre were identified as the particular place where youths caused greatest intimidation by their presence.

There was a strong comment from the respondents that there should be more visible police presence around the village and one suggestion that the PC should employ a special constable.

There were several comments that there should be more for the youth of the village to do so that they would have things to do other than hang around the village streets. More support for the Youth Club was mentioned by a number of people.

Another issue of concern where quality was not ranked as high was in the village environment. There were a number of comments about litter, the need for more litterbins and more frequent emptying of litterbins.

Of the things that the PC is directly responsible for the least important were the development and maintenance of: Children’s play facilities (=10<sup>th</sup>); open spaces

(=10<sup>th</sup>); and sports facilities (13<sup>th</sup>). These are areas where the PC spends a considerable amount of its funds and other resources.

In the comments there were strong comments that the village had grown large enough but that there was a need for more affordable housing in the village.

*There were a number of concerns expressed about traffic and car parking although traffic was only ranked as 12<sup>th</sup> (out of 18) in importance and quality 7<sup>th</sup> (out of 12).*

The greatest mismatches between the ranking of “Importance” against “Quality” for the issues in the questionnaire are as follows:

***Issues were “Quality” were significantly above “Importance”***

<b><i>Issue</i></b>	<b><i>Difference in ranking</i></b>
Verge maintenance	11
Open spaces	8
Schools	7
Road safety	5
Sports facilities	4
Community buildings	4
Public transport	4
Children’s play facilities	2
Local shops	1

***Issues were “Quality” were significantly below “Importance”***

<b><i>Issue</i></b>	<b><i>Difference in ranking</i></b>
Youth facilities	7
Village environment	4

There was good satisfaction for the work of the PC (74% very satisfied or satisfied) but a significant proportion that were unsatisfied or very unsatisfied (19%).

The Bulletin was the most preferred means of finding about the PC but a newsletter was requested by 30% of the people and significant wanted to use, in the future, means that are available now, i.e. internet, PC noticeboard, posters.

## Appendix 1: Question responses

<b>Question</b>	<b>Importance<sup>(1)</sup></b>		<b>Quality<sup>(2)</sup></b>		<b>Concern<sup>(2)</sup></b>	
	<b>%</b>	<b>Rank</b>	<b>%</b>	<b>Rank</b>	<b>%</b>	<b>Rank</b>
Deterring and preventing anti-social behaviour	90	1			98	1
Crime reduction	81	2=			81	5
Maintenance of village environment	81	2=	74	6		
Litter prevention on public open spaces	75	4				
Availability of local shops	71	5	80	4		
Development and maintenance of community buildings	66	6=	85	2=		
Development and maintenance of youth facilities	66	6=	42	12		
Providing quality, accessible schools	65	8=	97	1		
Regulation of planning, development and building	65	8=				
Development and maintenance of children's play facilities	62	10=	69	8		
Development and maintenance of open spaces	75	10=	85	2=		
Improving and maintaining road safety	58	12	70	7		
Development and maintenance of sports facilities	54	13	59	9		

<b>Question</b>	<b>Importance<sup>(1)</sup></b>		<b>Quality<sup>(2)</sup></b>		<b>Concern<sup>(2)</sup></b>	
	<b>%</b>	<b>Rank</b>	<b>%</b>	<b>Rank</b>	<b>%</b>	<b>Rank</b>
Controlling and preventing the negative effects of traffic	52	14			76	6
Availability of public transport	41	15	59	11		
Ensuring road verges are maintained	40	16	77	5		
Availability of local employment	25	17=				
Development of housing	25	17=			89	3
Fouling of footpaths and open spaces					90	2

(1) *Very important*

(2) *Very good & quite good*

(3) *Very concerned & quite concerned*

**NB** Shaded rows are issues that are the direct responsibility of the Parish Council