

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 25 September 2007 at 7.15p.m. in the Village Hall, Holcot Road, Brixworth

Present: Councillors: I Barratt (Chairman), C Bament, T Everard, P Fox, D Kennedy, M Lacey, S Verallo, S Whiffen (following co-option) & Mrs E Wiig

In Attendance: Mrs J Macken – Parish Clerk

The Chairman welcomed everybody to the Village Hall, where the Full Council will be meeting for the next six months.

07/294 Apologies for absence

Apologies for absence were received from Cllr R Chattaway, Cllr F Peacock, Cllr R Monk, District Cllr N Bunting and Cllr C Millar.

07/295 Declaration of Interest on Agenda Items

Cllr Wiig declared a personal interest – Member of another Local Authority and Committee member of Brixworth Village Hall.

Cllr S Verallo declared a personal interest – Member of the Brixworth Bulletin

07/296 Signing of the Minutes of the Last Meeting 28 August 2007

The minutes of the meeting held on 28 August 2007 were agreed and signed by the Chairman as a true and correct record of this meeting.

07/297 Publication of Full Council Minutes

The Council considered when the Full Council minutes should be made available to the public. Currently the minutes are made available to the public, after they have been approved and signed by the Chairman at the next Full Council meeting, in the library and on two village websites. It was agreed for this procedure to remain the same.

There were no members of the public wishing to address the Council.

Cllr C Bament arrived

07/298 Co-Option of Parish Councillor

The Chairman reported that Mr Stephen Whiffen had applied to be co-opted on to the Parish Council (a copy of the letter had been previously circulated to members).

On proposal by Cllr Kennedy and seconded by Cllr Wiig, with all agreed, it was resolved to co-opt Mr Whiffen on to the Parish Council.

It was noted that the Council now has its fourteen members.

Cllr S Verallo arrived

07/299 Police Representative's Report

No Police Representative present at the meeting.

07/300 County Councillor's Report

Cllr C Millar had sent his apologies.

It was agreed to ask Cllr Millar to attend a Council meeting and to explain the West Northants Development Corporation, how it is structured, what are its powers, what is going on and how best to respond.

Northants Rural Housing Association (NRHA) – Affordable Housing in Brixworth

07/301 letter from Councillors – Housing Need Survey

A letter had been received, signed by four Parish Councillors, requesting that the decision not to go ahead with a Housing Needs Survey to be reconsidered at the next Full Council meeting. Following a discussion and a vote it was resolved to request for NRHA to carry out a Housing Needs Survey in the village.

Planning

07/302 To Accept the Minutes of Meeting 3 & 24 September 2007

The Minutes of the Committee Meeting held on the 3 and 24 September 2007 having been previously distributed were accepted.

07/303 DDC Planning Approvals and Refusals – August 2007 Report

Approvals

DA/2007/0734 Haywards Barn – Erection of Clubhouse
23.7.07 PC Observations made 15.8.07 DDC Approved

Refusals

None

Finance

07/304 Income Received for August 2007

The Clerk reported the Income received for August 2007, which was as follows: -

Received from	Details	£
Central Sports Club	Peppercorn rent for Sports Pavilion	1.00
Northants ACRE	Village of the Year Competition	25.00
Brixworth Cricket Club	First instalment ground rent - St Davids	391.00
BCF Action Ltd	Rent & Elec. - Olive Branch	521.17
Community Centre	Hall Hire	743.80
		<u>1,681.97</u>

07/305 Bank Reconciliation as at 31 August 2007

The bank reconciliation as at the 31 August 2007 was reported and accepted as follows:

Current Account	£10,506.03
Capital Reserve Account	£91,509.68
Less Cheques outstanding	£4,056.94
Balance Carried forward as at 1.9.07	£97,958.77

07/306 Income and Expenditure & Reserves Report for August 2007

The Council accepted the Income and Expenditure and reserves report for August 2007.

