

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 28 November 2006 at 7.15p.m. in the Olive Branch Coffee shop, Brixworth Library/Community Centre, Spratton Road, Brixworth

Present: Councillors: I Barratt (Chairman), R Chattaway, P Fox, D Kennedy, J McFadyen, F Peacock, R Monk and S Verallo,

In Attendance: Mrs J Macken – Parish Clerk
Mr M Nice - Centre Manager
Three members of the public

Cllr Monk (Vice Chairman) chaired the meeting until the Chairman arrived.

06/371 Apologies for absence

Apologies for absence were received from Cllr L Stevens, Sgt Grady, County Cllr C Millar, District Cllr N Bunting and District Cllr E Wiig.

06/372 Declaration of Interest on Agenda Items

Cllr Fox declared a personal interest – Millennium Garden and also being a member of the Bulletin Team.

Cllr S Verallo declared a personal interest - Brampton Way, School Governor and member of the Bulletin Team.

Cllr McFadyen declared a personal interest – Resides adjacent to the Ashway Playing Field.

06/373 Signing of the Minutes of the Last Meeting 31 October 2006

The minutes of the meeting held on 31 October 2006 were agreed and signed by Cllr Monk as a true and correct record of this meeting, after the consecutive numbers from 06/366 – 06/370 were corrected.

Questions from the Public

*The meeting adjourned to allow members of the public to address the Council.
A note of the matters raised are attached.*

Cllr Barratt, Chairman, reconvened the meeting at 7.30pm

06/374 Co-Option of Parish Councillors

The Clerk reported that the District Council have confirmed that the second vacancy can now be filled by co-option. The appropriate notice is on display on the notice boards.

06/375 Police Representative Report

Unfortunately Sgt Grady was unable to attend however he had sent the following report to the Clerk.

Overall crime is showing -15% cumulative total of 112 down from 131 to same time in 2005. Burglary other which includes sheds and garages is up 31% (25 to date this year against 19 last year) the most recent of these have all been insecure.

Vehicle damage is up by 10% (22 crimes v 20). Criminal damage is still down despite spate in October and early November, it is expected the November figures to correct this. Criminal damage is still the number one crime in Brixworth and is mostly around the village centre.

Three local youths (13,15 and 17yrs old) have been arrested in relation to this damage, the youngest has been referred to the reprimand clinic, the elder two are on delayed charge bail. Another 17 year old has also been arrested recently for damage and is also on delayed charge bail.

Eight local youngsters have been issued with acceptable behaviour agreements in relation to activity around the Community centre and shops - any breach of this is reported to parents/guardians and may provide evidence for further intervention.

A penalty notice has been issued to a youth for cycling on the pavement.

The Police Authority have liaised with Highways regarding parking on Northampton Rd/Kennel Terrace/Holcot Rd junctions and it has gone forward for consideration for an order and yellow lines on all four corners.

Planning

06/376 To Accept the Minutes of Meeting 6 & 27 November 2006

The Minutes of the Planning Meetings held on the 6 & 27 November 2006 having been previously distributed were accepted.

06/377 East Midlands Regional Assembly – Draft Regional Plan Consultation

Unfortunately Richard Wood from Daventry District Council was unable to attend the planning committee meeting, to discuss this matter. Further details were circulated to members at the meeting, as requested at the planning committee meeting. It was therefore agreed for Cllr Chattaway to put together a response for discussion at the next planning committee meeting. It was noted that the deadline for a response is 20 December 2006.

06/378 DDC Planning Approvals and Refusals – November 2006 Report

The planning approvals and refusals for November 2006 were noted as follows: -

APPROVALS

DA/2006/0916 Mr & Mrs Bayliss, Pytchley Cottage, Harborough Road, Brixworth

Two storey extension

4.9.06 The materials used should match the existing building

26.9.06 DDC Approved

DA/2006/0944 Mr Allcock, The Old Barn, Holcot Road, Brixworth

Change of use of workshop to dwelling

4.9.06 Pc No Objections

4.10.06 DDC Approved

DA/2006/0956 L A Trading Ltd, 22 High Street, Olney, Milton Keynes
Rose Mount 22 Northampton Road, Brixworth
New detached Garage (Reserved Matters application)
1.9.06 PC No Observations 2.10.06 DDC Approved

DA/2006/0957 L A Trading Ltd, 22 High Street, Olney, Milton Keynes
Rose Mount 22 Northampton Road, Brixworth
New detached Garage
1.9.06 PC No Observations 2.10.06 DDC Approved

DA/2006/0963 J Mackinnon, 65 Broadlands, Brixworth
Work to trees subject of a Tree Preservation Order
4.9.06 PC No Observations 12.10.06 DDC Approved

DA/2006/0976 Daventry District Council
7 Woodsfield, Brixworth
Demolition of existing flat roof extension and replace with pitched roof extension
27.9.06 PC No Observations 18.10.06 DDC Approved

DA/2006/0978 Mr & Mrs Marriot, 6 The Ridings, Brixworth
First floor extension to side
27.9.06 PC No Observations 13.10.06 DDC Approved

DA/2006/0997 CPL Fragrances, Quarry Road, Brixworth
Renewal of planning permission DA/2003/0899 for new storage unit at the rear.
27.9.06 PC No Observations 18.10.06 DDC Approved

DA/2006/0998 CPL Fragrances, Quarry Road, Brixworth
Renewal of planning permission DA/2003/1086 for temporary building for storage
25.9.06 PC Objected 24.10.06 DDC Approved – Three year limited period

DA/2006/1085 Mr J Hulme, 20 Northampton Road, Brixworth
First Floor extension above garage
16.10.06 PC No observations 14.11.06 DDC Approved

DA/2006/1000 Mr P Walton, Crick
New Building Farm, Scaldwell Road, Brixworth
Replace temporary dwelling with permanent agricultural workers dwelling
28.9.06 PC No observations 25.10.06 DDC Approved

DA/2006/1013 Mr & Mrs Wright, 42 Froxhill Crescent, Brixworth, Northants
Two storey extension to side of dwelling
27.9.06 PC No Observations 18.10.06 DDC Approved

DA/2006/1104 Mr & Mrs Leer, 27 Pytchley Close, Brixworth
Two storey extension
16.10.06 PC No observations 13.11.06 DDC Approved

REFUSALS

None

Finance

06/379 Income Received for October 2006

The Clerk reported the Income received for October 2006, which was as follows: -

Received from	Details	£
Community Centre	Hall Hire	484.35
BCF	Third instalment of Rent - Olive branch	271.60
BCF	Contribution to electricity	287.37
VDS	Sale of Village Design Statement	12.50
		<u>1,055.82</u>

06/380 Bank Reconciliation as at 31 October 2006

The bank reconciliation as at the 31 October 2006 was reported and accepted as follows:

Current Account	£6,193.06
Capital Reserve Account	£233,063.59
Less Cheques outstanding	£7,170.54
Balance Carried forward as at 1.11.06	£233,063.63

06/381 Income and Expenditure & Reserves Report for October 2006

The Council accepted the Income and Expenditure and reserves report for October 2006, which had been previously circulated.

06/382 New Utility Connections for Changing Rooms

On proposal by Cllr Peacock and seconded by Cllr Chattaway it was resolved to accept the quote from Central Networks for the new electricity connection to the changing rooms for the sum of £1,842.75.

On proposal by Cllr Monk and seconded by Cllr Kennedy it was agreed to approve a sum of up to £2,500.00, to Anglian Water, for the new water and sewer connections to the changing rooms This was approved to prevent any future delay in the programme.

06/383 Minutes of Meeting 14 November 2006

The Minutes of the Finance Meetings held on the 14 November 2006 having been previously distributed were accepted.

06/384 Approve the Budget and Precept for 2007/08

In principle the Council approved the budget and precept for 2007/08. However, a request from the Police Authority had been received asking for £6,000.00 to fund an office in Brixworth, for the rural community safety team, for the next financial year. As this was an important issue the Council agreed to defer approving the budget and precept until the next Full Council meeting in December. It was noted that several questions needed answering and therefore the Clerk was asked to invite Superintendent Paul Phillips to the next meeting, to ensure that an informed decision could be made.

06/385 General Reserve Level for 2007/08

The Auditors have recommended again that the Parish Council increase its General Reserves to the value equivalent to 50% of its precept.

When the Council last considered this they rejected this level as too high and determined that the General Reserves should be set at a level of three months expenditure. A full risk assessment was outlined at the Finance committee held on the 14 November 2006, which recommended that the Council remains its General Reserves level at 25% of the precept. The Council resolved to accept the Finance committee's recommendations.

Recreation and Amenities Development

06/386 To Accept Minutes of Meeting 20 November 2006

The Minutes of the Recreation & Amenity Development Meetings held on the 20 November 2006 having been previously distributed were accepted.