07/307 To Approve the Bills for Payment for September 2007

A schedule of payments, to be made in September 2007 was available to each member at the meeting. It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

<u>Minute</u>	<u>Chq No.</u>	<u>Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
	3540	Groundsman	Groundman's Salary Sept.2007	1,015.13
	3541	Clerk	Clerk's Salary Sept. 2007	1,053.50
	3542	PT Groundsman	P/T Groundsmans wages Sept. 2007	199.10
	3543	Cleaner	Cleaner Comm. Centre wages Sept. 2007	221.20
	3544	Litter Picker	Litter Picker wages Sept. 2007	172.58
	3545	HM Revenue & Customs	PAYE Tax & NI Sept. 2007	847.90
	3546	Mr I Barratt	Chairmans Telephone Allowance	35.00
	3547	Mrs J Macken	Postage & Clerks Allowance	73.26
	3548	Mr M Sugden	Thermometer & grilles for C/room	18.87
	3549	The Mower Shop	Parts for Kubota Mower	19.37
	3550	ESPO	Bin bags	41.84
	3550	ESPO	Replacement support bars for Junior Goals	206.57
	3551	British Gas Business	C/Rooms Elec. Chgs August 2007	49.72
	3552	Lovell Hardware	Materials for groundsman and Cleaner	99.35
	3553	ABB Ltd	Street Light maintenance	26.44
			Half Yearly check Emergency lights -	
07/049r	3554	Kidde Fire Protection	C/rooms	149.23
07/066r	3555	Earth Anchors	Replacement dog litter bin lid	58.99
07/049	3556	D G Salisbury	Marking out of pitches - Ashway P F	211.50
			Legionella Risk Asses., chlorination -	
07/051r	3557	Liquidity Ltd	C/rooms	994.05
	3558	A H Blason & Son	Fuel, puncture repair & new tyres	327.14
			Total	<u>5,820.74</u>

Recreation and Amenities Development

07/308 To Accept the Minutes of Meeting 17 September 2007

The Minutes of the Committee Meeting held on the 17 September 2007 having been previously distributed were accepted.

07/309 letters from Residents – Spratton Road Regeneration

Following the article in the Brixworth Bulletin regarding the proposals for the Spratton Road Regeneration, the Council had received several written and verbal objections, from elderly local residents in New Street, about the proposed location of the toddler equipment, which might cause anti social behaviour near to the bottom of their gardens. In addition a District Council Planning Officer had also suggested for the equipment to be located near to the Spratton Road away from the residents in New Street. Therefore the Council agreed to position the new toddler equipment centrally near to the road.

The Chairman agreed to contact the concerned residents to inform them of the Councils decision.

07/310 Quotes for Spratton Road Regeneration

The quotes and plans had been considered at the Recreation Committee meeting. The quotes were as follows for Parts 1 & 2 of the tender: -

Wicksteed	£34,480.00
SMP	£39,165.12
Record	£32,393.00
Play Leisure	£33,358.00 *
Kompan	£49,489.00

(* Play Leisure had revised their quote to allow for the new equipment to be installed onto grassmat as per all the other suppliers)

Only one tender out of three local contractors contacted had quoted for the new footpath, which was:-

Ray Bell – New access and footpath only £5,300.05

On proposal by Cllr Verallo, seconded by Cllr Everard and following a vote it was resolved to accept the quote from Play Leisure for parts 1 & 2, except for the new access and footpath, at a cost of £23,558 plus VAT. It was resolved to ask Raybell to install the new access and footpath, which would be less than the £5,300.05 quoted, due to the new path and play area being closer to the road.

The Clerk was asked to send letters of thanks to Jane Neill and Mark England, for all their time spent putting the proposals together.

07/311 Consider Proposals and Location for Play Equipment for Ashway Playing Field

The Council agreed that the best location for the new play equipment would be in the centre of the field adjacent to the car park. The Council had received three suggestions for play equipment within the budget of £10,000 from suppliers SMP Playgrounds, Wicksteed and Play Leisure. On proposal by Cllr Kennedy, seconded by Cllr Fox and following a vote it was resolved to accept the quote from SMP Playgrounds for the supply of teenage play equipment at a cost of £9,995.00. (It was noted that this was a special offer, which expired at the end of the month).

The Chairman formally thanked those who were present at the official opening of the Changing Rooms. Special thanks went to Cllr Wiig for providing the wonderful refreshments and for Cllr Verallo for donating the drinks.

Highways and Environment

07/312 Ball Games in the Pound

Sgt Grady had received complaints from local residents regarding youngsters playing ball games in the Pound and had passed the complaint on to the Parish Council. Several members reported that there are no obvious signs of damage being done, therefore agreed to monitor the situation.