06/387 Report on Changing Rooms Development

The committee had approved the appointment of Mr Peter Timlin, a local architect, to oversee the project for a cost of 1.5% of the contract total. The Clerk circulated the latest cost sheet to the Council, which showed that the project is still within the budget of £132,900.00. A letter from Mr Timlin was also circulated to members, which discussed the following two points.

Soil Investigation/Foundations Additional Work

It had been reported at the committee meeting that Thurstons had enquired whether the Council would like to have a soil investigation report carried out for the sum of £2,850.00. The Clerk reported that Mr Peter Timlin had spoken to Thurstons and it was agreed that this would not be necessary, preliminary drilling holes would be done beforehand. However, on proposal by Cllr Monk and seconded by Cllr Chattaway it was resolved to approve a contingency sum of up to £3,000.00 for any alterations required to the foundations. It was resolved for the Clerk to approve for this work to be carried out as and when required, with Mr Peter Timlin's advice. This is to ensure that the Council incurs no additional charges, for any lost man hours due to waiting for an agreement of the cost for additional work whilst the foundations are being laid.

Building Regulations/Building Inspector

Mr Timlin had stated in his letter 'the advised costs for building control approval drawings and site visits are based on the cost of the total building works (circa £116,000). There are aspects of the prefabricated structure that already have Building regulation approval under agreement with Local authority national type approval consortium (LANTAC) which has the effect of lowering the value of the building works requiring approval. Thurston's have confirmed that the entire building is covered by Lantac agreement and Thurston's subcontracted electrical and mechanical engineers will provide additional certification including external escape lighting. This suggests that the only areas requiring building inspection are foundations and drainage, which has a related cost of approx. £25,000 which in turn suggests a Building Regulation charge of £400'. It was resolved to approve the cost of £400.00 to Daventry District Council for the cost of the building regulations.

06/388 Ashway Playing Field Car Park

Concerns were raised with regards to the condition of the car park, which had been recently flooded. The Clerk had previously circulated a note of the history of the car park to the members. It was noted that the drainage had not been considered at the time it was laid, also the top surface had been removed last year to stop children from placing it on the pitches, as this was considered a health and safety risk. It was agreed to ask for Mr Timlin's advice.

06/389 Metal Bow Top Fencing and Gate for St David's Recreation Ground Play Ground

The committee had recommended for the Council to replace the chain link fencing on two sides of the St David's play ground with a bow top metal type fencing. The cost, including the gates, would be in the region of £5,500.00 therefore it was agreed to replace one side this financial year and the other next financial year. The Clerk was asked to obtain two additional quotes.

06/390 Spratton Road Recreation Ground Working Group Meeting

The meeting notes had been previously circulated to members. It was agreed that clarification on what was expected by the Council was needed to assist the working group. It was agreed for this to be considered at the next Recreation committee meeting.

It was noted that youths had set off a firecracker in one of the parishioner's litterbin, along Spratton Road and that the police had caught the culprits.

06/391 To Approve the Bills for Payment for November 2006

A schedule of payments, to be made in November 2006 was copied to each member. Following the approval of the payment for the building regulations it was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

<u>Chq No.</u>	<u>Minute</u>	<u>Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
3311		Groundsman	Groundman's Salary Nov 2006	956.74
3312		Clerk	Clerk's Salary Nov 2006	1,034.24
3313		PT Groundsman	P/T Groundsmans wages Nov 2006	98.08
3314		Litter Picker	Litter Picker wages Nov 2006	170.04
3315		Cleaner	Cleaner Comm. Centre wages Nov 2006	174.40
3316		HM Revenue & Customs	PAYE Tax & NI Nov 2006	790.91
3317		Mr M Sugden	Tool box	29.99
3318		Mrs J Macken	Postage	12.99
3319		BT PLC	Clerks Telephone 1.11.06 - 31.1.07	133.23
3320		Lovell Hardware	Cleaning, Materials for groundsman	44.30
3321		NCC	Electricity Chgs - Comm Ctr Qtr 3 2006	313.38
3322		Earth Anchors Ltd	Replace vandalised dog litter bin	207.74
3323		ESPO	Stationery & cleaning materials	94.04
3324		Sage UK Ltd	Payroll slips	27.03
3325		Anglain Water	Mill Gdn Water charges May - Nov 06	293.34
3325		Anglian Water	Comm. Ctr. Water charges May - Nov 06	294.17
3326		Powergen	Electricity Chg - Street lights July - Oct 06	39.26
3327		The Mower Shop	Service parts for mowers	68.89
3328		AH Blason & Son	Fuel -	108.00
3329		Towergate Risk Solutions	Renewal Insurance - Toyota Pick Up	309.31

3329	Towergate Risk Solutions	Renewal insurance - Tractor	139.46
3330 05/044e	Banner Contracting	Two additional Grass Cuts to verges	822.50
3331 06/362	No Graffiti	Removal of graffiti in Parish	188.00
3332 06/316	E. ON UK Energy Services Ltd	New Electricity connection to C/rooms	1,842.75
3333 06/316	Thurston Building Systems	10% Deposit for Changing Rooms	8,154.50
3334	DDC	Building regulations	400.00
3335	Carter Jonas	Mill Gdn - Lease for years 05/06 & 06/07	240.00
			<u>16,987.29</u>

Highway and Environment

06/392 Venue for Full Council Meetings

Concerns had been raised by members with regards to accessing the building for Committee and Council meetings. At times it is necessary to lock the front door to the Library/Community Centre Building, due to the local youths anti social behaviour both inside and outside the building. It was agreed for this matter to be discussed at the next Highways and Environment committee meeting.

06/393 Work to Millennium Garden

On proposal by Cllr McFadyen and seconded by Cllr Verallo it was resolved to accept the quote from Brixworth Landscaping for the trimming of the hedges and trees in the Millennium Garden, at a cost of £500.00.

06/394 Map Panel for Brixworth

A draft of the map panel had been received and the following observations were made: -

1. Visually impaired people can not easily differentiate red on green.
2. Footpaths through the village are not shown (i.e. footpath to the country park)
3. It would be useful to include details of locations of places such as:
Fishing Lodge
Country Park
Nature Walk/Bird Sanctuary on north part of reservoir
Panoramic view points
Car parks
8th Century Church
Places mentioned in write up
4. Increase map size, remove large text and insert smaller several text boxes with arrows to the areas it describes. (i.e. text about the church, insert above the church with an arrow pointing to it). (Similar to the rights of way leaflet for Brigstock)
5. Include Parish Boundary on map, therefore do not need insert.
6. State where A508 leads to

It was agreed that the map panel should be located in the Church car park, (permission would be required from the P.C.C.) and that the size should be A1. It was noted that the cost for the panel will be in the region of £1200 - £1500 and that the Parish Council is donating £100.00 towards it.

Correspondence for discussion

06/395 White Paper - Strong and Prosperous Communities

The White Paper – strong and prosperous communities, which had been emailed to members was noted.

06/396 DDC – Environmental Awareness Media Campaign

A letter from the District Council had been received stating that it was undertaking a media campaign to raise environmental awareness. The leaflet is to be displayed on the notice board.

06/397 Countryside Alliance – Local Post Office

A letter from the Countryside Alliance had advised the Council that the Government in February announced its decision not to renew the Post Office Card Account (POCA) beyond 2010 and failed to make a decision on the subsidy given to rural Post Offices. The Council recognises the importance of the local post office, therefore it was agreed to send a letter to Mr Philip Hollobone MP, to bring this matter to his attention. A notice is also to be displayed on the Notice Board.

Urgent Matters For Report Only

06/398 Council Committee's

The Chairman confirmed that all members are invited to attend all committee meetings and have voting rights at these meetings. Some members are nominated to specific committees.

06/399 Declaration of Interest

The Chairman handed out a sheet to all members, which will assist Councillors in understanding when to declare a personal or prejudicial interest. NALC will be holding a training course, on this subject, later next year.

06/400 Brixworth Christian Fellowship Carol Service 17 December 2006

A letter from the Christian Fellowship had been received inviting members to the outdoor Carol Service, which is to be held on 17 December 2006 at 4pm.

06/401 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation. Members wishing to receive the file should put their name on the sheet; the file will only be circulated to the members on the sheet.

06/402 Date of Next Meeting

The next meeting is to be held on Tuesday, 19 December 2006 at 7.15pm.

There being no other business the meeting closed at 9.45pm

Signed as a true record of the above meeting.....

Dated 19 December 2006

Matters raised by members of the public

1. Three members of the public referred to a letter sent to the Council, regarding the request for a walkway from St Davids Road and Parkfield Road through to Honeyholme. The letter, along with a petition signed by 54 people, had not been received in time for it to be added to the agenda. Therefore it was agreed for this matter to be referred to the next Highways and Environment committee meeting.
2. Mr M Nice, brought to the Council's attention Mosquito boxes. These boxes are used by Police Authorities and Local Authorities to discourage teenagers from 'hanging out' outside public buildings. It was agreed for this to be discussed at the next Highways and Environment committee meeting.