07/313 Weed Control Pocket Park

It was resolved to accept Complete Weed Control's quote for £40.00 to spray the pocket park. It was noted that this work is to be done at the same time as the playing fields to keep the cost down.

07/314 Traffic Calming at Kennel Terrace/Northampton Road Junction

Cllr Fox updated new members on the issue of vehicles parking at the junction and the action that had been taken by the local police. At the last committee meeting it had been agreed to ask Cllr Millar to fund (from his County Council fund) for tactile paving to the drop kerbs at the junction. However the Joint Action Group had asked Cllr Millar to fund for yellow lines at the same junction, in addition to other areas in the village. Cllr Millar had asked the Council which it preferred. Whilst the Council supported Cllr Millar's efforts to seek yellow lines in the village, as a principle it was thought it was better to have the tactile paving immediately and to support Cllr Millar's efforts on the Councils behalf to obtain yellow lines. Other areas for yellow lines were Pytchley way and Froxhill Crescent (outside the school) as well as Kennel Terrace. The Council was concerned that yellow lines could have an adverse affect on local businesses and residents in the kennel terrace area.

07/315 Emergency Planning Pack

Cllr Wiig had studied the documents, which had been received from the County Council regarding the suggestion for a Parish Emergency Plan in the event of a sudden emergency in the Parish . Basically the plan would include places for evacuation centres, overnight accommodation, who has a generator, tractor etc. to enable the Parish to help themselves until the local authorities can assist.

It was agreed to refer this document to the Highways and Environment committee.

07/316 Village Bulb Planting

Cllr Fox reminded members about the village bulb planting to be held on Sunday 7 October 2007 from 2.00pm, everyone to meet outside the Library/Community Centre.

Correspondence for discussion

07/317 Email from resident – St David's Car Park Gate

An email had been received from a resident concerned that the gate to St David's Car Park is being left open. The Clerk reported that the sign for the gate had been ordered, stating that the gate would be locked when the pavilion is closed. Currently bar staff are not locking the gate if cars are left in the car park. The Clerk was asked to write to the Central Sports Committee requesting that once the sign is displayed, that bar staff or whoever locks the building locks the gate, regardless if there are cars in the car park.

07/318 Letter from District Chairman Cllr Alan Hill

It was noted that a thank you letter had been received from District Chairman Cllr Alan Hills, for being invited to officially open the Changing Rooms.

07/319 DDC – Climate friendly Community Workshop 16 October 2007

Details from the District Council had been received with regards to the East Midlands Expo 2007, which included Climate Friendly Communities Workshop, to be held on 16 October 2007. The Clerk was asked to request for an information pack.

07/320 DDC – Antiques Roadshow / Open Day 11 October 2007

The County Council and District Council is hosting an Antiques Roadshow /Open day on the 11 October 2007 from 2.00pm – 7.00pm in the Library/Community Centre. Details of a range of Council services, local Police plus activities for children will be available.

07/321 DDC – Education and Enforcement

It was noted that the District Council has appointed an Education and Enforcement Officer, who's role is to continue to educate residents and to implement initiatives to reduce and prevent environmental crime.

07/322 NALC – Proposed Larger Council Partnership

An inaugural meeting to form the Northamptonshire Larger Councils Partnership has been arranged for Tuesday 23 October 2007, by NALC. The Clerk and Chairman hoped to attend.

07/323 NALC – Annual Meeting 17 October 2007

NALC's Annual Meeting is to be held on 17 October 2007. Cllr Peacock, the Councils NALC representative, would be asked to see if she could attend.

07/324 West Northants Joint Planning – Issues & Options Consultation

It was noted that the issues and options consultation period would run until the 31 October 2007. Booklets were made available to members. Cllr Chattaway has agreed to attend a Town and Parish Council workshop at Moulton on 10 October 2007.

07/325 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation. Members wishing to receive the file should put their name on the sheet; the file will only be circulated to the members on the sheet.

07/326 Date of Next Meeting

The next meeting is to be held on Tuesday, 30 October 2007 at 7.15pm in the Village Hall.

Urgent Matters For Report Only

07/327 DDC Sports Half Term Roadshow

The District Council will be holding another sports roadshow for children during half term. It was agreed for the District Council to use the Ashway Playing Fields facilities for free.

There being no other business the meeting closed at 9.15pm

Signed as a true record of the above meeting.

Dated 30 October 2007